

Rural Municipality of Chesterfield No. 261**Meeting Minutes****Regular Meeting of Council April 9, 2024 - 09:00 AM**

Minutes of the Regular meeting of the Rural Municipality of Chesterfield No. 261 held April 9, 2024, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Brent Watts

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2024-04-01

Moved By: Leah Cooper

Seconded By: Doug Bredy

That the minutes from the meeting held on March 21, 2024, be approved as circulated.

CARRIED

EATONIA HALL ROOF DONATION

Resolution No: 2024-04-02

Moved By: Brent Watts

Seconded By: David Booker

That the municipality donate a total of \$15,000 to be paid out as follows: \$7500 a year for 2 years starting in 2024 to the Eatonia Cooperative for the Eatonia Hall Roof Project.

CARRIED

Reeve

Administrator

EATONIA LANDFILL CLOSURE - EXTEND PERMIT - JUNE 30 2025**Resolution No: 2024-04-03****Moved By:** Brent Watts**Seconded By:** Clinton Hoffman

That the municipality approves to extend the landfill permit located at NW 26-25-25-3 until June 30, 2025 along with the Town of Eatonia.

CARRIED

9:30 a.m. - 10:00 a.m. -Robin Busby - Customer Account Manager - Munitraxx software program attending the RM Meeting to give a presentation on the software.

9:30 a.m. - 10:45 - RM Foreman Shane Stusrud attended the RM Council Meeting.

10:30 a.m. - 10:45 a.m. Bryan Somerville - Owner of Somerville Farms - attended the RM Council Meeting to discuss their chain link fence NW 14-26-25-3.

CORRESPONDENCE**Resolution No: 2024-04-04****Moved By:** Leah Cooper**Seconded By:** Alan Busby

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report March 2024, WCMGC (West Central Municipal Government Committee) Minutes Part 1 and 2, Eatonia Library Budget, Wheatland Reginal Library Board Minutes September 18, 2023.

CARRIED**FINANCIALS****Resolution No: 2024-04-05****Moved By:** Clinton Hoffman**Seconded By:** Duane Cridland

That the statement of revenues and expenses for March 2024 be approved as presented and bank reconciliation for March 2024 will be presented at the next regular meeting of council.

CARRIED

PAYMENT OF ACCOUNTS**Resolution No:** 2024-04-06**Moved By:** Alan Busby**Seconded By:** Clinton Hoffman

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for approval as follows: Chx 3484 - 3509 - \$105,176.62

Online Banking 2024-0048 - 2024-0060 - \$67,401.34

Payroll 057 - 063 - \$15843.95

Payroll 064 - 065 - \$3,454.70

Payroll 066 - 072 - \$14,811.68

CARRIED**~~MANTARIO CEMETERY~~****~~Resolution No:~~** ~~2024-04-07~~**~~Moved By:~~** ~~Alan Busby~~**~~Seconded By:~~** ~~Leah Cooper~~

~~That the municipality will give upto \$5000 to the Mantario Cemetery Project out of the Mantario Funds account 832450779471.~~

~~CARRIED~~**COMMITTEE REPORTS****Resolution No:** 2024-04-08**Moved By:** Alan Busby**Seconded By:** Leah Cooper

That the following reports be filed for future reference: Mantario cemetery Report, Administrator Report - RMAA Convention may meeting move date, budget meeting date, prospera payment, borrowing money, bylaws.

CARRIED**HEALTH AND SAFETY MANUAL UPDATES****Resolution No:** 2024-04-09**Moved By:** Leah Cooper**Seconded By:** David Booker

That the municipality has adopted and approved the Harassment Prevention Policy and Workplace Violence Prevention Policy which is in our Health and Safety Manual.

CARRIED

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resolution
2024-05-02
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CHEMICAL QUOTES FOR 2024**Resolution No: 2024-04-10****Moved By:** Duane Cridland**Seconded By:** Alan Busby

That the municipality will purchase chemical from Simplot in Eatonia for the 2024 season.

CARRIED**AUDITED FINANCIAL STATEMENT 2024****Resolution No: 2024-04-11****Moved By:** Alan Busby**Seconded By:** Brent Watts

That the municipality approve and sign the 2023 audited financial statement produced by CHBB (Close Hauta Bertoia Blanchette) Chartered Professional Accountants.

CARRIED

11:15 a.m. Councillor Alan Busby declared a conflict of interest in the matter about to be discussed and left the council meeting.

11:25 a.m. Councillor Alan Busby returns to the council meeting after the motion was made.

SOFTWARE PROGRAM – MUNITRAXX**Resolution No: 2024-04-12****Moved By:** Duane Cridland**Seconded By:** Doug Bredy

That the municipality approves the Munitraxe Proposal for \$13500 plus gst for software that creates a municipal road network for the municipality and training.

CARRIED**OFFICE EQUIPMENT - MONITOR AND STAND FOR COUNCIL CHAMBERS****Resolution No: 2024-04-13****Moved By:** W.R. (Bill) Thomson**Seconded By:** Brent Watts

That the municipality approves a Samsung 65" Business TV 70" 4K TV for \$1,349.99 plus applicable taxes along with a Startech Mobile TV stand - Heavy Duty TV Cart for 60-100" for \$949.99 plus applicable taxes for the Council Chambers.

CARRIED

DONATIONS**Resolution No: 2024-04-14****Moved By:** Leah Cooper**Seconded By:** Duane Cridland

That the municipality write a letter to Finning Canada and Brandt Tractor Ltd. asking for donations for EOL (Eatonia Oasis Living).

CARRIED**EATONIA & DISTRICT RECREATION BOARD INCREASE****Resolution No: 2024-04-15****Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That the municipality give a 3% increase to the 2024 Eatonia Rec Board levy.

DEFEATED**GRAND OPENING****Resolution No: 2024-04-16****Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That the municipality will hold a Grand Opening of the new RM office Friday June 14 2024. There will be refreshments and snacks provided. Open House will start at 1 p.m. with Ribbon cutting at 2 p.m.

CARRIED**ADJOURNMENT****Resolution No: 2024-04-17****Moved By:** Brent Watts

That this meeting now adjourn at 11:55 a.m.

NEXT REGULAR MEETING May 7, 2024 at 9:00 a.m.

CARRIED

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3484	Munisight Ltd.	April 9, 2024	\$ 4,656.18
3485	Brandt Tractor Ltd.	April 9, 2024	\$ 908.83
3486	Kindersley Castle Building	April 9, 2024	\$ 3,397.17
3487	Czeck-Schaeffer Landon	April 9, 2024	\$ 200.00
3488	Eatonia & District Rec Board	April 9, 2024	\$ 11,739.00
3489	Eatonia Band Association	April 9, 2024	\$ 1,000.00
3490	Empress & District Fine Arts	April 9, 2024	\$ 10,000.00
3491	Eatonia Library Board	April 9, 2024	\$ 5,725.00
3492	Energy Dodge	April 9, 2024	\$ 225.79
3493	Eatonia Oasis Living	April 9, 2024	\$ 12,000.00
3494	Village of Empress	April 9, 2024	\$ 5,869.48
3495	Flaman Sales Ltd.	April 9, 2024	\$ 7,976.06
3496	Information Services Corp	April 9, 2024	\$ 15.00
3497	Donna Lothammer	April 9, 2024	\$ 300.00
3498	Mid Plains Diesel Ltd.	April 9, 2024	\$ 227.95
3499	Petty Cash	April 9, 2024	\$ 95.85
3500	Redhead Equipment Ltd.	April 9, 2024	\$ 6,755.83
3501	RM of Milton No 292	April 9, 2024	\$ 5,869.48
3502	Rivers West District Inc.	April 9, 2024	\$ 20.00
3503	SeBo Enterprises Ltd.	April 9, 2024	\$ 1,272.66
3504	SGL Auto Division	April 9, 2024	\$ 117.86
3505	Sask Pest Control Officers Assoc.	April 9, 2024	\$ 300.00
3506	Triod Supply 2011 Ltd.	April 9, 2024	\$ 19,008.75
3507	Welltraxx Asset Management	April 9, 2024	\$ 7,215.00
3508	Xerox Canada	April 9, 2024	\$ 75.96
3509	Your Southwest Media Group	April 9, 2024	\$ 204.75
Total for Cheque:			\$105,176.62

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2023-0048	Burner Guys Ltd.	March 31, 2024	\$ 1,310.40
2023-0049	Canada Revenue Agency	March 31, 2024	\$ 19,048.61
2023-0050	MEPP	March 31, 2024	\$ 10,185.68
2023-0051	Saskatchewan Finance	March 31, 2024	\$ 4,598.64
2023-0052	Collabria	April 9, 2024	\$ 9,361.77
2024-0053	GFL Environment SFS Inc.	April 9, 2024	\$ 191.18
2024-0054	John Deere Financial	April 9, 2024	\$ 967.58
2024-0055	Kindersley & Dist Coop	April 9, 2024	\$ 17365.74
2024-0056	SK Assoc Rural Municipalities	April 9, 2024	\$ 1,165.50
2024-0057	Sask Tel/Mobility	April 9, 2024	\$ 447.95
2024-0058	Sk Power/Energy	April 9, 2024	\$ 1,991.56
2024-0059	Town of Eatonia	April 9, 2024	\$ 140.13
2024-0060	Triways Disposal Services	April 9, 2024	\$ 626.60
Total for EFT's:			\$ 67,401.34

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
057	Brent Watts	March 29, 2024	\$ 2,736.00
058	David Booker	March 29, 2024	\$ 3,599.00
059	Alan Busby	March 29, 2024	\$ 2,080.48
060	Doug Bredy	March 29, 2024	\$ 1,557.60
061	Duane Cridland	March 29, 2024	\$ 1,115.20
062	William Thomson	March 29, 2024	\$ 1,610.80
063	Clinton Hoffman	March 29, 2024	\$ 3,144.87
Total for AP			\$ 15,843.95

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
064	Tosha Kozicki	March 29, 2024	\$ 2,282.39
065	Colette O'Connor	March 29, 2024	\$ 1,172.31
Total for AP			\$ 3,454.70

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
066	Shane Stusrud	March 29, 2024	\$ 2,420.20
067	David Jones	March 29, 2024	\$ 2,028.89
068	Gordon Roesch	March 29, 2024	\$ 2,193.06
069	Landon Czeck-Schaeffer	March 29, 2024	\$ 2,034.85
070	Michael Reynolds	March 29, 2024	\$ 2,034.85
071	Jim Schmold	March 29, 2024	\$ 2,067.71
072	Dean Aldridge	March 29, 2024	\$ 2,032.12
Total for AP			\$ 14,811.68