

Rural Municipality of Chesterfield No. 261**Meeting Minutes****Regular Meeting of Council April 8, 2025 - 09:00 AM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held April 8, 2025, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Peter Mandel

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2025-04-01

Moved By: Alan Busby

Seconded By: Leah Cooper

That the minutes from the meeting held on March 18, 2025, be approved as circulated.

CARRIED

SPRING RATEPAYERS SUPPER

Resolution No: 2025-04-02

Moved By: W.R. (Bill) Thomson

Seconded By: Alan Busby

That the municipality must sell at least 40 tickets excluding council and staff to go through with the spring rate payer's supper due to cost.

CARRIED

CORRESPONDENCE**Resolution No: 2025-04-03****Moved By: Clinton Hoffman****Seconded By: Doug Bredy**

That the municipality acknowledge receipt of the following correspondence and file for future reference: Prospera letter update on payment and arrears, Prairie Winds Advisory Committee Meeting Minutes Feb 27 2025, Water Fill Station - Tressel Bridge for Emergency water, Community Engagement Committee Meeting Minutes March 27 2025, Water Security Agency - 2025-2026 Agricultural Water Management Fund, Welltraxx - Civic Addressing Project - Report Update, CTP (Clearing the Path) Corridor Incremental Maintenance Funding Advisory 2025-2026, WCMGC (West Central Municipal Government Committee) Draft March 27 2025 Minutes, Wheatland Regional Library Board Committee and Minutes 2024, Fall Regional Library Board Meeting Minutes - Zoom - October 19, 2024, Municipal Revenue Sharing 2025 - \$275, 819, Sask Blue Cross Cards and EFAP Coverage for SARM Members, Nuisance Grounds Report March 2025.

CARRIED**FINANCIALS****Resolution No: 2025-04-04****Moved By: David Booker****Seconded By: Peter Mandel**

That the statement of revenues and expenses and bank reconciliation for March 2025 be approved as presented.

CARRIED**PAYMENT OF ACCOUNTS****Resolution No: 2025-04-05****Moved By: Duane Cridland****Seconded By: Clinton Hoffman**

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for Approval as follows: Chx 3793 - 3816 - \$171,230.14

Online Banking 2025-0063 - 2025-0082 - \$119,674.83

Payroll 49 - 52 - \$8,456.02

Payroll 53 - 54 - \$2,551.94

Payroll 55 - 61 - \$15,289.43

CARRIED

COMMITTEE REPORTS**Resolution No: 2025-04-06****Moved By: Peter Mandel****Seconded By: Leah Cooper**

That the following reports be filed for future reference: Administrators Report - Prospera arrears update, May meeting date change due to RMAA (Rural Municipal Administrators' Association) Convention.

CARRIED**CHEMICAL QUOTES 2025****Resolution No: 2025-04-07****Moved By: Clinton Hoffman****Seconded By: David Booker**

That the municipality purchase chemical from Emerge Ag Solutions in Eatonia SK for the 2025 season.

CARRIED**FENCE FOR OFFICE****Resolution No: 2025-04-08****Moved By: W.R. (Bill) Thomson****Seconded By: Duane Cridland**

That the municipality hire Rite-Way Fencing Inc. to install a 6ft white vinyl coated mesh fence with white privacy slats at office on the north side of building located at 304 Main Street Eatonia SK for quoted price of \$10,848.02 not including taxes, all posts will be set in concrete, travel included.

CARRIED**OFFICE LANDSCAPPING****Resolution No: 2025-04-09****Moved By: Duane Cridland****Seconded By: Peter Mandel**

That the municipality obtained quotes for artificial grass to be installed around the office building located at 304 Main Street in Eatonia SK for the next regular meeting of council.

CARRIED

**PRAIRIE WINDS EMERGENCY MEASURES ORGANIZATION OF THE PRAIRIE WINDS
EMERGENCY PLANNING DISTRICT****Resolution No: 2025-04-10****Moved By:** W.R. (Bill) Thomson**Seconded By:** Duane Cridland

That council appoint Candace Rea as Secretary for the Emergency Measures Organization of the Prairie Winds Emergency Planning District, effective February 27, 2025. That council appoint Wonona Makranoff as the Regional Emergency Measures Coordinator for the Emergency Measures Organization of the Prairie Winds Emergency Planning District. That council appoints Administrator Tosha Kozicki as a Deputy Emergency Measures Coordinator for the Emergency Measures Organization of the Prairie Winds Emergency Planning District.

CARRIED**RURAL CRIME WATCH - REGIONAL EMERGENCY MEASURES CORRINATOR****Resolution No: 2025-04-11****Moved By:** David Booker**Seconded By:** Duane Cridland

That the municipality approves to add Rural Crime Watch to the Regional Emergency Measures Coordinator Wonona Makranoff job description or the Emergency Measures Organization of the Prairie Winds Emergency Planning District.

CARRIED**10:00 a.m. 10:30 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting****10:30 a.m. - 10:45 a.m. David Bensmiller a Representative of Woodcote Oil & Gas attended the RM Council Meeting in regard to a road maintenance agreement.****CEN BUDGET 2025 APPROVAL****Resolution No: 2025-04-12****Moved By:** David Booker**Seconded By:** Peter Mandel

That the municipality approves the CEN 2025 budget.

CARRIED**TRANSFER STATION****Resolution No: 2025-04-13****Moved By:** Alan Busby**Seconded By:** W.R. (Bill) Thomson

That the municipality apply to become members of the WRLI (Western Regional Landfill Inc.) located in Kindersley SK SE 04-29-24-3.

CARRIED

TOWN OF ESTON - LANDFILL - LETTER**Resolution No:** 2025-04-14**Moved By:** W.R. (Bill) Thomson**Seconded By:** Leah Cooper

That the municipality write a letter to the Town of Eston and RM of Snipe Lake notifying them that we have decided to haul our municipal garbage to the regional landfill located in Kindersley SK and that we appreciate them considering to accepting our landfill garbage from our transfer station.

CARRIED**RECREATION BOARD LEVYS - EATONIA - \$35,217 - EMPRESS - \$5869.48 - ALSASK - \$5869.48****Resolution No:** 2025-04-15**Moved By:** David Booker**Seconded By:** Leah Cooper

That the municipality contribute 3 installments of \$11,739 for quarterly payments totalling \$35,217 to the Eatonia Rec Board, and \$5869.48 to the Empress Rec Board, and \$5869.48 to Alsask Rec Board for 2025.

CARRIED**AED - DEFIBRILLATOR MACHINES****Resolution No:** 2025-04-16**Moved By:** W.R. (Bill) Thomson**Seconded By:** Alan Busby

That the municipality replace the 6 existing AEDs that were original purchased as the machines our now expired which will go to the Alsask Pool in care of the RM of Milton, Empress in care of the Village of Empress, the Town of Eatonia Arena/Pool, Eatonia Community Hall, EOL (Eatonia Oasis Living) and the Fire Hall. CEN Fire Association will reimburse the RM for \$2,141.20. That the RM purchase one new one for the Transfer Station from AED Advantage, for a total cost of \$12,657 not including taxes. That the Municipality order a new AED for Councillor Leah Cooper who will reimburse the RM for \$2,353.20.

CARRIED**EDUCATION - RURAL CLASS C****Resolution No:** 2025-04-17**Moved By:** Alan Busby**Seconded By:** Clinton Hoffman

That the municipality will pay upfront half of the remaining Advanced Certificate in Local Government courses as taken for Assistant Danise Simpelo with the remaining amount to be paid upon completion of the courses which include LG 200, LG 202, LG208A.

CARRIED

RATEPAYERS SUPPER TICKETS**Resolution No:** 2024-04-18**Moved By:** Leah Cooper**Seconded By:** Alan Busby

That the Municipality give Brent Watts 2 tickets to the Ratepayers supper as council would like to recognize his retirement for 14 years of service as Division 1 Councillor

CARRIED**ADJOURNMENT****Resolution No:** 2025-04-19**Moved By:** Doug Bredy

That this meeting now adjourn at 12:00 p.m.

NEXT REGULAR MEETING May 21, 2025 at 9:00 a.m.

CARRIED

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3793	Summit Trailer Ltd.	March 27, 2025	\$ 107,810.00
3794	4 Hire Welding Ltd.	April 8, 2025	\$ 371.77
3795	Armtec Inc.	April 8, 2025	\$ 294.90
3796	Kindersley Building Castle	April 8, 2025	\$ 221.99
3797	CHBB Chartered Professional Accts	April 8, 2025	\$ 9,768.00
3798	Eagle Alloys Ltd.	April 8, 2025	\$ 99.26
3799	Eatonia & Dist Recreation Brd	April 8, 2025	\$ 11,739.00
3800	Eatonia Oasis Living	April 8, 2025	\$ 4,217.21
3801	Village of Empress	April 8, 2025	\$ 5,869.48
3802	Flaman Sales Ltd.	April 8, 2025	\$ 4,745.07
3803	GD Extermination	April 8, 2025	\$ 11,883.66
3804	Information Services Corp	April 8, 2025	\$ 30.00
3805	David Jones	April 8, 2025	\$ 66.60
3806	1302322 Alberta Ltd.	April 8, 2025	\$ 1,259.73
3807	Kindersley Trailers Inc.	April 8, 2025	\$ 59.84
3808	Donna Lothammer	April 8, 2025	\$ 962.50
3809	Kindersley Mainline Motors	April 8, 2025	\$ 327.23
3810	Petty Cash	April 8, 2025	\$ 33.20
3811	Prairie Oasis Drinking water	April 8, 2025	\$ 30.00
3812	R.M. Milton No. 292	April 8, 2025	\$ 5,869.48
3813	Rivers West District Inc.	April 8, 2025	\$ 20.00
3814	SeBo Enterprises Ltd.	April 8, 2025	\$ 1,637.34
3815	Speedy Auto & Window Glass	April 8, 2025	\$ 1,416.38
3816	Triod Supply 2011 Ltd.	April 8, 2025	\$ 2,497.50
Total for Cheque:			\$ 171,230.14

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2025-0063	Burner Guys Ltd.	March 31, 2025	\$ 1,446.90
2025-0064	Canada Revenue Agency	March 31, 2025	\$ 19,508.57
2025-0065	Mun Employee's Pension Plan	March 31, 2025	\$ 10,300.74
2025-0066	Sask Mun. Hail Insurance	March 31, 2025	\$ 354.29
2025-0067	Saskatchewan Finance	March 31, 2025	\$ 7,477.13
2025-0068	Collabria	April 8, 2025	\$ 1,280.55
2025-0069	Finning Cat	April 8, 2025	\$ 19,815.49
2025-0070	GFL Environmental SFS Inc.	April 8, 2025	\$ 181.89
2025-0071	John Deere Financial	April 8, 2025	\$ 5,301.43
2025-0072	Kindersley & Dist. Co-Op	April 8, 2025	\$ 22,324.54
2025-0073	Ministry of Finance	April 8, 2025	\$ 15.29
2025-0074	Redhead Equipment Ltd.	April 8, 2025	\$ 117.74
2025-0075	Rhodes Sales & Service	April 8, 2025	\$ 812.52
2025-0076	S.A.R.M. Trading Department	April 8, 2025	\$ 1,110.00
2025-0077	Sask. Power/Energy	April 8, 2025	\$ 2,545.97
2025-0078	Sask.Tel. & Sk.Tel. Mobility	April 8, 2025	\$ 407.85
2025-0079	Somerville Farms (2014) Ltd.	April 8, 2025	\$ 6,055.05
2025-0080	Triways Disposal Service	April 8, 2025	\$ 689.91
2025-0081	Welltraxx Asset Management	April 8, 2025	\$ 9,804.08
2025-0082	Xerox Canada Ltd	April 8, 2025	\$ 124.89

Total for Online Banking: \$ 119,674.83

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
049	Peter Mandel	March 26, 2025	\$ 2473.60
050	Alan Busby	March 26, 2025	\$ 2731.80
051	Doug Bredy	March 26, 2025	\$ 807.60
052	Clinton Hoffman	March 26, 2025	\$ 2443.02
Total for AP			\$ 8456.02

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
053	Tosha Kozicki	March 28, 2025	\$ 2,397.96
054	Danise Simpelo	March 28, 2025	\$ 153.98
Total for AP			\$ 2551.94

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
055	Shane Stusrud	March 28, 2025	\$ 2,587.55
056	David Jones	March 28, 2025	\$ 2,169.39
057	Gordon Roesch	March 28, 2025	\$ 1,882.88
058	Landon Czeck-Schaeffer	March 28, 2025	\$ 2,175.36
059	Michael Reynolds	March 28, 2025	\$ 2,175.36
060	Jim Schmold	March 28, 2025	\$ 2,119.55
061	Dean Aldridge	March 28, 2025	\$ 2,179.34
Total for AP			\$ 15,289.43