

Rural Municipality of Chesterfield No. 261**Meeting Minutes****Regular Meeting of Council April 11, 2023 - 09:00 AM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held April 11, 2023, in the municipal council chambers located at 205 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Brent Watts

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2023-04-01

Moved By: Leah Cooper

Seconded By: Duane Cridland

That the minutes from the meeting held on March 09, 2023, be approved as circulated.

CARRIED

CORRESPONDENCE

Resolution No: 2023-04-02

Moved By: Alan Busby

Seconded By: David Booker

That the municipality acknowledge receipt of the following correspondence and file for future reference: Agriculture in the classroom, Auction Sale proceeds 2023, Nuisance Grounds Report March 2023, Letter from EOL (Eatonia Oasis Living).

CARRIED

Reeve

Administrator

FINANCIALS**Resolution No: 2023-04-03****Moved By:** Alan Busby**Seconded By:** Leah Cooper

That the statement of revenues and expenses and bank reconciliation for March 2023 be approved as presented.

CARRIED**PAYMENT OF ACCOUNTS****Resolution No: 2023-04-04****Moved By:** Clinton Hoffman**Seconded By:** Doug Bredy

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for approval as follows: Chx 3181 - 3203 - \$119,253.87

Online Banking 2023-0046 - 2023-0064 - \$86,260.53

Payroll 051 - 056 - \$8,080.05

Payroll 057 - 058 - \$3,433.64

Payroll 059 - 065 - \$14,804.34

Payroll 066 - 067 - \$3,433.64

Payroll 068 - 074 - \$14,161.57

CARRIED**COMMITTEE REPORTS****Resolution No: 2023-04-05****Moved By:** Clinton Hoffman**Seconded By:** Doug Bredy

That the following reports be filed for future reference: Library report March 2023, APAS (Agriculture Producers Association of Saskatchewan) report. Administrators report office update, Nuisance Grounds report for March 2023, and auction sale proceeds report.

CARRIED

10:00 a.m. - 10:25 a.m. - RM Foreman Shane Stusrud attended the RM Council Meeting.

10:25 a.m. - 10:50 a.m. - Janay Matthews attended the RM meeting to give an update on the new office build.

10:50 a.m. - 11:35 a.m. Doug Johnson - Executive Director of Special Projects at Water Security Agency & Duncan Spent - Supervisor for Water Security Agency attended the RM council meeting to discuss water options for the Municipality.

WELLTRAX**Resolution No: 2023-04-06****Moved By:** Duane Cridland
Seconded By: David Booker

That the Municipality purchase WellTraxx Software Licensing in the amount of \$8250.00 to help monitor activity of the oil industry and licensing.

CARRIED**LANDFILL CLOSURE - REMAINING PAYMENT \$7485.50****Resolution No: 2023-04-07****Moved By:** Alan Busby
Seconded By: Duane Cridland

That the municipality Pay the remaining payment in the amount of \$7485.50 to the Town of Eatonia for the closure of the landfill located at NW 26-25-25-3.

CARRIED**TARGETED SECTOR SUPPORT INITIATIVE PROGRAM****Resolution No: 2023-04-08****Moved By:** Alan Busby
Seconded By: Clinton Hoffman

That the RM of Chesterfield No. 261 supports the application by the Rural Municipality of Antelope Park No. 322 to the Targeted Sector Support (TSS) Initiative to create a customized emergency response plan for the Prairie Winds Emergency Planning District comprised of the following municipalities:

RM of Antelope Park No. 322
RM of Milton No. 292
Village of Marengo
Town of Eatonia
RM of Chesterfield No. 261
RM of Newcombe No. 260

CARRIED**RECESS – LUNCH****Resolution No: 2023-04-09****Moved By:** W.R. (Bill) Thomson

That the time is now 12:00 p.m. the meeting will now recess for lunch. Meeting convenes at 1:00 p.m.

CARRIED

RECYCLE BIN RELOCATION - NUISANCE GROUNDS LOCATION**Resolution No: 2023-04-10****Moved By:** Alan Busby**Seconded By:** Doug Bredy

That the municipality relocate the recycle bin from the nuisance grounds located at NW 26-25-25-3 back to the Town of Eatonia and place it where our other 2 recycle bins are located behind Eatonia Agency, as it is not being utilized at the current location.

CARRIED**ROAD MAINTENANCE - WEST SIDE OF EATONIA****Resolution No: 2023-04-11****Moved By:** Alan Busby**Seconded By:** Brent Watts

That the Municipality write a letter to the Town of Eatonia stating that the RM will maintain the two gravel roads not including dust control located in the Town's vicinity on the West side of Eatonia as well as the North side of Eatonia at no cost to the Town.

CARRIED**CEN CAPITAL FUNDS FOR THIRD DOOR ON NEW FIRE HALL****Resolution No: 2023-04-12****Moved By:** W.R. (Bill) Thomson**Seconded By:** David Booker

That the municipality approves to use CEN Fire Protection Associations Capital funds to place an overhead door in the new fire hall located at SW 23-26-25-3 up to an amount of \$18,000 if all municipalities (Town of Eatonia, RM of Newcombe and RM of Chesterfield) are in agreeance.

CARRIED**BYLAW NO. 1-2023 - A BYLAW TO PROVIDE REGULATIONS TO PUBLIC WATER BODIES - FIRST READING****Resolution No: 2023-04-13****Moved By:** Leah Cooper**Seconded By:** David Booker

That Bylaw No. 1-2023 A Bylaw to Provide Regulations to Public Water Bodies be introduced and read a first time.

CARRIED

BYLAW NO. 1-2023 - A BYLAW TO REGULATE PUBLIC WATER BODIES - SECOND READING**Resolution No: 2023-04-14****Moved By:** Alan Busby**Seconded By:** Brent Watts

That Bylaw No. 1-2023 A Bylaw to Regulate Public Water Bodies be read a second time.

CARRIED**BYLAW NO. 1-2023 - A BYLAW TO REGULATE PUBLIC WATER BODIES - ALLOW THIRD READING****Resolution No: 2023-04-15****Moved By:** Clinton Hoffman**Seconded By:** Duane Cridland

That Bylaw No. 1-2023 A Bylaw to Regulate Public Water Bodies be given three readings at this meeting.

CARRIED UNANIMOUSLY**BYLAW NO. 1-2023 A BYLAW TO REGULATE PUBLIC WATER BODIES - THIRD READING****Resolution No: 2023-04-16****Moved By:** Doug Bredy**Seconded By:** W.R. (Bill) Thomson

That Bylaw No. 1-2023 A Bylaw to Regulate Public Water Bodies be read a third time and the municipality's officers sign and seal the bylaw.

CARRIED**AUDITED FINANCIAL STATEMENT 2023****Resolution No: 2023-04-17****Moved By:** Leah Cooper**Seconded By:** Brent Watts

That the municipality accept and sign the 2022 audited financial statement produced by CHBB (Close Hauta Bertoia Blanchette) Chartered Professional Accountants.

CARRIED**CHEMICAL QUOTES FOR 2023****Resolution No: 2023-04-18****Moved By:** Alan Busby**Seconded By:** Clinton Hoffman

That the municipality purchase chemical for the 2023 season from Nutrien Ag Solutions in Eatonia SK. and the noxious weed chemical that Nutrien Ag Solutions does not supply from Simplot in Eatonia SK.

CARRIED

DEVELOPMENT APPROVAL – SCHMUNK**Resolution No:** 2023-04-19**Moved By:** Alan Busby**Seconded By:** Clinton Hoffman

That the municipality approves the Development Permits for SE 19-23-25-3 for a storage shed and a small house provided that the National Building Code for the construction of the buildings is followed.

CARRIED**ADJOURNMENT****Resolution No:** 2023-04-20**Moved By:** Brent Watts

That this meeting now adjourn at 1:30 p.m.

NEXT REGULAR MEETING May 9, 2023

CARRIED


Reeve
Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3181	4 Hire Welding Ltd.	April 11, 2023	\$ 855.05
3182	Brandt Tractor Ltd.	April 11, 2023	\$ 379.64
3183	Eatonia Agencies Ltd.	April 11, 2023	\$ 1,018.26
3184	Eatonia Lions Club	April 11, 2023	\$ 1,000.00
3185	Eatonia Band Assoc.	April 11, 2023	\$ 1,000.00
3186	Prairie Oasis Fitness Club	April 11, 2023	\$ 110.00
3187	Donna Lothammer	April 11, 2023	\$ 150.00
3188	Mid Plains Diesel Ltd.	April 11, 2023	\$ 918.02
3189	Petty Cash	April 11, 2023	\$ 65.45
3190	Prairie Oasis Drinking Water	April 11, 2023	\$ 20.00
3191	Refine Design Detail Inc.	April 11, 2023	\$ 49,532.07
3192	Rhodes Sales & Service	April 11, 2023	\$ 215.34
3193	Rivers West District Inc.	April 11, 2023	\$ 20.00
3194	Sebo Enterprises Ltd.	April 11, 2023	\$ 595.17
3195	SGI Auto Fund Division	April 11, 2023	\$ 117.86
3196	Shane Stusrud	April 11, 2023	\$ 126.20
3197	Bryce Volk	April 11, 2023	\$ 235.00
3198	Your Southwest Media Group	April 11, 2023	\$ 267.75
3199	Rob Bertsch	April 11, 2023	\$ 4,301.25
3200	Greg Bredy	April 11, 2023	\$ 32,087.85
3201	Eatonia Oasis Living	April 11, 2023	\$ 19,600.00
3202	Refine Design Detail Inc.	April 11, 2023	\$ 6,569.20
3203	Xerox Canada Ltd.	April 11, 2023	\$ 69.76

Total for Cheque: \$119,253.87

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2023-0046	Burner Guys Ltd.	March 31, 2023	\$ 1,459.24
2023-0047	Canada Revenue Agency	March 31, 2023	\$ 18,074.75
2023-0048	Federation of CDN MUN.	March 31, 2023	\$ 239.91
2023-0049	MEPP	March 31, 2023	\$ 9,829.64
2023-0050	SK Tel/SK Tel Mobility	March 31, 2023	\$ 35.95
2023-0051	SMHI	March 31, 2023	\$ 92.96
2023-0052	Sask Power/Energy	March 31, 2023	\$ 132.10
2023-0053	Sask Finance	March 31, 2023	\$ 2,458.71
2023-0054	Collabria	April 11, 2023	\$ 8,139.37
2023-0055	John Deere Financial	April 11, 2023	\$ 1,671.57
2023-0056	Kindersley & District Co-op	April 11, 2023	\$ 27,845.02
2023-0057	SK Assoc. Rural Municipalities	April 11, 2023	\$ 868.51
2023-0058	Sask Tel & SK Tel Mobility	April 11, 2023	\$ 416.49
2023-0059	Somerville Farms (2014) Ltd.	April 11, 2023	\$ 181.17
2023-0060	Sask Power/Energy	April 11, 2023	\$ 6,132.10
2023-0061	Tosha Kozicki	April 11, 2023	\$ 344.24
2023-0062	Town of Eatonia	April 11, 2023	\$ 7,549.04
2023-0063	GFL Environmental SFS Inc.	April 11, 2023	\$ 168.33
2023-0064	Triways Disposal Services	April 11, 2023	\$ 621.43

Total for EFT's: \$ 86,260.53

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
051	Brent Watts	March 15, 2023	\$ 3,133.60
052	Alan Busby	March 15, 2023	\$ 1,021.12
053	Doug Bredy	March 15, 2023	\$ 269.20
054	Duane Cridland	March 15, 2023	\$ 1,073.40
055	William Thomson	March 15, 2023	\$ 1,228.41
056	Clinton Hoffman	March 15, 2023	\$ 1,354.32
	Total for AP		\$ 8,080.05

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
057	Tosha Kozicki	March 17, 2023	\$ 2,276.21
058	Colette O'Connor	March 17, 2023	\$ 1,157.43
	Total for AP		\$ 3,433.64

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
059	Shane Stusrud	March 17, 2023	\$ 2,439.67
060	David Jones	March 17, 2023	\$ 2,039.64
061	Gordon Roesch	March 17, 2023	\$ 1,878.61
062	Landon Czeck Schaeffer	March 17, 2023	\$ 2,271.60
063	Michael Reynolds	March 17, 2023	\$ 2,045.61
064	Jim Schmold	March 17, 2023	\$ 2,083.60
065	Dean Aldridge	March 17, 2023	\$ 2,045.61
	Total for AP		\$ 14,804.34

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
066	Tosha Kozicki	March 31, 2023	\$ 2,276.21
067	Colette O'Connor	March 31, 2023	\$ 1,157.43
	Total for AP		\$ 3,433.64

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
068	Shane Stusrud	March 31, 2023	\$ 2,439.67
069	David Jones	March 31, 2023	\$ 2,039.64
070	Gordon Roesch	March 31, 2023	\$ 1,785.54
071	Landon Czeck Schaeffer	March 31, 2023	\$ 1,885.36
072	Michael Reynolds	March 31, 2023	\$ 2,045.61
073	Jim Schmold	March 31, 2023	\$ 2,019.02
074	Dean Aldridge	March 31, 2023	\$ 1,946.73
	Total for AP		\$ 14,161.57