

Rural Municipality of Chesterfield No. 261
Meeting Minutes
Regular Meeting of Council August 12, 2025 - 09:00 AM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held August 12, 2025, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Peter Mandel

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy - Absent

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2025-08-01

Moved By: David Booker

Seconded By: Peter Mandel

That the minutes from the meeting held on July 8, 2025, be approved as circulated.

CARRIED

CORRESPONDENCE

Resolution No: 2025-08-02

Moved By: Leah Cooper

Seconded By: Alan Busby

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report July 2025, permit to decommission the Town of Eatonia Landfill, information sheet on gravellock and SB-90 maintainable liquid asphalt, RM of Chesterfield transfer station AON (Acceptance of Notification) letter was received.

CARRIED


Reeve


Administrator

FINANCIALS**Resolution No: 2025-08-03****Moved By:** Clinton Hoffman**Seconded By:** Duane Cridland

That the statement of revenues and expenses and bank reconciliation for July 2025 be approved as presented.

CARRIED**PAYMENT OF ACCOUNTS****Resolution No: 2025-08-04****Moved By:** W.R. (Bill) Thomson**Seconded By:** David Booker

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for Approval as follows : Chx 3883 - 3897 - \$42,819.19

Online Banking 2025-0151 - 2025-0180 - \$342,032.78

Payroll 166 - 167 - \$3,921.64

Payroll 168 - 181 - \$29,733.33

Payroll 182 - 183 - \$3,921.64

Payroll 184 - 197 - \$29,697.31

CARRIED**COMMITTEE REPORTS****Resolution No: 2025-08-05****Moved By:** Peter Mandel**Seconded By:** Clinton Hoffman

That the following reports be filed for future reference: Reeve Report - medical arts, condition of the municipal roads at the gravel pit report, Administrators Report - Transfer Station, Prospera Arrears, Transgas building permits. Eatonia Rec Board Report, Equipment Report on the RM mower. Motor Repair for Trout Pond SW 29-26-26-3.

CARRIED**MEDICAL ARTS BUILDING****Resolution No: 2025-08-06****Moved By:** Duane Cridland**Seconded By:** Alan Busby

That the municipality as members of the Kindersley Regional Medical Arts Authority Inc. are in favor of selling the Kindersley Regional Medical Arts Authority Inc. building that is located at 1007 1st Street West Kindersley SK.

CARRIED

10:00 a.m. - 10:35 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting.

ROAD ALLOWANCE ACCESS TO NE 28-26-28-3 – HAGGART**Resolution No:** 2025-08-07**Moved By:** Leah Cooper**Seconded By:** Peter Mandel

That the municipality write a letter to the landowner of SW and NW 27-26-28-3 informing them that the municipality needs access to the municipal road allowance that lies between the above quarters and SE and NE 28-26-28-3. It is currently fenced off and there was no approval for the road closure. If a fence is needed to pasture cattle it will have to be on the owner's property and avoid closing off access to the municipal road allowance.

CARRIED**SUBDIVISION APPROVAL NE-26-25-25-W3M - TOWN OF EATONIA****Resolution No:** 2025-08-08**Moved By:** Alan Busby**Seconded By:** David Booker

That the municipality approves an application to subdivide proposed parcel A Commercial on NE 26-25-25-W3; there are no servicing agreement requirements, this area is already being used as commercial and applicable confirmation to Municipal Affairs be written stating that the approval falls under the municipality's zoning bylaw as follows:

6.3.2 Site standards: Table 6-1 Subdivisions and Site Standards – Minimum site area all other uses is 1 ha. That municipality is unaware of any incompatible land uses in the vicinity, has no facilities that could be affected by the subdivision, and the municipal council has no objections to the proposed subdivision.

CARRIED**TAX ENFORCEMENT - ADVERTISE TAX ARREARS – 2024****Resolution No:** 2025-08-09**Moved By:** Leah Cooper**Seconded By:** Peter Mandel

That the Municipality advertise the Tax Arrears List presented to council excluding lands with existing registered tax liens and tax arrears that do not exceed one half of the immediately preceding year's tax levy with respect to the land in Your West Central Voice newspaper, attached hereto and forming part of these minutes.

CARRIED

TRANSFER STATION SHACK HEATER - HALF WITH TOWN OF EATONIA**Resolution No:** 2025-08-10**Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That the municipality approves to purchase a Dyna-Glo Signature Series 20,000 BTU Liquid Propane Blue Flame Thermostatic Vent Free Wall Heater for the amount of \$439.60 plus applicable taxes, and a Mr. Heater One-Stop Universal Gas-Apppliance Hook-Up kit in the amount of \$47.14 and order a 400 lbs liquid propane tank to be placed in the shack at the Transfer Station located NE 26-25-25-3.

CARRIED**2025 FALL WORKSHOP - SEPTEMBER 23, 2025****Resolution No:** 2025-08-11**Moved By:** Alan Busby**Seconded By:** David Booker

That the municipality allow the Administrator and the Administrative Assistant to attend the 2025 Fall Workshop located in Swift Current SK for \$210.00.

CARRIED**ADJOURNMENT****Resolution No:** 2025-08-12**Moved By:** Duane Cridland

That this meeting now adjourn at 10:55 a.m.

NEXT REGULAR MEETING September 9, 2025, at 9:00 a.m.

CARRIED
Reeve
Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3883	Anderson & Company	August 12, 2025	\$ 5,421.71
3884	Cen Fire Protection Assoc.	August 12, 2025	\$ 3,165.11
3885	Danise Simpelo	August 12, 2025	\$ 507.83
3886	Emerge Seed Solutions Inc.	August 12, 2025	\$ 1,514.80
3887	Prairie Oasis Fitness Club	August 12, 2025	\$ 1,050.00
3888	Hill Acme Machine Ltd.	August 12, 2025	\$ 1,252.94
3889	Information Services Corp.	August 12, 2025	\$ 44.00
3890	Kindersley Bearing (2008) LTD.	August 12, 2025	\$ 49.61
3891	Donna Lothammer	August 12, 2025	\$ 300.00
3892	NSC Minerals Ltd.	August 12, 2025	\$ 1,358.63
3893	Petty Cash	August 12, 2025	\$ 94.84
3894	SeBo Enterprises Ltd.	August 12, 2025	\$ 2,334.48
3895	Ministry of Corrections	August 12, 2025	\$ 25,379.81
3896	U.M.A.A.S.	August 12, 2025	\$ 210.00
3897	Warner Ind Swift Current Ltd.	August 12, 2025	\$ 135.43
Total for Cheque:			\$ 42,819.19

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2025-0151	Burner Guys Ltd.	July 31, 2025	\$ 1,446.90
2025-0152	Canada Revenue Agency	July 31, 2025	\$ 32,887.14
2025-0153	Saskatchewan Finance	July 31, 2025	\$ 50.00
2025-0154	Larry Dyck	July 31, 2025	\$ 2,646.68
2025-0155	1302322 Alberta Ltd.	July 31, 2025	\$ 378.00
2025-0156	Mun Employee's Pension Plan	July 31, 2025	\$ 17,313.36
2025-0157	Sask. Power/Energy	July 31, 2025	\$ 81.32
2025-0158	Sask.Tel. & Sk.Tel. Mobility	July 31, 2025	\$ 161.12
2025-0159	Sask Mun. Hail Insurance	July 31, 2025	\$ 59,898.82
2025-0160	Saskatchewan Finance	July 31, 2025	\$ 37,267.59
2025-0161	Wheatland Regional Library	July 31, 2025	\$ 1,696.95
2025-0162	Barricades and Signs Ltd.	August 12, 2025	\$ 40,303.22
2025-0163	Canada Revenue Agency	August 12, 2025	\$ 39,227.39
2025-0164	Collabria	August 12, 2025	\$ 8,508.44
2025-0165	Town Of Eatonia	August 12, 2025	\$ 48.96
2025-0166	Finning Cat	August 12, 2025	\$ 19,815.49
2025-0167	GFL Environmental SFS Inc.	August 12, 2025	\$ 173.11
2025-0168	John Deere Financial	August 12, 2025	\$ 606.31
2025-0169	1302322 Alberta Ltd.	August 12, 2025	\$ 263.29
2025-0170	Kindersley & Dist. Co-op	August 12, 2025	\$ 37,456.84
2025-0171	Class III Building Official	August 12, 2025	\$ 2,635.50
2025-0172	Redhead Equipment Ltd	August 12, 2025	\$ 7,420.54
2025-0173	Rhodes Sales & Service	August 12, 2025	\$ 38.85
2025-0174	SASK Assoc Rural Muni.	August 12, 2025	\$ 4,740.05
2025-0175	Sask. Power/Energy	August 12, 2025	\$ 747.41
2025-0176	Sask.Tel. & Sk.Tel. Mobility	August 12, 2025	\$ 570.18
2025-0177	Somerville Farms (2014) Ltd.	August 12, 2025	\$ 978.16
2025-0178	Triways Disposal Services	August 12, 2025	\$ 662.61
2025-0179	Saskatchewan WCB	August 12, 2025	\$ 23,715.00
2025-0180	Xerox Canada Ltd	August 12, 2025	\$ 293.55
Total for Online Banking:			\$ 342,032.78

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
166	Tosha Kozicki	July 18, 2025	\$ 2,415.56
167	Danise Simpelo	July 18, 2025	\$ 1,506.08
	Total for AP		\$ 3,921.64

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
168	Danielle Stallmann	July 18, 2025	\$ 1,660.52
169	Shane Stusrud	July 18, 2025	\$ 2,605.15
170	Brayden Aldridge	July 18, 2025	\$ 2,110.10
171	Johnathan Knuttila	July 18, 2025	\$ 1,642.22
172	Hayden Kulyk	July 18, 2025	\$ 1,966.53
173	Joshua Bews	July 18, 2025	\$ 2,261.69
174	Hennadii Korchevych	July 18, 2025	\$ 2,447.15
175	David Jones	July 18, 2025	\$ 2,186.99
176	Gordon Roesch	July 18, 2025	\$ 2,037.26
177	Landon Czeck-Schaeffer	July 18, 2025	\$ 2,192.97
178	Michael Reynolds	July 18, 2025	\$ 2,192.97
179	Jim Schmold	July 18, 2025	\$ 2,204.40
180	Stewart St. John	July 18, 2025	\$ 1,929.37
181	Dean Aldridge	July 18, 2025	\$ 2,296.01
	Total for AP		\$ 29,733.33

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
182	Tosha Kozicki	August 1, 2025	\$ 2,415.56
183	Danise Simpelo	August 1, 2025	\$ 1,506.08
	Total for AP		\$ 3,921.64

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
184	Danielle Stallmann	August 1, 2025	\$ 1,860.96
185	Shane Stusrud	August 1, 2025	\$ 2,605.15
186	Brayden Aldridge	August 1, 2025	\$ 1,997.12
187	Johnathan Knuttila	August 1, 2025	\$ 1,727.09
188	Hayden Kulyk	August 1, 2025	\$ 1,680.45
189	Joshua Bews	August 1, 2025	\$ 2,240.47
190	Hennadii Korchevych	August 1, 2025	\$ 2,595.70
191	David Jones	August 1, 2025	\$ 2,186.99
192	Gordon Roesch	August 1, 2025	\$ 2,144.73
193	Landon Czeck-Schaeffer	August 1, 2025	\$ 2,192.97
194	Michael Reynolds	August 1, 2025	\$ 2,192.97
195	Jim Schmold	August 1, 2025	\$ 2,260.44
196	Stewart St. John	August 1, 2025	\$ 1,716.26
197	Dean Aldridge	August 1, 2025	\$ 2,296.01
	Total for AP		\$ 29,697.31

List of Lands In Arrears

Rural Municipality of Chesterfield No. 261

Province of Saskatchewan

List of lands with arrears as of August 12th, 2025
(Section 3(1) of *The Tax Enforcement Act*)

DESCRIPTION OF PROPERTY

ASSESSMENT NUMBER	PART OF SECTION	SEC .	TWP	RGE	MER.	TITLE NUMBER	EXT .	TOTAL ARREARS
002409100-01	NE	09	27	27	3	156778756	0	\$632.14
000506300-01	SE	06	23	28	3	102885307	2	\$211.94



Submitted to the head of the council
this 12th day of August 2025.

[Redacted Signature]
Administrator