# Rural Municipality of Chesterfield No. 261

**BYLAW NO. 1-2026**

**A BYLAW TO ESTABLISH FEES FOR THE PROVISION OF TAX CERTIFICATES AND OTHER ASSESSMENT OR TAXATION INFORMATION**

The Council of the Rural Municipality of Chesterfield No. 261 in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the "Assessment and Taxation information Fee Bylaw".
2. In this bylaw:
   a) "Act" shall mean *The Municipalities Act,*
   b) "Designated Officer" shall mean the Administrator of the municipality or any other person who has been assigned responsibility to issue tax certificates by the council of the municipality;
   c) "Municipality" shall mean the Rural Municipality of Chesterfield No. 261.
3. Upon receipt of:
   a) A request for property assessment and/or taxation information or service, and
   b) The appropriate fee as described in Schedule "A", attached hereto and forming part of this bylaw,
   The municipality shall provide to the applicant the requested information or service pertaining to property assessment and/or taxation.
4. Notwithstanding Section 3 of this bylaw, no person shall be required to pay a fee to inspect:
   a) The assessment roll for the current year during the period the roll is open for inspection pursuant to subsection 213(1) of the Act; and
   b) That portion of the assessment roll for the current year which council has authorized to be available for public inspection at any additional times.
5. In addition to the requirements described within subsection 276(1) of the Act, tax certificates issued by the municipality shall contain the following information:
   a) tax levy for the previous year, if the taxes for the current year have not yet been levied;
   b) date of registration and/or the interest number of a tax lien in favour of the municipality;
   c) the amount of outstanding amounts which may be added to property taxes pursuant to section 405 of the Act.
6. The Tax certificate issued by the municipality shall be the form generated by the Munisoft tax system program which may be amended by the designated officer provided that the amendment does not alter the substance of the form.
7. A tax certificate issued by the municipality shall contain no more than one property.
8. Bylaw NO 1/2007 is hereby repealed.
9. This bylaw shall come into force and take effect on the 18th day of March, 2026.

[redacted]
Reeve

[redacted]
Administrator

Read a third time and adopted
This 18 day of March, 2026.

[redacted]
Administrator

This photocopy is a true copy of the original document which has not been altered in any way.
Name: [redacted]
Signature: [redacted]
Title: Administrator
Signed at Eatonia, Sask. on
Date: March 18, 2026

**SCHEDULE "A" to Bylaw No. 1-2026**

## PROPERTY ASSESSMENT AND TAXATION FEES

| Service / Information | Fee |
|---|---|
| 1. Tax Certificate<br>a) Each certificate | $10.00 |
| 2. General property assessment and/or tax information relating to a single property<br>a) Provided verbally<br>i) To the property owner<br>b) Provided in written or electronic format<br>i) To the property owner<br>ii) To other than the property owner | No charge |
| 3. Tax Lien Registration Fee (per parcel) | ISC (land titles office) fees |
| 4. Tax Lien Withdrawal Fee (per parcel) | $30.00 |