
Rural Municipality of Chesterfield No. 261
Meeting Minutes
Regular Meeting of Council February 11, 2025 - 01:00 PM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held February 11, 2025, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Peter Mandel

Division 2: Leah Cooper

Division 3: David Booker - Absent

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy - Absent

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 1:00 p.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2025-02-01

Moved By: Duane Cridland

Seconded By: Alan Busby

That the minutes from the meeting held on January 14,2025 be approved as circulated.

CARRIED

SPECIAL MEETING MINUTES

Resolution No: 2025-02-02

Moved By: Clinton Hoffman

Seconded By: Leah Cooper

That the special meeting minutes held on January 27, 2025, be approved as circulated.

CARRIED

CORRESPONDENCE

Resolution No: 2025-02-03

Moved By: Peter Mandel

Seconded By: Clinton Hoffman

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report January 2025, Letter from the Town of Eatonia in regard to purchasing land at the landfill. SAMA (Saskatchewan Assessment Management Agency) Annual Meeting. Leader Community Policing Report October 2024 - December 2024, WCMGC (West Central Municipal Government Committee) Minutes January 23, 2025, Industrial Inquiry Commission Reviewing Canada Post.

CARRIED

FINANCIALS

Resolution No: 2025-02-04

Moved By: Clinton Hoffman

Seconded By: W.R. (Bill) Thomson

That the statement of revenues and expenses and bank reconciliation for January 2025 be approved as presented.

CARRIED

PAYMENT OF ACCOUNTS

Resolution No: 2025-02-05

Moved By: W.R. (Bill) Thomson

Seconded By: Alan Busby

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for Approval as follows: Chx 3745 - 3765 - \$42,870.76

Online Banking 2025-0018 - 2025-0038 - \$151,451.20

Payroll 001 - 002 - \$3,648.29

Payroll 003 - 009 - \$14,239.18

Payroll 010 - 011 - \$10,554.26

Payroll 012 - 013 - \$3,648.27

payroll 014 - 020 - \$15,390.31

CARRIED

COMMITTEE REPORTS**Resolution No: 2025-02-06****Moved By:** Peter Mandel**Seconded By:** Duane Cridland

That the following reports be filed for future reference: Administrators Report - Prairie Winds Emergency Measures Organization - Advisory Committee Meeting Feb 27, 2025 at 7:00 p.m. Marengo Municipal Office, Prospera Arrears Report.

CARRIED**West Central Early Childhood Intervention Program Donation Request****Resolution No: 2025-02-07****Moved By:** Alan Busby**Seconded By:** W.R. (Bill) Thomson

That the Municipality donate \$100 to West Central Early Childhood Intervention Program.

DEFEATED**GARBAGE BINS – QUOTES****Resolution No: 2025-02-08****Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That the municipality approves the quote from EMW (Environmental Metal Works Ltd.) for two 30-yard Roll-off garbage bins with lids in the amount of \$26,023.20.

CARRIED**EQUIPMENT GARBAGE TRUCK PURCHASE****Resolution No: 2025-02-09****Moved By:** W.R. (Bill) Thomson**Seconded By:** Alan Busby

That the municipality increase the budget for the equipment committee to purchase an appropriate truck to haul garbage by \$100,000 for the total amount of \$200,000 not including taxes.

CARRIED**2:00 p.m. - 2:40 p.m. RM Foreman Shane Stusrud attended the RM Council Meeting**

ADVERTISEMENT - HELP WANTED AD**Resolution No:** 2025-02-10**Moved By:** Clinton Hoffman**Seconded By:** Leah Cooper

That the municipality advertise in the local newsletter for a 1A Truck Driver / Grader Operator and a Utility Worker for the 2025 season.

CARRIED**LETTER CAT FINNING****Resolution No:** 2025-02-11**Moved By:** Duane Cridland**Seconded By:** Clinton Hoffman

That the municipality write a letter to CAT Finning in regard to the work that was done on our newly purchased 627-11/CAT00627CWYG00152 scraper.

CARRIED**PRAIRIE WINDS EMERGENCY MEASURES ORGANIZATION****Resolution No:** 2025-02-12**Moved By:** Leah Cooper**Seconded By:** Peter Mandel

That the municipality approves the 2025 Proposed Budget of \$7000 per municipality.

CARRIED**SMHI (SASKATCHEWAN MUNICIPAL HAIL INSURANCE) DELEGATE****Resolution No:** 2025-02-13**Moved By:** W.R. (Bill) Thomson**Seconded By:** Alan Busby

That the municipality appoint Councillor Clinton Hoffman as the SMHI (Saskatchewan Municipality Hail Insurance) Delegate.

CARRIED**ENGAGEMENT LETTER AUDIT – CHBB****Resolution No:** 2025-02-14**Moved By:** Leah Cooper**Seconded By:** Duane Cridland

That the municipality sign the Engagement letter from chbb Chartered Professional Accounts to audit the financial statements.

CARRIED

MANTARIO PLAYGROUND EQUIPMENT**Resolution No: 2025-02-15****Moved By: Duane Cridland****Seconded By: Leah Cooper**

That the municipality offer David and Samantha Francis the old playground set located in Mantario at no charge. If their interested, then it needs to be moved onto their property and if they're not interested the RM will remove it.

CARRIED**MARCH MEETING DATE CHANGE****Resolution No: 2025-02-16****Moved By: Alan Busby****Seconded By: W.R. (Bill) Thomson**

That the municipality change the March Meeting Date to March 18, 2025, at 1:00 p.m. due to the SARM (Saskatchewan Association of Rural Municipalities) Convention 2025.

CARRIED**RATE PAYER SUPPER****Resolution No: 2025-02-17****Moved By: Alan Busby****Seconded By: W.R. (Bill) Thomson**

That the municipality hold a spring rate payers supper April 17, 2025, at the community hall. Tickets will be \$30 per plate (Steak Supper) put on by the Eatonia Lions Club, cash bar, social to follow.

CARRIED**ADJOURNMENT****Resolution No: 2025-02-18****Moved By: Duane Cridland**

That this meeting now adjourn at 3:25 p.m.

NEXT REGULAR MEETING March 18, 2025 at 1:00 p.m.

CARRIED

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3745	Western Municipal Consulting	January 28, 2025	\$ 105.00
3746	Purolator Inc.	January 31, 2025	\$ 178.24
3747	Anderson & Company	February 11, 2025	\$ 3,153.56
3748	Bee-J's Stationers Inc.	February 11, 2025	\$ 380.56
3749	Eatonia Chambers of Commerce	February 11, 2025	\$ 50.00
3750	Eatonia Oasis Living	February 11, 2025	\$ 4,000.00
3751	Feiffer's Tire Ltd.	February 11, 2025	\$ 1,521.24
3752	Prairie Oasis Fitness Club	February 11, 2025	\$ 350.00
3753	Information Services Corp,	February 11, 2025	\$ 105.00
3754	1302322 Alberta Ltd.	February 11, 2025	\$ 1,984.50
3755	Kindersley Bearing (2008) Ltd.	February 11, 2025	\$ 385.96
3756	Kee Sheet Metal (2016) Ltd.	February 11, 2025	\$ 21.71
3757	Donna Lothammer	February 11, 2025	\$ 300.00
3758	Mid Plains Diesel Ltd.	February 11, 2025	\$ 89.65
3759	Petty Cash	February 11, 2025	\$ 37.40
3760	Prairie Oasis Drinking Water	February 11, 2025	\$ 30.00
3761	Sask Assessm't Management Agen	February 11, 2025	\$ 22,014.00
3762	SeBo Enterprises Ltd.	February 11, 2025	\$ 3,053.10
3763	SGI Auto Fund Division	February 11, 2025	\$ 4,347.20
3764	Shane Stusrud	February 11, 2025	\$ 575.09
3765	West Central Municipal	February 11, 2025	\$ 188.55

Total for Cheque: \$42,870.76**Accounts for Approval**

ONLINE BANKING	VENDOR	DATE	AMOUNT
2025-0018	Catalis Technologies Canada	January 28, 2025	\$ 4,656.18
2025-0019	Minister of Finance	January 28, 2025	\$ 410.49
2025-0020	Burner Guys Ltd.	January 31, 2025	\$ 1,446.90
2025-0021	Canada Revenue Agency	January 31, 2025	\$ 19,174.05
2025-0022	MEPP	January 31, 2025	\$ 10,231.16
2025-0023	Munisoft	January 31, 2025	\$ 632.70
2025-0024	Ministry of Finance	January 31, 2025	\$ 5,079.32
2025-0025	Sask Municipal Hail	January 31, 2025	\$ 19,821.25
2025-0026	Saskatchewan Finance	January 31, 2025	\$ 19,895.27
2025-0027	Brandt Tractor Ltd.	February 11, 2025	\$ 5,575.93
2025-0028	Collabria	February 11, 2025	\$ 7,210.08
2025-0029	Finning Cat	February 11, 2025	\$ 19,815.49
2025-0030	GFL Environmental SFS	February 11, 2025	\$ 175.14
2025-0031	John Deere Financial	February 11, 2025	\$ 475.27
2025-0032	Kindersley & District Coop	February 11, 2025	\$ 21,936.87
2025-0033	Redhead Equipment Ltd.	February 11, 2025	\$ 7,363.10
2025-0034	Rhodes Sales & Service	February 11, 2025	\$ 2,115.51
2025-0035	Sasktel & Sk. Tel Mobility	February 11, 2025	\$ 407.90
2025-0036	Somerville Farms (2014) Ltd.	February 11, 2025	\$ 2,075.13
2025-0037	Sask. Power/Energy	February 11, 2025	\$ 2,261.81
2025-0038	Triways Disposal Services	February 11, 2025	\$ 691.65

Total for Online Banking: \$ 151,451.20

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
001	Tosha Kozicki	January 17, 2025	\$ 2,397.94
002	Colette O'Connor	January 17, 2025	\$ 1,250.35
Total for AP			\$ 3,648.29

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
003	Shane Stusrud	January 17, 2025	\$ 2,587.56
004	David Jones	January 17, 2025	\$ 2,169.37
005	Gordon Roesch	January 17, 2025	\$ 1,653.05
006	Landon Czeck Schaeffer	January 17, 2025	\$ 2,175.35
007	Mike Reynolds	January 17, 2025	\$ 2,175.35
008	Jim Schmold	January 17, 2025	\$ 1,299.19
009	Dean Aldridge	January 17, 2025	\$ 2,179.31
Total for AP			\$ 14,239.18

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
010	Peter Mandel	January 21, 2025	\$ 4,784.09
011	Leah Cooper	January 21, 2025	\$ 5,770.17
Total for AP			\$ 10,554.26

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
012	Tosha Kozicki	January 31, 2025	\$ 2,397.96
013	David Jones	January 31, 2025	\$ 1,250.31
Total for AP			\$ 3,648.27

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
014	Shane Stusrud	January 31, 2025	\$ 2,587.55
015	David Jones	January 31, 2025	\$ 2,169.39
016	Gordon Roesch	January 31, 2025	\$ 1,882.88
017	Landon Czeck-Schaeffer	January 31, 2025	\$ 2,175.36
018	Michael Reynolds	January 31, 2025	\$ 2,175.36
019	Jim Schmold	January 31, 2025	\$ 2,220.43
020	Dean Aldridge	January 31, 2025	\$ 2,179.34
Total for AP			\$ 15,390.31