Rural Municipality of Chesterfield No. 261
Meeting Minutes
Regular Meeting of Council July 14, 2026 - 09:00 AM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held July 14, 2026, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:
Reeve: Bill Thomson
Division 1: Peter Mandel
Division 2: Leah Cooper
Division 3: David Booker
Division 4: Alan Busby - Absent
Division 5: Clinton Hoffman
Division 6: Duane Cridland
Division 8: Doug Bredy - Absent

The Following Staff Members were in attendance:
Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2026-07-01

Moved By: David Booker
Seconded By: Peter Mandel

That the minutes from the meeting held on June 9,2026 be approved as circulated.

CARRIED

CORRESPONDENCE/COMMUNICATIONS

Resolution No: 2026-07-02

Moved By: Clinton Hoffman
Seconded By: Duane Cridland

That the municipality acknowledge receipt of the following correspondence and file for future reference: Transfer Station Reports June 2026, WCMGC (West Central Municipal Government Committee) Meeting Agenda and Draft minutes June 2026, APAS (Agricultural Producers Association of Saskatchewan) proposed changes MRA (Mineral Resource Act and the Oil and Gas Conservation Act) and submission on Surface Richts Act Proposed Changes. Decommissioning landfil 2027 Budget item.

CARRIED

[redacted] [redacted]

Reeve Administrator

FINANCIALS

Resolution No: 2026-07-03

Moved By: Leah Cooper
Seconded By: David Booker

That the statement of revenues and expenses and bank reconciliation and credit card statement for June 2026 be approved as presented.

CARRIED

PAYMENT OF ACCOUNTS

Resolution No: 2026-07-04

Moved By: W.R. (Bill) Thomson
Seconded By: Peter Mandel

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.
Accounts for Approval as follows Chx 4101 - 4118 $57,039.39
Online Banking - 2026-150 - 2026-0175 - $147,070.62
Payroll 118 - 119 - $4,677.50
Payroll 120 - 131 - $26,669.11
Payroll 132 - 135 - $5,751.18
Payroll 136 - 137 - $4,677.50
Payroll 138 - 149 - $26,270.02

CARRIED

REPORTS

Resolution No: 2026-07-05

Moved By: David Booker
Seconded By: Leah Cooper

That the following reports be filed for future reference: Administrators Report - Prospera Arrears, APAS (Agricultural Producers Association of Saskatchewan) Report.

CARRIED

9:30 a.m. - 10:00 a.m. RM Foreman Shane Stusrud attending the RM Council Meeting.

TRANSFER STATION WASTE DISPOSAL COST SHARE - TOWN OF EATONIA

Resolution No: 2026-07-06

Moved By: W.R. (Bill) Thomson
Seconded By: Duane Cridland

That the muncipality write a letter to the Town of Eatonia requesting to cost share the waste dumping from the Transfer Station to WRLI (Western Regional Landfill Inc.). As part of this arrangement, the municipality will absorb all other operating costs associated with hauling, including truck maintenance, fuel, and employee wages, etc. We are requesting that the Town of Eatonia's contribution be limited to 50% of the garbage hauling costs. Once the cost-sharing arrangement has been approved, a bylaw and a formal agreement will be prepared by the RM to clearly outline the responsiblities and establish the term of the arrangement fo the RM's Transfer Station.

CARRIED

WEED ORDER

Resolution No: 2026-07-07

Moved By: Leah Cooper
Seconded By: Clinton Hoffman

That the municipality authorizes the Municipality's appointed Noxious Weed Inspector to inspect the following land locations and issue a weed order for the following locations NE 33-27-28-3, NW 33-27-28-3, PT SE 33-27-28-3, NE 34-27-28-3 as the weeds are out of control.

CARRIED

EMERGENCY DISTRIBUTION OF STRYCHNINE

Resolution No: 2026-07-08

Moved By: Leah Cooper
Seconded By: W.R. (Bill) Thomson

That the municipality authorizes the administrator to distribute strychnine in accordance with the regulations set in place through the Strychnine Stewardship Program.

CARRIED

ADJOURNMENT

Resolution No: 2026-07-09

Moved By: Duane Cridland

That this meeting now adjourn at 11 a.m.

NEXT REGULAR MEETING August 11, 2026.

CARRIED

[redacted] [redacted]

Reeve Administrator

Accounts for Approval

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
4101	06/24/2026	T & M Auto Spa and Yard Care	3,255.00
4102	06/30/2026	Joanne Bredy	1,660.00
4103	07/04/2026	T & M Auto Spa and Yard Care	1,785.00
4104	07/14/2026	Ag. Health & Safety Network	914.50
4105	07/14/2026	AgroMax Distributors Inc	6,781.44
4106	07/14/2026	Brett Becker	31.55
4107	07/14/2026	Bradley Directories	125.00
4108	07/14/2026	Czeck Schaeffer Landon	695.47
4109	07/14/2026	Eatonia Farming Co. Ltd.	572.76
4110	07/14/2026	Eatonia Oasis Living	15,000.00
4111	07/14/2026	Kindersley Bearing (2008) LTD.	939.01
4112	07/14/2026	Kee Sheet Metal (2016) Ltd.	689.07
4113	07/14/2026	Kindersley Trailers Inc.	690.37
4114	07/14/2026	Donna Lothammer	525.00
4115	07/14/2026	NSC Minerals Ltd.	21,638.42
4116	07/14/2026	ATL Group of Companies Limited	625.40
4117	07/14/2026	Saskatchewan Crime Stoppers	200.00
4118	07/14/2026	West Central Safety Corp	911.40
		Total Computer Cheque:	57,039.39

ONLINE BANKING

Payment #	Date	Vendor Name	Payment Amount
2026-0150	06/30/2026	Burner Guys Ltd.	1,418.92
2026-0151	06/30/2026	Canada Revenue Agncy	31,583.43
2026-0152	06/30/2026	Mun Employee's Pension Plan	26,517.34
2026-0153	06/30/2026	Saskatchewan Finance	42.25
2026-0154	07/14/2026	Brandt Tractor Ltd.	1,332.49
2026-0155	07/14/2026	Kindersley Castle Building	55.49
2026-0156	07/14/2026	Collabria	5,193.09
2026-0157	07/14/2026	Larry Dyck	3,674.63
2026-0158	07/14/2026	Town Of Eatonia	555.85
2026-0159	07/14/2026	Finning Cat	19,815.49
2026-0160	07/14/2026	GFL Environmental SFS Inc.	15.41
2026-0161	07/14/2026	1302322 Alberta Ltd.	460.43
2026-0162	07/14/2026	Kindersley & Dist. Co-Op	27,741.88
2026-0163	07/14/2026	Class III Building Official Services	735.00
2026-0164	07/14/2026	Nutrien Ag Solutions (CA) Inc.	1,569.23
2026-0165	07/14/2026	Ministry of Finance	195.99
2026-0166	07/14/2026	Redhead Equipment Ltd	4,054.94
2026-0167	07/14/2026	Rhodes Sales & Service	5,503.38
2026-0168	07/14/2026	Sask. Power/Energy	1,067.72
2026-0169	07/14/2026	Sask.Tel. & Sk.Tel. Mobility	580.45
2026-0170	07/14/2026	SeBo Enterprises Ltd.	2,994.69
2026-0171	07/14/2026	Somerville Farms (2014) Ltd.	1,985.91
2026-0172	07/14/2026	Triways Disposal Services 2009	763.97
2026-0173	07/14/2026	Western Regional Landfill Inc.	3,567.20
2026-0174	07/14/2026	Welltraxx Asset Management	5,328.00
2026-0175	07/14/2026	Xerox Canada Ltd	317.44
		Total Online Banking:	147,070.62

Total AP: 204,110.01

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Reeve Administrator

Accounts for Approval

R.M. of Chesterfield No. 261

For Payroll Group : A4 (Admin (26 pp.))
For Period End Dates : 02Jun2026 to 15Jun2026

Employee		Pay date	Cheque #	EI	CPP QPP	CPP2 QPP2	Taxes	Other Deductions	Total Deductions	Gross Pay	Net Pay
001	Kozicki, Tosha N.	06/19/2026	00000118	70.08	247.80	0.00	867.41	409.78	1595.07	4299.29	2704.22
002	Czeck Schaeffer, Danise	06/19/2026	00000119	43.66	151.35	0.00	256.22	253.76	704.99	2678.27	1973.28
Company totals:				113.74	399.15	0.00	1123.63	663.54	2300.06	6977.56	4677.50

R.M. of Chesterfield No. 261

For Payroll Group : M2 (Maint. (26 pp.))
For Period End Dates : 02Jun2026 to 15Jun2026

Employee		Pay date	Cheque #	EI	CPP QPP	CPP2 QPP2	Taxes	Other Deductions	Total Deductions	Gross Pay	Net Pay
005	Stusrud, Shane M.	06/19/2026	00000120	76.66	271.81	0.00	988.77	492.78	1830.02	4702.78	2872.76
006	Aldridge, Brayden D.	06/19/2026	00000121	60.44	212.62	0.00	692.59	380.06	1345.71	3708.09	2362.38
007	Knuttila, Johnathan D.	06/19/2026	00000122	48.26	168.17	0.00	520.49	306.08	1043.00	2961.02	1918.02
008	Kulyk, Hayden C.	06/19/2026	00000123	43.04	149.09	0.00	377.97	274.53	844.63	2640.33	1795.70
009	Bews, Joshua R.	06/19/2026	00000124	56.43	197.99	0.00	619.24	348.48	1222.14	3462.16	2240.02
011	Jones, David W.	06/19/2026	00000125	57.93	203.44	0.00	646.80	377.01	1285.18	3553.81	2268.63
012	Roesch, Gordon B.	06/19/2026	00000126	50.40	175.97	0.00	508.09	277.38	1011.84	3092.06	2080.22
020	Czeck Schaeffer, Landon L.	06/19/2026	00000127	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61
022	Reynolds, Michael G.	06/19/2026	00000128	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61
029	Schmold, Jim R.	06/19/2026	00000129	54.67	191.54	0.00	587.76	361.42	1195.39	3353.69	2158.30
030	St John, Stewart W.	06/19/2026	00000130	52.64	184.14	0.00	610.53	340.13	1187.44	3229.44	2042.00
033	Aldridge, Dean J.	06/19/2026	00000131	61.45	216.29	0.00	711.36	398.86	1387.96	3769.82	2381.86
Company totals:				676.10	2379.14	0.00	7563.72	4310.75	14931.71	41600.82	26669.11

R.M. of Chesterfield No. 261

For RCT Number : 107941619RP0002
For Period End Dates : 01Jun2026 to 30Jun2026

Employee		Pay date	Cheque #	EI	CPP QPP	CPP2 QPP2	Taxes	Other Deductions	Total Deductions	Gross Pay	Net Pay
C3	Booker, David	06/24/2026	00000132	0.00	0.00	0.00	0.00	0.00	0.00	2261.60	2261.60
C4	Busby, Alan L.	06/24/2026	00000133	0.00	0.00	0.00	0.00	0.00	0.00	764.08	764.08
C5	Bredy, Doug	06/24/2026	00000134	0.00	0.00	0.00	0.00	0.00	0.00	1307.60	1307.60
C6	Cridland, Duane	06/24/2026	00000135	0.00	0.00	0.00	0.00	0.00	0.00	1417.90	1417.90
Company totals:				0.00	0.00	0.00	0.00	0.00	0.00	5751.18	5751.18

R.M. of Chesterfield No. 261

For Payroll Group : A4 (Admin (26 pp.))
For Period End Dates : 16Jun2026 to 29Jun2026

Employee		Pay date	Cheque #	EI	CPP QPP	CPP2 QPP2	Taxes	Other Deductions	Total Deductions	Gross Pay	Net Pay
001	Kozicki, Tosha N.	07/03/2026	00000136	70.08	247.80	0.00	867.41	409.78	1595.07	4299.29	2704.22
002	Czeck Schaeffer, Danise	07/03/2026	00000137	43.66	151.35	0.00	256.22	253.76	704.99	2678.27	1973.28
Company totals:				113.74	399.15	0.00	1123.63	663.54	2300.06	6977.56	4677.50

R.M. of Chesterfield No. 261

For Payroll Group : M2 (Maint. (26 pp.))
For Period End Dates : 16Jun2026 to 29Jun2026

Employee		Pay date	Cheque #	EI	CPP QPP	CPP2 QPP2	Taxes	Other Deductions	Total Deductions	Gross Pay	Net Pay
005	Stusrud, Shane M.	07/03/2026	00000138	76.66	271.81	0.00	988.77	492.78	1830.02	4702.78	2872.76
006	Aldridge, Brayden D.	07/03/2026	00000139	53.90	188.76	0.00	573.47	343.96	1160.09	3307.01	2146.92
007	Knuttila, Johnathan D.	07/03/2026	00000140	43.68	151.44	0.00	439.26	280.75	915.13	2679.75	1764.62
008	Kulyk, Hayden C.	07/03/2026	00000141	47.79	166.45	0.00	461.79	300.77	976.80	2932.02	1955.22
009	Bews, Joshua R.	07/03/2026	00000142	57.10	200.43	0.00	631.45	352.18	1241.16	3503.26	2262.10
011	Jones, David W.	07/03/2026	00000143	57.93	203.44	0.00	646.80	377.01	1285.18	3553.81	2268.63
012	Roesch, Gordon B.	07/03/2026	00000144	50.09	174.82	0.00	502.37	275.65	1002.93	3072.80	2069.87
020	Czeck Schaeffer, Landon L.	07/03/2026	00000145	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61
022	Reynolds, Michael G.	07/03/2026	00000146	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61
029	Schmold, Jim R.	07/03/2026	00000147	53.60	187.66	0.00	568.43	355.55	1165.24	3288.58	2123.34
030	St John, Stewart W.	07/03/2026	00000148	47.59	165.70	0.00	518.47	312.23	1043.99	2919.47	1875.48
033	Aldridge, Dean J.	07/03/2026	00000149	61.45	216.29	0.00	711.36	398.86	1387.96	3769.82	2381.86
Company totals:				665.97	2334.88	0.00	7342.29	4243.76	14586.90	40856.92	26270.02

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Reeve Administrator