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**Rural Municipality of Chesterfield No. 261**  
**Meeting Minutes**  
**Regular Meeting of Council May 7, 2024 - 09:00 AM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held May 7, 2024, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

**ATTENDANCE**

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Brent Watts

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy - Absent

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

**CALL TO ORDER**

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

**AGENDA**

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

**MINUTES**

**Resolution No: 2024-05-01**

**Moved By: Alan Busby**

**Seconded By: David Booker**

That the minutes from the meeting held on April 9, 2024, be approved as circulated.

**CARRIED**

**RECIND A MOTION – MANTARIO CEMETERY PROJECT FUNDING**

**Resolution No: 2024-05-02**

**Moved By: Leah Cooper**

**Seconded By: David Booker**

That the municipality recind the following resolutions:

2024-04-07 Busby/Cooper - That the municipality will give upto \$5000 to the Mantario Cemetery Project out of the Mantario Funds account 832450779471. Carried

**CARRIED**

**MANTARIO CEMETERY PROJECT FUNDING****Resolution No:** 2024-05-03**Moved By:** W.R. (Bill) Thomson**Seconded By:** Leah Cooper

That the municipality will donate a maximum amount of \$5000 to the Mantario Cemetery Project with half the proceeds coming from the RM's operating account and the other half from the Mantario Funds account 832450779471.

**CARRIED****CORRESPONDENCE****Resolution No:** 2024-05-04**Moved By:** David Booker**Seconded By:** Leah Cooper

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report April 2024, Saskatchewan 4-H Foundation, Farm & Food Care Saskatchewan, Saskatchewan Municipal Board Approval To borrow Money.

**CARRIED****FINANCIALS****Resolution No:** 2024-05-05**Moved By:** Brent Watts**Seconded By:** Alan Busby

That the statement of revenues and expenses for April 2024 and bank reconciliation for March and April 2024 be approved as presented.

**CARRIED**

**Division 5 Councillor Clinton Hoffman arrived at 9:30 a.m.**

**9:30 a.m. - 9:50 a.m. RM Assistant Foreman Dean Aldridge attended the RM Council meeting.**

**9:30 a.m. - 10:25 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting.**

**PAYMENT OF ACCOUNTS****Resolution No: 2024-05-06****Moved By: Duane Cridland****Seconded By: Clinton Hoffman**

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for approval as follows: Chx 3510 - 3526 - \$24,447.59

Online Banking 2024-0061 - 2024-0073 - \$117,714.27

Payroll 073- 074 - \$3,454.70

Payroll 075 - 082 - \$15,371.71

Payroll 083 - 084 - \$3,454.70

Payroll 085 - 096 - \$22,345.63

**CARRIED****COMMITTEE REPORTS****Resolution No: 2024-05-07****Moved By: Duane Cridland****Seconded By: Clinton Hoffman**

That the following reports be filed for future reference: Cat Finning would like to sponsor our staff BBQ for June 28, 2024. CEN Report, Scraper update on delivery from CAT Finning, Prospera update on payment, Office Roof update letter to United Roofing - no response, Eatonia Oasis Living (EOL) Art Exhibit & Silent Auction, Royal Canadian School Sign, landscaping for office.

**CARRIED****BYLAW NO. 1-2024 - A BYLAW TO INCUR A DEBT - FIRST READING****Resolution No: 2024-05-08****Moved By: W.R. (Bill) Thomson****Seconded By: Alan Busby**

That Bylaw No. 1-2024 A Bylaw To Incur A debt be introduced and read a first time.

**CARRIED****BYLAW NO. 1-2024 - A BYLAW TO INCUR A DEBT - SECOND READING****Resolution No: 2024-05-09****Moved By: David Booker****Seconded By: Leah Cooper**

That Bylaw No. 1-2024 A bylaw To Incure A Debt be read a second time.

**CARRIED**

**BYLAW NO. 1-2024 - A BYLAW TO INCUR A DEBT - ALLOW THIRD READING****Resolution No: 2024-05-10****Moved By: Brent Watts****Seconded By: Duane Cridland**

That Bylaw No. 1-2024 A Bylaw To Incur A Debt be given three readings at this meeting.

**CARRIED UNANIMOUSLY****BYLAW NO. 1-2024 - A BYLAW TO INCUR A DEBT - THIRD READING****Resolution No: 2024-05-11****Moved By: Clinton Hoffman****Seconded By: W.R. (Bill) Thomson**

That Bylaw No. 1-2024 A Bylaw To Incur A Debt be read a third time and the Municipalities officers sign and seal the Bylaw.

**CARRIED****BYLAW NO. 2-2024 - A BYLAW TO REPEAL A BYLAW - FIRST READING****Resolution No: 2024-05-12****Moved By: Alan Busby****Seconded By: W.R. (Bill) Thomson**

That Bylaw No. 2-2024 A Bylaw To Repeal a Bylaw be introduced and read a first time.

**CARRIED****BYLAW NO. 2-2024 - A BYLAW TO REPEAL A BYLAW - SECOND READING****Resolution No: 2024-05-13****Moved By: Clinton Hoffman****Seconded By: Duane Cridland**

That Bylaw No. 2-2024 A bylaw To Repeal A Bylaw be read a second time.

**CARRIED**

**BYLAW NO. 2-2024 - A BYLAW TO REPEAL A BYLAW - ALLOW THIRD READING****Resolution No:** 2024-05-14**Moved By:** Brent Watts**Seconded By:** Leah Cooper

That Bylaw No. 2-2024 A Bylaw To Repeal A Bylaw be given three readings at this meeting.

**CARRIED UNANIMOUSLY****BYLAW NO. 2-2024 - A BYLAW TO REPEAL A BYLAW - THIRD READING****Resolution No:** 2024-05-15**Moved By:** David Booker**Seconded By:** Alan Busby

That Bylaw No. 2-2024 A Bylaw To Repeal A Bylaw be read a third time and the Municipalities officers sign and seal the Bylaw.

**CARRIED****BYLAW NO. 3-2024 – A BYLAW TO RUN A MUNICIPAL ELECTION - FIRST READING****Resolution No:** 2024-05-16**Moved By:** W.R. (Bill) Thomson**Seconded By:** Alan Busby

That Bylaw No. 3-2024 A bylaw to provide for consolidating the rules and regulations to run a municipal election in the Rural Municipality of Chesterfield No. 261 be introduced and read a first time.

**CARRIED****BYLAW NO. 3-2024 - A BYLAW TO RUN A MUNICIPAL ELECTION - SECOND READING****Resolution No:** 2024-05-17**Moved By:** Leah Cooper**Seconded By:** David Booker

That Bylaw No. 3-2024 A Bylaw To Run A Municipal Election be read a second time.

**CARRIED**

**BYLAW NO. 3-2024 - A BYLAW TO RUN A MUNICIPAL ELECTION - ALLOW THIRD READING****Resolution No: 2024-05-18****Moved By: Duane Cridland****Seconded By: Brent Watts**

That Bylaw No. 3-2024 A Bylaw To Run A Municipal Election be given three readings at this meeting.

**CARRIED UNANIMOUSLY****BYLAW NO. 3-2024 - A BYLAW TO RUN A MUNICIPAL ELECTION - THIRD READING****Resolution No: 2024-05-19****Moved By: Clinton Hoffman****Seconded By: W.R. (Bill) Thomson**

That Bylaw No. 3-2024 A Bylaw To Run A Municipal Election be read a third time at this meeting.

**CARRIED****WEED MANAGEMENT PLAN 2024****Resolution No: 2024-05-20****Moved By: Clinton Hoffman****Seconded By: Leah Cooper**

That the municipality approves the weed management plan for 2024 and will be submitted to SARM (Saskatchewan Association of Rural Municipalities) for the CAP-IPCP (Canadian Agriculture Partnership - Invasive Plant Control Program) for reimbursement of costs to control all prohibited weeds designated under the Weed Control Act.

**CARRIED****WITHDRAWAL OF LANDS - SMHI (SASKATCHEWAN MUNICIPAL HAIL INSURANCE) APPROVAL****Resolution No: 2024-05-21****Moved By: Alan Busby****Seconded By: David Booker**

That the municipality approve the Saskatchewan Municipal Hail Insurance (SMHI) application for withdrawal from March 31, 2024.

**CARRIED**

**MANTARIO HYDRANTS****Resolution No:** 2024-05-22**Moved By:** Duane Cridland**Seconded By:** David Booker

That the municipality repair three water hydrants located in Mantario.

**CARRIED****WATER SOFTENER FOR OFFICE****Resolution No:** 2024-05-23**Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That the municipality purchase a water softner for the RM office for a maximum amount of \$2,700.00.

**CARRIED****ADJOURNMENT****Resolution No:** 2024-05-24**Moved By:** Brent Watts

That this meeting now adjourn at 11:30 a.m.

NEXT REGULAR MEETING June 11, 2024 at 9:00 a.m.

**CARRIED**

Reeve

Administrator

Accounts for Approval

| CHEQUE NUMBER     | VENDOR                         | DATE        | AMOUNT      |
|-------------------|--------------------------------|-------------|-------------|
| 3510              | Airmaster                      | May 7, 2024 | \$ 554.40   |
| 3511              | Brandt Tractor Ltd.            | May 7, 2024 | \$ 150.22   |
| 3512              | Kindersley Castle Building     | May 7, 2024 | \$ 410.69   |
| 3513              | ECSC                           | May 7, 2024 | \$ 7,500.00 |
| 3514              | Feiffer's Tire Store           | May 7, 2024 | \$ 250.07   |
| 3515              | Prairie Oasis Fitness Club     | May 7, 2024 | \$ 350.00   |
| 3516              | GD Extermination               | May 7, 2024 | \$ 499.50   |
| 3517              | Kulyk Hayden                   | May 7, 2024 | \$ 190.92   |
| 3518              | Kindersley Bearing (2008) LTD. | May 7, 2024 | \$ 326.31   |
| 3519              | Ministry of Finance            | May 7, 2024 | \$ 30.00    |
| 3520              | Donna Lothammer                | May 7, 2024 | \$ 300.00   |
| 3521              | Rhodes Sales & Service         | May 7, 2024 | \$ 1,901.99 |
| 3522              | SeBo Enterprises Ltd.          | May 7, 2024 | \$ 2,732.64 |
| 3523              | West Central Safety Corp       | May 7, 2024 | \$ 882.00   |
| 3524              | Welltraxx Asset Management     | May 7, 2024 | \$ 7,770.00 |
| 3525              | Your Southwest Media Group     | May 7, 2024 | \$ 238.88   |
| 3526              | Zee Medical Service Co.        | May 7, 2024 | \$ 359.97   |
| Total for Cheque: |                                |             | \$24,447.59 |

Accounts for Approval

| ONLINE BANKING   | VENDOR                        | DATE           | AMOUNT        |
|------------------|-------------------------------|----------------|---------------|
| 2023-0061        | Burner Guys Ltd.              | April 30, 2024 | \$ 1419.60    |
| 2023-0062        | Canada Revenue Agency         | April 30, 2024 | \$ 23,062.92  |
| 2023-0063        | MEPP                          | April 30, 2024 | \$ 12,487.10  |
| 2023-0064        | Saskatchewan Finance          | April 30, 2024 | \$ 18,785.13  |
| 2023-0065        | Collabria                     | May 07, 2024   | \$ 11,369.50  |
| 2024-0066        | GFL Environment SFS Inc.      | May 07, 2024   | \$ 192.09     |
| 2024-0067        | John Deere Financial          | May 07, 2024   | \$ 204.24     |
| 2024-0068        | Kindersley & Dist. Coop       | May 07, 2024   | \$ 34,528.11  |
| 2024-0069        | SK Assoc Rural Municipalities | May 07, 2024   | \$ 232.00     |
| 2024-0070        | SK Power/Energy               | May 07, 2024   | \$ 1,687.16   |
| 2024-0071        | Town of Eatonia               | May 07, 2024   | \$ 575.72     |
| 2024-0072        | Triways Disposal Services     | May 07, 2024   | \$ 631.64     |
| 2024-0073        | Saskatchewan WCB              | May 07, 2024   | \$ 12,539.06  |
| Total for EFT's: |                               |                | \$ 117,714.27 |

**Accounts for Approval Payroll**

| CHEQUE NUMBER       | EMPLOYEE NAME    | DATE           | AMOUNT             |
|---------------------|------------------|----------------|--------------------|
| 073                 | Tosha Kozicki    | April 12, 2024 | \$ 2,282.39        |
| 074                 | Colette O'Connor | April 12, 2024 | \$ 1,172.31        |
| <b>Total for AP</b> |                  |                | <b>\$ 3,454.70</b> |

**Accounts for Approval Payroll**

| CHEQUE NUMBER       | EMPLOYEE NAME          | DATE           | AMOUNT              |
|---------------------|------------------------|----------------|---------------------|
| 075                 | Shane Stusrud          | April 12, 2024 | \$ 2,420.20         |
| 076                 | David Jones            | April 12, 2024 | \$ 2,028.89         |
| 077                 | Gordon Roesch          | April 12, 2024 | \$ 1,759.73         |
| 078                 | Landon Czeck-Schaeffer | April 12, 2024 | \$ 2,034.85         |
| 079                 | Michael Reynolds       | April 12, 2024 | \$ 2,034.85         |
| 080                 | Jim Schmold            | April 12, 2024 | \$ 1,923.34         |
| 081                 | Dean Aldridge          | April 12, 2024 | \$ 2,032.12         |
| 082                 | Dustin Lee             | April 12, 2024 | \$ 1,137.73         |
| <b>Total for AP</b> |                        |                | <b>\$ 15,371.71</b> |

**Accounts for Approval Payroll**

| CHEQUE NUMBER       | EMPLOYEE NAME    | DATE           | AMOUNT             |
|---------------------|------------------|----------------|--------------------|
| 083                 | Tosha Kozicki    | April 26, 2024 | \$ 2,282.39        |
| 084                 | Colette O'Connor | April 26, 2024 | \$ 1,172.31        |
| <b>Total for AP</b> |                  |                | <b>\$ 3,454.70</b> |

**Accounts for Approval Payroll**

| CHEQUE NUMBER       | EMPLOYEE NAME          | DATE           | AMOUNT              |
|---------------------|------------------------|----------------|---------------------|
| 085                 | Shane Stusrud          | April 26, 2024 | \$ 2,420.20         |
| 086                 | Hayden Kulyk           | April 26, 2024 | \$ 957.65           |
| 087                 | Bews, Joshua           | April 26, 2024 | \$ 971.86           |
| 088                 | David Jones            | April 26, 2024 | \$ 2,028.89         |
| 089                 | Gordon Roesch          | April 26, 2024 | \$ 2,000.47         |
| 090                 | Landon Czeck-Schaeffer | April 26, 2024 | \$ 2,034.85         |
| 091                 | Michael Reynolds       | April 26, 2024 | \$ 2,034.85         |
| 092                 | Tisto Maki             | April 26, 2024 | \$ 1,706.17         |
| 093                 | Jim Schmold            | April 26, 2024 | \$ 2,145.45         |
| 094                 | Stewart St. John       | April 26, 2024 | \$ 1,820.76         |
| 095                 | Dean Aldridge          | April 26, 2024 | \$ 2,032.12         |
| 096                 | Dustin Lee             | April 26, 2024 | \$ 2,192.36         |
| <b>Total for AP</b> |                        |                | <b>\$ 22,345.63</b> |