

Rural Municipality of Chesterfield No. 261**Meeting Minutes****Regular Meeting of Council May 21, 2025 - 09:00 AM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held May 21, 2025, in the municipal council chambers located 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Peter Mandel

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2025-05-01

Moved By: Alan Busby

Seconded By: David Booker

That the minutes from the meeting held on April 8, 2025, be approved as circulated.

CARRIED

MANTARIO PUBLIC PLAYGROUND EQUIPMENT

Resolution No: 2025-05-02

Moved By: Duane Cridland

Seconded By: Clinton Hoffman

That the municipality remove the public playground equipment that is situated on public reserve located in the unorganized hamlet of Mantario as it is a liability to the municipality due to the age of the equipment and that there has been no routine maintenance to provide safety standards to ensure that it was safe for use.

CARRIED

APPOINTEE DEPUTY EMERGENCY MEASURES COORDINATOR**Resolution No:** 2025-05-03**Moved By:** Leah Cooper**Seconded By:** David Booker

That the municipality appoint Susan Theaker as the Deputy Emergency Measures Coordinator for the Prairie Winds Emergency Planning District.

CARRIED**CORRESPONDENCE****Resolution No:** 2025-05-04**Moved By:** Clinton Hoffman**Seconded By:** Duane Cridland

That the municipality acknowledge receipt of the following correspondence and file for future reference: Ministry of Highways approval to construct a new approach and remove an existing approach to Provincial Highway No. 44, in the NE 36-26-29-3, Nuisance Grounds Report April 2025, Community Policing Report January 01 - March 3 2025, Rural and Agricultural Health and Safety Network Annual Report April 2024 - March 2025, Saskatchewan Municipal Hail Insurance (SMHI) 2024 Annual Report, Information on the upcoming 2025 Natural Gas Pipeline Inspection in May - October 2025, Letter of Intent -Shawn Kramer, Letter of Intent - Larry Grant, landscaping for office.

CARRIED**FINANCIALS****Resolution No:** 2025-05-05**Moved By:** Peter Mandel**Seconded By:** Doug Bredy

That the statement of revenues and expenses and bank reconciliation for April 2025 be approved as presented.

CARRIED

PAYMENT OF ACCOUNTS**Resolution No: 2025-05-06****Moved By: David Booker****Seconded By: Peter Mandel**

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for Approval as follows: Chx 3817- 3844 - \$340,487.08

Online Banking 2025-0083 - 2025-0106 - \$161,789.51

Payroll 62 - 63 - \$3,669.61

Payroll 64 - 70 - \$15,805.56

Payroll 71 - \$1770.30

Payroll 72 - 73 - \$3,821.30

Payroll 74 - 84 - \$23,369.77

Payroll 85 - 86 - \$3,814.42

Payroll 87 - 99 - \$29,917.61

Payroll 100 - 101 - \$3,814.42

Payroll 102 - 114 - \$29,031.76

CARRIED**COMMITTEE REPORTS****Resolution No: 2025-05-07****Moved By: Clinton Hoffman****Seconded By: Doug Bredy**

That the following reports be filed for future reference: Administrators Report - RMAA (Rural Municipal Administrators Association), Transfer Station Report, Medical Arts Report, Foundation Report.

CARRIED

10:00 a.m. - 10:30 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting.

10:30 a.m. - 10:45 a.m. Pam Busby(chair) & Brooke Clary attended the RM council meeting to discuss (Leader and District Healthcare Foundation - Doctor Housing Project Proposal Leader.

11:00 a.m. - 11:10 a.m. - Brian Francis attended the RM council Meeting to discuss Golf Club House - Leader.

LETTER TO ADDRESS LEADER GOLF CLUB HOUSE DONATION**Resolution No: 2025-05-08****Moved By: Alan Busby****Seconded By: W.R. (Bill) Thomson**

That the municipality write a letter to the Leader Golf Club that the request for donation doesn't fit into the 2025 budget currently.

CARRIED

LETTER TO LEADER AND DISTRICT HEALTHCARE FOUNDATION**Resolution No: 2025-05-09****Moved By:** Leah Cooper**Seconded By:** Duane Cridland

That the municipality donate \$10,000 towards the Doctor Housing Project Proposal in Leader.

CARRIED**OFFICE TRAINING - ACCOMODATIONS - INSPECTIONS FEE****Resolution No: 2025-05-10****Moved By:** W.R. (Bill) Thomson**Seconded By:** David Booker

That the municipality cover the cost for accommodations and mileage for office assistant to continue training for local government level C. That the municipality cover the inspection fee \$700 for the Administrator to apply for Superior A.

CARRIED**RE-HIRE - UTILITY WORKER - DANIELLE STALLMANN****Resolution No: 2025-05-11****Moved By:** Clinton Hoffman**Seconded By:** Duane Cridland

That the municipality re-hire utility worker Danielle Stallmann for \$31.50 for the 2025 season.

CARRIED**REVOLVING LINE OF CREDIT APPROVAL - PROSPERITY CREDIT UNION \$249,900****Resolution No: 2025-05-12****Moved By:** Alan Busby**Seconded By:** Leah Cooper

That the Municipality approves the revolving line of credit from Prosperity Credit Union in the amount of \$249,900.

CARRIED

WITHDRAWAL OF LANDS - SMHI (SASKATCHEWAN MUNICIPAL HAIL INSURANCE) APPROVAL**Resolution No:** 2025-05-13**Moved By:** David Booker**Seconded By:** Clinton Hoffman

That the municipality approve the withdrawal of lands from SMHI (Saskatchewan Municipal Hail Insurance) 2025.

CARRIED**WEED MANAGEMENT PLAN 2025****Resolution No:** 2025-05-14**Moved By:** Clinton Hoffman**Seconded By:** Doug Bredy

That the municipality approves the weed management plan for 2025 and will be submitted to SARM (Saskatchewan Association of Rural Municipalities) for the CAP-IPCP (Canadian Agriculture Partnership - Invasive Plant Control Program) for reimbursement of costs to control all prohibited weeds designated under the Weed Control Act.

CARRIED**DONATION - FARM & FOOD CARE OF SASKATCHEWAN****Resolution No:** 2025-05-15**Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That the municipality donate \$100 to the Farm & Food Care of Saskatchewan.

DEFEATED**ADJOURNMENT****Resolution No:** 2025-05-16**Moved By:** Clinton Hoffman

That this meeting now adjourn at 12:00 p.m.

NEXT REGULAR MEETING June 10, 2025, at 9:00 a.m.

CARRIED

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3817	Brandt Tractor Ltd.	April 30, 2025	\$ 296,370.00
3818	Acklands-Grainger Inc	May 21, 2025	\$ 227.55
3819	AED Advantage	May 21, 2025	\$ 18,512.97
3820	Ag. Health & Safety Network	May 21, 2025	\$ 883.00
3821	Airmaster	May 21, 2025	\$ 1,603.51
3822	Bee-J's Stationers Inc.	May 21, 2025	\$ 256.34
3823	Kindersley Castle Building	May 21, 2025	\$ 94.30
3824	Cen Fire Protection Assoc.	May 21, 2025	\$ 6,227.78
3825	Danise Simpelo	May 21, 2025	\$ 1,533.30
3826	Eatonia Band Assoc	May 21, 2025	\$ 1,000.00
3827	Feiffer's Tire Ltd	May 21, 2025	\$ 132.65
3828	Prairie Oasis Fitness Club	May 21, 2025	\$ 350.00
3829	Flaman Sales Ltd.	May 21, 2025	\$ 3,262.84
3830	GD Extermination	May 21, 2025	\$ 574.98
3831	Hill Acme Machine Ltd.	May 21, 2025	\$ 1,844.97
3832	Information Services Corp.	May 21, 2025	\$ 70.00
3833	Jim Schmold	May 21, 2025	\$ 500.00
3834	Kindersley Bearing (2008) LTD	May 21, 2025	\$ 243.57
3835	Ministry of Finance	May 21, 2025	\$ 30.00
3836	Class III Building Official Services	May 21, 2025	\$ 1,123.50
3837	Leader Electric LTD.	May 21, 2025	\$ 1,259.57
3838	Donna Lothammer	May 21, 2025	\$ 300.00
3839	Mid Plains Diesel Ltd.	May 21, 2025	\$ 290.16
3840	Petty Cash	May 21, 2025	\$ 169.42
3841	Round House Farms	May 21, 2025	\$ 1,365.00
3842	SeBo Enterprises Ltd.	May 21, 2025	\$ 1,209.38
3843	Tosha Kozicki	May 21, 2025	\$ 872.53
3844	Triod Supply 2011 Ltd.	May 21, 2025	\$ 179.76

Total for Cheque: \$ 340,487.08**Accounts for Approval**

ONLINE BANKING	VENDOR	DATE	AMOUNT
2025-0083	Burner Guys Ltd.	April 30, 2025	\$ 1,377.34
2025-0084	Canada Revenue Agency	April 30, 2025	\$ 24,171.82
2025-0085	Mun Employee's Pension Plan	April 30, 2025	\$ 12,912.22
2025-0086	Sask.Tel. & Sk.Tel. Mobility	April 30, 2025	\$ 161.12
2025-0087	Saskatchewan Finance	April 30, 2025	\$ 369.25
2025-0088	Barricades and Signs Ltd.	May 21, 2025	\$ 707.07
2025-0089	Brandt Tractor Ltd.	May 21, 2025	\$ 2,702.39
2025-0090	Canada Revenue Agency	May 21, 2025	\$ 22,357.13
2025-0091	Collabria	May 21, 2025	\$ 3,546.75
2025-0092	Town Of Eatonia	May 21, 2025	\$ 568.28
2025-0093	Finning Cat	May 21, 2025	\$ 19,815.49
2025-0094	GFL Environmental SFS Inc.	May 21, 2025	\$ 176.44
2025-0095	John Deere Financial	May 21, 2025	\$ 1,781.36
2025-0096	Kindersley & Dist. Co-Op	May 21, 2025	\$ 27,393.55
2025-0097	Munisoft	May 21, 2025	\$ 1,068.37
2025-0098	Nutrien Ag Solutions (CA) Inc.	May 21, 2025	\$ 6,100.00
2025-0099	Redhead Equipment Ltd	May 21, 2025	\$ 531.52
2025-0100	Sask. Power/Energy	May 21, 2025	\$ 1,287.90
2025-0101	Sask.Tel. & Sk.Tel. Mobility	May 21, 2025	\$ 407.85
2025-0102	Somerville Farms (2014) Ltd.	May 21, 2025	\$ 433.58
2025-0103	Triways Disposal Services	May 21, 2025	\$ 658.95
2025-0104	Saskatchewan WCB	May 21, 2025	\$ 25,896.70
2025-0105	Welltraxx Asset Management	May 21, 2025	\$ 7,215.00
2025-0106	Xerox Canada Ltd	May 21, 2025	\$ 149.43

Total for Online Banking: \$ 161,789.51

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
062	Tosha Kozicki	April 11, 2025	\$ 2,397.96
063	Danise Simpelo	April 11, 2025	\$ 1271.65
Total for AP			\$ 3669.61

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
064	Shane Stusrud	April 11, 2025	\$ 2,587.55
065	David Jones	April 11, 2025	\$ 2,169.39
066	Gordon Roesch	April 11, 2025	\$ 2,107.60
067	Landon Czeck-Schaeffer	April 11, 2025	\$ 2,175.36
068	Michael Reynolds	April 11, 2025	\$ 2,175.36
069	Jim Schmold	April 11, 2025	\$ 2,119.55
070	Dean Aldridge	April 11, 2025	\$ 2,179.34
Total for AP			\$ 15,805.56

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
071	Duane Cridland	April 15, 2025	\$ 1770.30
Total for AP			\$ 1770.30

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
072	Tosha Kozicki	April 25, 2025	\$ 2,397.96
073	Danise Simpelo	April 25, 2025	\$ 1423.34
Total for AP			\$ 3821.30

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
074	Shane Stusrud	April 25, 2025	\$ 2,587.55
075	Hayden Kulyk	April 25, 2025	\$ 1,720.80
076	Joshua Bews	April 25, 2025	\$ 2,074.34
077	Hennadii Korchevych	April 25, 2025	\$ 2,412.97
078	David Jones	April 25, 2025	\$ 2,169.39
079	Gordon Roesch	April 25, 2025	\$ 1951.27
080	Landon Czeck-Schaeffer	April 25, 2025	\$ 2,175.36
081	Michael Reynolds	April 25, 2025	\$ 2,175.36
082	Jim Schmold	April 25, 2025	\$ 2,085.91
083	Stewart St. John	April 25, 2025	\$ 1,837.48
084	Dean Aldridge	April 25, 2025	\$ 2,179.34
Total for AP			\$ 23,369.77

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
085	Tosha Kozicki	May 9, 2025	\$ 2,397.96
086	Danise Simpelo	May 9, 2025	\$ 1416.46
Total for AP			\$ 3814.42

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
087	Shane Stusrud	May 9, 2025	\$ 2,587.55
088	Brayden Aldridge	May 9, 2025	\$ 2,261.98
089	Johnathan Knuttila	May 9, 2025	\$ 1,831.69
090	Hayden Kulyk	May 9, 2025	\$ 2,165.47
091	Joshua Bews	May 9, 2025	\$ 2,307.75
092	Hennadii Korchevych	May 9, 2025	\$ 3,208.04
093	David Jones	May 9, 2025	\$ 2,169.39
094	Gordon Roesch	May 9, 2025	\$ 2,322.55
095	Landon Czeck-Schaeffer	May 9, 2025	\$ 2,175.36
096	Michael Reynolds	May 9, 2025	\$ 2,175.36
097	Jim Schmold	May 9, 2025	\$ 2,310.09
098	Stewart St. John	May 9, 2025	\$ 2,123.98
099	Dean Aldridge	May 9, 2025	\$ 2,278.40
Total for AP			\$ 29,917.61

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
100	Tosha Kozicki	May 23, 2025	\$ 2,397.96
101	Danise Simpelo	May 23, 2025	\$ 1416.46
Total for AP			\$ 3814.42

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
102	Shane Stusrud	May 23, 2025	\$ 2,587.55
103	Brayden Aldridge	May 23, 2025	\$ 2,130.16
104	Johnathan Knuttila	May 23, 2025	\$ 1,770.50
105	Hayden Kulyk	May 23, 2025	\$ 1,996.02
106	Joshua Bews	May 23, 2025	\$ 2,286.53
107	Hennadii Korchevych	May 23, 2025	\$ 2,684.22
108	David Jones	May 23, 2025	\$ 2,169.39
109	Gordon Roesch	May 23, 2025	\$ 2,255.13
110	Landon Czeck-Schaeffer	May 23, 2025	\$ 2,175.36
111	Michael Reynolds	May 23, 2025	\$ 2,175.36
112	Jim Schmold	May 23, 2025	\$ 2,388.55
113	Stewart St. John	May 23, 2025	\$ 2,134.59
114	Dean Aldridge	May 23, 2025	\$ 2,278.40
Total for AP			\$ 29,031.76