# Rural Municipality of Chesterfield No. 261

## Meeting Minutes

### Regular Meeting of Council May 9, 2023 - 09:00 AM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held Tuesday, May 9, 2023 in the municipal council chambers located at 205 Main Street Eatonia Saskatchewan.

**ATTENDANCE**

Council members in attendance were:
Reeve: Bill Thomson
Division 1: Brent Watts
Division 2: Leah Cooper
Division 3: David Booker
Division 4: Alan Busby - Arrived 9:30 a.m.
Division 5: Clinton Hoffman
Division 6: Duane Cridland
Division 8: Doug Bredy

The Following Staff Members were in attendance:
Administrator: Tosha Kozicki

**CALL TO ORDER**

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

**AGENDA**

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

**MINUTES**

**Resolution No:** 2023-05-01

**Moved By:** Leah Cooper
**Seconded By:** David Booker

That the minutes from the meeting held on April 11 2023, be approved as circulated.

**CARRIED**

**CORRESPONDENCE**

**Resolution No:** 2023-05-02

**Moved By:** Clinton Hoffman
**Seconded By:** Doug Bredy

That the municipality acknowledge receipt of the following correspondence and file for future reference: Wheatland Regional Library Report March and April, Nuisance Grounds Report for April 2023, WCMGC (West Central Municipal Government Committee) Minutes from April 27, 2023, Leader RCMP detachment update, updated arrears list.

**CARRIED**

[redacted] [redacted]

Reeve Administrator

**FINANCIALS**

**Resolution No:** 2023-05-03

**Moved By:** Brent Watts
**Seconded By:** Leah Cooper

That the statement of revenues and expenses and bank reconciliation for April 2023 be approved as presented.

**CARRIED**

**PAYMENT OF ACCOUNTS**

**Resolution No:** 2023-05-04

**Moved By:** Clinton Hoffman
**Seconded By:** Duane Cridland

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.
Accounts for approval as follows: Chx 3204 - 3226 - $89,231.61
Online Banking 2023-0065 - 2023-0082 - $111,638.18
Payroll 075-076 - $3,433.54
Payroll 077-083 - $13,769.63
Payroll 084 - $3,181
Payroll 085 - 086 - $3,433.64
Payroll 087 - 094 - $16,687.83

**CARRIED**

**COMMITTEE REPORTS**

**Resolution No:** 2023-05-05

**Moved By:** Clinton Hoffman
**Seconded By:** Duane Cridland

That the following reports be filed for future reference: Medical Arts Report, WCMGC (West Central Municipal Government Meeting.

**CARRIED**

**TOWN OF EATONIA - SHARE EMPLOYEE FOR WORK SHORTFALL**

**Resolution No:** 2023-05-06

**Moved By:** Clinton Hoffman
**Seconded By:** Alan Busby

That the municipality agrees to share an employee of the RM of Chesterfield with the Town of Eatonia for the Public works department when the Town of Eatonia is short staffed and needs extra help. An agreement will be drafted between both parties to cover costs incurred in providing this assistance.

**CARRIED**

[redacted] [redacted]

Reeve Administrator

inded on
12-2023
esolution #
2023-09-10

nistrator

~~**OWNERSHIP OF NEW FIREHALL**~~

~~**Resolution No:** 2023-05-07~~

~~**Moved By:** Leah Cooper~~
~~**Seconded By:** Alan Busby~~

~~That the new firehall located at PT SW 23-26-25-3 will be solely owned by the RM of Chesterfield No. 261 and any building repairs and maintenance will be the responsibility of the RM when the title transfer has been completed~~.

~~**CARRIED**~~

**FIREBAN**

**Resolution No:** 2023-05-08

**Moved By:** W.R. (Bill) Thomson
**Seconded By:** Clinton Hoffman

That the municipality remove the fire ban effective immediately.

**CARRIED**

**OTHER BENEFITS**

**Resolution No:** 2023-05-09

**Moved By:** Alan Busby
**Seconded By:** Clinton Hoffman

That the municipality approves a leave of absence for an employee of the RM of Chesterfield No. 261 to attend a recovery facility. The payment will be provided upfront from the RM to attend the facility with an agreement to repay back the amount to the municipality that was agreed upon by the employee.

**CARRIED**

**10:00 a.m. - 10:40 a.m. - RM Foreman Shane Stusrud attended the RM Council Meeting.**

**WITHDRAWAL OF LANDS - SMHI (SASKATCHEWAN MUNICIPAL HAIL INSURANCE) APPROVAL**

**Resolution No:** 2023-05-10

**Moved By:** Clinton Hoffman
**Seconded By:** David Booker

That the municipality approve the Saskatchewan Municipal Hail Insurance (SMHI) application for withdrawal from March 31, 2023.

**CARRIED**

[redacted] [redacted]

Reeve Administrator

**ADVERTISE FOR SUMMER STUDENT/UTILITY WORKER**

**Resolution No:** 2023-05-11

**Moved By:** David Booker
**Seconded By:** Clinton Hoffman

That the municipality place a help wanted advertisement in the local newsletter, and Your West Central Voice newspaper for a utility worker and a summer student.

**CARRIED**

**RMAA (RURAL MUNICIPALITIES ADMINISTRATORS ASSOCIATION) CONVENTION - MAY 15-18 2023**

**Resolution No:** 2023-05-12

**Moved By:** Clinton Hoffman
**Seconded By:** Doug Bredy

That the Administrator be authorized to attend the RMAA (Rural Municipal Administrators' Association) convention to be held May 15 - 18 2023 at the Saskatoon Inn located in Saskatoon, Saskatchewan and that the Administrator be reimbursed for meals and mileage according to the RM's policy on travel expense reimbursement.

**CARRIED**

**WEED MANAGEMENT PLAN 2023**

**Resolution No:** 2023-05-13

**Moved By:** Alan Busby
**Seconded By:** Brent Watts

That the municipality approves the weed management plan for 2023 and will be submitted to SARM (Saskatchewan Association of Rural Municipalities) for the CAP-IPCP (Canadian Agriculture Partnership - Invasive Plant Control Program) for reimbursement of costs to control all prohibited weeds designated under the Weed Control Act.

**CARRIED**

**RECREATIONS BOARDS - EATONIA REC BOARD $35,217, EMPRESS REC BOARD - $5869.48, ALSASK REC BOARD - $5869.48**

**Resolution No:** 2023-05-14

**Moved By:** David Booker
**Seconded By:** Brent Watts

That the municipality contribute 3 installments of $11,739 for quarterly payments totalling $35,217 to the Eatonia Rec Board, and $5869.48 to the Empress Rec Board payable to the Village of Empress and $5869.48 to Alsask Rec Board payable to the RM of Milton for 2023.

**CARRIED**

[redacted] [redacted]

Reeve Administrator

**EMPRESS HALL DONATION - UPDATE - ORIGINAL RESOLUTION**

**Resolution No:** 2023-05-15

**Moved By:** Alan Busby
**Seconded By:** Clinton Hoffman

That the municipality write a letter to Cathy Cocks stating that the original committed amount to the Community Hall in Empress of $25,000 will no longer be committed as the project has changed from the original plan. That the municipality would like a new cost estimate on the new project for the Community Hall so we can revisit a possible commitment to your new renovation project.

**CARRIED**

**MINISTRY OF ENVIRONMENT AND MLA - ENVIORNMENTAL ISSUES - GARBAGE TRUCKS**

**Resolution No:** 2023-05-16

**Moved By:** Leah Cooper
**Seconded By:** Alan Busby

That the RM write a letter to the Ministry of Environment and MLA Ken Francis on our concerns of the many garbage trucks on our roads and highways that will be adding to the pollution as the nuisance grounds facilities become regionalized.

**CARRIED**

**BUDGET – 2023**

**Resolution No:** 2023-05-17

**Moved By:** Alan Busby
**Seconded By:** Brent Watts

That the 2023 annual operation and capital budget as listed and forming part of the minutes be adopted as presented.

**CARRIED**

**MILL RATE - 3.25**

**Resolution No:** 2023-05-18

**Moved By:** Duane Cridland
**Seconded By:** Alan Busby

That the mill rate for 2023 remain the same at 3.5 mills and factors to remain at 1.13 for agriculture and 1 for residential property and 7 for commercial property and resource property and acknowledge the school mill rate as follows: Agriculture - 1.42 mills, Residential - 4.54 mills, commercial/industrial - 6.86 mills, Resource - 9.88 mills.

**CARRIED**

[redacted] [redacted]

Reeve Administrator

**11:30 a.m. - 11:55 a.m. - BETTY JOHNSON - Plant Health Technical Advisor - Division 3 SARM Programs attended the RM Council Meeting.**

**ADJOURNMENT**

**Resolution No:** 2023-05-18

**Moved By:** Brent Watts

That this meeting now adjourn at 12:00 p.m.

NEXT REGULAR MEETING June 13, 2023

**CARRIED**

[redacted] [redacted]

Reeve Administrator

## Accounts for Approval

| CHEQUE NUMBER | VENDOR | DATE | AMOUNT |
|---|---|---|---|
| 3204 | Donna Lothammer | April 11, 2023 | $ 260.00 |
| 3205 | 3-Way Sales & Service | May 9, 2023 | $ 493.95 |
| 3206 | 4-Hire Welding Ltd. | May 9, 2023 | $ 246.09 |
| 3207 | Acklands-Grainger Ltd. | May 9, 2023 | $ 207.57 |
| 3208 | Greg Bredy | May 9, 2023 | $ 31,978.27 |
| 3209 | Finning Canada Division | May 9, 2023 | $ 3,251.72 |
| 3210 | T/A Dunrite Contracting & Flooring | May 9, 2023 | $ 2,747.25 |
| 3211 | Eatonia Lions Club | May 9, 2023 | $ 1,000.00 |
| 3212 | GD Extermination | May 9, 2023 | $ 5,612.16 |
| 3213 | Glenn Tech Enterprises | May 9, 2023 | $ 191.33 |
| 3214 | Hudson Bay Route Association | May 9, 2023 | $ 300.00 |
| 3215 | 1302322 Alberta Ltd. | May 9, 2023 | $ 871.65 |
| 3216 | Linn Millwork Company | May 9, 2023 | $ 26,242.62 |
| 3217 | Donna Lothammer | May 9, 2023 | $ 150.00 |
| 3218 | Petty Cash | May 9, 2023 | $ 62.05 |
| 3219 | Prairie Oasis Drinking Water | May 9, 2023 | $ 20.00 |
| 3220 | Redhead Equipment Ltd. | May 9, 2023 | $ 2,199.20 |
| 3221 | Rhodes Sales & Service | May 9, 2023 | $ 310.25 |
| 3222 | SeBo Enterprises Ltd. | May 9, 2023 | $ 1,309.12 |
| 3223 | Speedy Auto & Window | May 9, 2023 | $ 7,897.53 |
| 3224 | Shane Stusrud | May 9, 2023 | $ 200.00 |
| 3225 | Warner Ind Swift Current Ltd. | May 9, 2023 | $ 3,507.40 |
| 3226 | Xerox Canada Ltd. | May 9, 2023 | $ 173.45 |
| | | **Total for Cheque:** | **$89,231.61** |

## Accounts for Approval

| ONLINE BANKING | VENDOR | DATE | AMOUNT |
|---|---|---|---|
| 2023-0065 | Burner Guys Ltd. | April 30, 2023 | $ 1,258.43 |
| 2023-0066 | Canada Revenue Agency | April 30, 2023 | $ 18,804.44 |
| 2023-0067 | MEPP | April 30, 2023 | $ 10,251.70 |
| 2023-0068 | SMHI | April 30, 2023 | $ 4,193.33 |
| 2023-0069 | SK Power/Energy | April 30, 2023 | $ void |
| 2023-0070 | SK Finance | April 30, 2023 | $ 42,204.00 |
| 2023-0071 | Collabria | May 9, 2023 | $ 818.48 |
| 2023-0072 | GFL Environmental SFS | May 9, 2023 | $ 162.58 |
| 2023-0073 | John Deere Financial | May 9, 2023 | $ 323.80 |
| 2023-0074 | Kindersley & District Co-op | May 9, 2023 | $ 18,454.11 |
| 2023-0075 | Rianne Hoffman | May 9, 2023 | $ 417.44 |
| 2023-0076 | SK Assoc. Rural Municipalities | May 9, 2023 | $ 2,858.78 |
| 2023-0077 | Sask Tel & SK Tel Mobility | May 9, 2023 | $ 452.67 |
| 2023-0078 | Somerville Farms (2014) Ltd. | May 9, 2023 | $ 833.86 |
| 2023-0079 | Sask Power/Energy | May 9, 2023 | $ 3,221.31 |
| 2023-0080 | Town of Eatonia | May 9, 2023 | $ 398.57 |
| 2023-0081 | Triways Disposal Services | May 9, 2023 | $ 695.70 |
| 2023-0082 | Sask Worker's Comp | May 9, 2023 | $ 6,288.98 |
| | | **Total for EFT's:** | **$ 111,638.18** |

[redacted] [redacted]

Reeve Administrator

**Accounts for Approval Payroll**

| CHEQUE NUMBER | EMPLOYEE NAME | DATE | AMOUNT |
|---|---|---|---|
| 075 | Tosha Kozicki | April 14, 2023 | $ 2,276.21 |
| 076 | Colette O'Connor | April 14, 2023 | $ 1,157.43 |
| | | **Total for AP** | **$ 3,433.64** |

**Accounts for Approval Payroll**

| CHEQUE NUMBER | EMPLOYEE NAME | DATE | AMOUNT |
|---|---|---|---|
| 077 | Shane Stusrud | April 14, 2023 | $ 2,439.67 |
| 078 | David Jones | April 14, 2023 | $ 2,039.64 |
| 079 | Gordon Roesch | April 14, 2023 | $ 1,643.69 |
| 080 | Landon Czeck Schaeffer | April 14, 2023 | $ 1,926.02 |
| 081 | Michael Reynolds | April 14, 2023 | $ 2,045.61 |
| 082 | Jim Schmold | April 14, 2023 | $ 1,728.45 |
| 083 | Dean Aldridge | April 14, 2023 | $ 1,946.55 |
| | | **Total for AP** | **$ 13,769.63** |

**Accounts for Approval Payroll**

| CHEQUE NUMBER | EMPLOYEE NAME | DATE | AMOUNT |
|---|---|---|---|
| 084 | David Booker | April 14, 2023 | $ 3,181.00 |
| | | **Total for AP** | **$ 3,181.00** |

**Accounts for Approval Payroll**

| CHEQUE NUMBER | EMPLOYEE NAME | DATE | AMOUNT |
|---|---|---|---|
| 085 | Tosha Kozicki | April 28, 2023 | $ 2,276.21 |
| 086 | Colette O'Connor | April 28, 2023 | $ 1,157.43 |
| | | **Total for AP** | **$ 3,433.64** |

**Accounts for Approval Payroll**

| CHEQUE NUMBER | EMPLOYEE NAME | DATE | AMOUNT |
|---|---|---|---|
| 087 | Shane Stusrud | April 28, 2023 | $ 2,439.67 |
| 088 | David Jones | April 28, 2023 | $ 2,039.64 |
| 089 | Gordon Roesch | April 28, 2023 | $ 1,980.99 |
| 090 | Landon Czeck Schaeffer | April 28, 2023 | $ 2,444.40 |
| 091 | Michael Reynolds | April 28, 2023 | $ 2,045.61 |
| 092 | Jim Schmold | April 28, 2023 | $ 2,471.05 |
| 093 | Dean Aldridge | April 28, 2023 | $ 1,946.73 |
| 094 | Dustin Lee | April 28, 2023 | $ 1,319.92 |
| | | **Total for AP** | **$ 16,687.83** |

[redacted] [redacted]

Reeve Administrator

| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|
| 410-110-100 - General Municipal Levy | 2,308,002 | 2,266,335 | 2,323,666 | 57,331 | 2.53 |
| 410-120-100 - Abatements and Adjustments | 2,500 | | | | |
| 410-130-100 - Discount on Municipal Tax - Property | (104,370) | (107,897) | (107,900) | (3 | |
| 410-400-210 - Penalty on Mun Taxes Arrears - Property | 54,040 | 55,627 | 55,630 | 3 | 0.01 |
| 410-900-100 - Interest on Accounts Receivable | 230 | 302 | 300 | (2 | 0.66- |
| 420-100-100 - F&C - Custom Work | 29,180 | 28,645 | 28,650 | 5 | 0.02 |
| 420-100-110 - F&C - Custom Work - Snow Removal/mowing | 10,240 | 12,287 | 12,290 | 3 | 0.02 |
| 420-100-130 - F&C - Custom Work - Gravel Hauling | 8,600 | 18,997 | 19,000 | 3 | 0.02 |
| 420-100-140 - F&C- Custom Work - Tax enforcement | 680 | 1,060 | 1,060 | | |
| 420-200-100 - F&C - Sale of Gravel | 6,000 | 10,880 | 10,880 | | |
| 420-200-200 - F&C - Sale of Supplies - Office | 50 | | | | |
| 420-200-210 - F&C - Sale of Supplies - Misc. | 1,190 | 720 | 720 | | |
| 420-200-300 - F&C - Sale of R.M. Maps | 1,000 | 552 | 550 | (2 | 0.36- |
| 420-200-400 - F&C - Sale of Pest Control Products | 250 | 562 | 560 | (2 | 0.36- |
| 420-200-500 - F&C - Sale of Supplies - Used Blades | 150 | 29 | 30 | 1 | 3.45 |
| 420-200-600 - F&C - Sale of Supplies - Culverts | 1,660 | | | | |
| 420-530-300 - F&C - Pest Control Fees | 15,480 | 14,442 | 14,440 | (2 | 0.01- |
| 420-530-400 - F&C - Weed Control Fee | 2,410 | 4,544 | 4,540 | (4 | 0.09- |
| 420-700-100 - F&C - Licenses & Permits RoaData | 100,000 | 92,608 | 100,000 | 7,392 | 7.98 |
| 420-700-200 - F&C - Licenses & Permits - Drilling | | | 2,500 | 2,500 | 100.00- |
| 420-700-220 - F&C - Licenses - Other/rebate | | 1,223 | 1,220 | (3 | 0.25- |
| 420-710-100 - F&C - Permits other /developement | 500 | 500 | 500 | | |
| 420-800-100 - F&C - Tax Certificate | 610 | 572 | 570 | (2 | 0.35- |
| 430-300-100 - M&D - Public Reserve | 275 | | 250 | 250 | 100.00- |
| 450-110-100 - Unconditional - Revenue Sharing | 201,530 | 201,647 | 230,633 | 28,986 | 14.37 |
| 450-300-100 - Conditional - Prov - Infrastructure GTF | 58,610 | 14,863 | 32,420 | 17,557 | 118.13 |
| 450-320-100 - Conditional - Prov -Primary Weight CTP | 126,670 | 117,624 | 90,050 | (27,574 | 23.44- |
| 450-330-100 - Conditional - Prov - Designate Road ATR | 43,730 | 43,725 | 43,725 | | |
| 450-410-100 - Conditional - Local - Pest Control | 6,130 | 7,721 | 7,720 | (1 | 0.01- |
| 450-420-100 - Conditional - Local - Weed Control | 800 | 1,461 | 1,460 | (1 | 0.07- |
| 450-600-100 - GIL - Provincial | 42,000 | 41,667 | 41,670 | 3 | 0.01 |
| 450-630-100 - Mitigation - Prov - Transgas | 7,472 | 7,472 | 7,472 | | |
| 460-100-100 - CA - Trade-in of Machinery | 7,500 | | 7,500 | 7,500 | 100.00- |
| 460-120-100 - CA - Trade-in of Equipment | 100,000 | | 249,100 | 249,100 | 100.00- |
| 460-140-100 - CA - Sale of Other #1 | | | 2,615 | 2,615 | 100.00- |
| 460-200-300 - GG - Sale of Buildings - Gain/Loss | (27,400) | | | | |
| 460-220-400 - TS - Sale of Vehicles - Gain/Loss | | | 2,500 | 2,500 | 100.00- |
| 460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Loss | (33,080) | | 6,500 | 6,500 | 100.00- |
| 460-500-100 - Land Sales - Gain | 3,150 | 1,000 | 1,000 | | |



| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|
| 470-100-100 - Interest Revenue | 15,320 | 22,266 | 22,270 | 4 | 0.02 |
| 470-120-100 - Dividends Revenue | 4,440 | 5,267 | 5,270 | 3 | 0.06 |
| 470-130-100 - Commission Revenue | 3,710 | 3,744 | 3,740 | (4 | 0.11- |
| 480-100-200 - Insurance Revenue | 9,290 | | | | |
| 480-100-300 - CEN Fire Calls | 8,250 | 12,152 | 9,625 | (2,527 | 20.79- |
| 480-100-400 - PS - Fire - Donations CEN | 2,750 | 1,100 | 1,375 | 275 | 25.00 |
| 480-100-500 - PS - Municipal Requisitions operate CEN | 11,755 | 11,754 | 11,754 | | |
| 480-100-550 - PS Municipal Requistion Capital CEN | 22,000 | 22,000 | 22,000 | | |
| 480-100-600 - PS - Fire - Investment Income CEN | 315 | 682 | 825 | 143 | 20.97 |
| 480-150-100 - Donations | 200 | 370 | 370 | | |
| 490-100-100 - Transfer from Reserves | 896,457 | 14,614 | 485,000 | 470,386 | ###.## |
| 490-100-200 - Transfer from Reserve future CEN | 5,251 | | 6,771 | 6,771 | 100.00- |
| 490-120-100 - Transfer from Surplus | | | 426,517 | 426,517 | 100.00- |
| 490-190-100 - Transfer from Other Funds - Hamlets | 2,180 | 2,876 | 2,880 | 4 | 0.14 |
| 490-900-100 - Other Transfers (Water West Pipeline) | 2,500 | | 2,500 | 2,500 | 100.00- |
| **Revenue Totals:** | 3,760,207 | 2,935,993 | 4,194,718 | 1,258,725 | |
| 510-110-110 - GG - Council - Indemnity | 17,600 | 14,700 | 14,700 | | |
| 510-110-140 - GG - Council - Indemnity Committee | 10,000 | 6,000 | 6,000 | | |
| 510-110-230 - GG - Salaries - Admin , Admin. Trainee | 82,000 | 121,073 | 121,070 | (3 | |
| 510-110-330 - GG - Salaries - Assistant Hrly Paid | 39,749 | 15,109 | | (15,109 | |
| 510-110-530 - GG - Salaries - Other (extra for LTDBP) | 260 | 1,559 | 1,560 | 1 | 0.06 |
| 510-120-110 - GG - Council - Payroll Benefits EHD DIS | 18,545 | 17,304 | 17,300 | (4 | 0.02- |
| 510-130-231 - GG - Benefits - CPP | 6,050 | 7,684 | 7,680 | (4 | 0.05- |
| 510-130-232 - GG - Benefits - EI | 1,750 | 2,143 | 2,140 | (3 | 0.14- |
| 510-130-233 - GG - Benefits - Superannuation | 9,550 | 12,059 | 12,060 | 1 | 0.01 |
| 510-130-235 - GG - Benefits - DBP, H&D & LTD | 13,200 | 13,200 | 13,200 | | |
| 510-140-330 - GG - Benefits - Gym Membership admin | 650 | 650 | 650 | | |
| 510-150-530 - GG - Benefits - Goup life GRP | | 369 | 423 | 54 | 14.63 |
| 510-200-110 - GG - Cont. - Legal | 3,800 | 9,102 | 2,500 | (6,602 | 72.53- |
| 510-200-130 - GG - Cont. - Audit/Accounting | 8,436 | 8,056 | 8,060 | 4 | 0.05 |
| 510-200-150 - GG - Cont. - Assessment - SAMA | 20,306 | 20,306 | 19,993 | (313 | 1.54- |
| 510-200-170 - GG - Cont. - Advertising | 1,500 | 2,300 | 2,300 | | |
| 510-200-200 - GG - Cont. - Printing RM Maps | 1,150 | 1,473 | 1,470 | (3 | 0.20- |
| 510-210-120 - GG - Council - Meeting/Travel/Meals | 6,270 | 5,426 | 5,430 | 4 | 0.07 |
| 510-210-140 - GG - Council - Committee/Travel/Meals | 3,930 | 4,466 | 4,470 | 4 | 0.09 |
| 510-210-150 - GG - Council - Convention/Travel/Meals | 330 | 13,508 | 13,510 | 2 | 0.01 |
| 510-210-160 - GG - Travel, Meals & Subsistence | 8,980 | 13,528 | 13,530 | 2 | 0.01 |

RM Chesterfield

**Final Budget**

Scenario 1 - Based on last year actual



| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|
| 510-210-170 - GG - Admin - Training, Travel & Meals | 1,500 | 2,271 | 2,270 | (1 | 0.04- |
| 510-220-100 - GG - Cont. - Office Caretaking | 1,800 | 1,800 | 1,800 | | |
| 510-230-100 - GG - Cont. - Insurance - General & Bond | 350 | 14,745 | 345 | (14,400 | 97.66- |
| 510-230-110 - GG - Cont. - Insurance -PSIP & LSIP | 17,970 | 18,081 | 18,700 | 619 | 3.42 |
| 510-240-100 - GG - Cont. - Memberships & Subscriptions | 32,930 | 35,682 | 35,680 | (2 | 0.01- |
| 510-240-150 - GG - Cont. - Other meetings/ratepayers | 40 | | | | |
| 510-250-100 - GG - Cont. - Office rent | 12,000 | 12,000 | 7,000 | (5,000 | 41.67- |
| 510-250-150 - GG - Cont. - Safety Program | 1,000 | 3,043 | 3,040 | (3 | 0.10- |
| 510-260-100 - GG - Cont. - Tax Enforcement/Collection | 10 | | | | |
| 510-280-100 - GG - Cont. - Postage Meters, Other Equip | 1,090 | 1,987 | 10,000 | 8,013 | 403.27 |
| 510-280-130 - GG - Cont. - Furniture / Equipment | | | 40,000 | 40,000 | 100.00- |
| 510-280-150 - GG - Cont. - Hardware Maint. Welltraxx | | | 8,000 | 8,000 | 100.00- |
| 510-280-170 - GG - Cont. - Software Support | 15,000 | 18,337 | 18,340 | 3 | 0.02 |
| 510-290-100 - GG - Cont. - Bank Charges | 340 | 327 | 330 | 3 | 0.92 |
| 510-300-110 - GG - Utility - Heat | 1,140 | | 3,000 | 3,000 | 100.00- |
| 510-300-120 - GG - Utility - Power | 590 | 990 | 4,500 | 3,510 | 354.55 |
| 510-300-130 - GG - Utility - Water | 950 | 558 | 1,500 | 942 | 168.82 |
| 510-300-140 - GG - Utility - Telephone | 3,230 | 3,573 | 3,570 | (3 | 0.08- |
| 510-300-150 - GG - Utility - Other | 240 | 150 | 150 | | |
| 510-400-110 - GG - Maint. - Postage | 2,480 | 1,491 | 1,490 | (1 | 0.07- |
| 510-410-140 - GG - Maint. - Stationery & Office Supply | 2,400 | 3,842 | 3,850 | 8 | 0.21 |
| 510-410-160 - GG - Maint. - Other #1 | 270 | 316 | 320 | 4 | 1.27 |
| 510-450-100 - GG - Maint. - Election Supplies | 950 | 179 | | (179 | |
| 510-480-100 - GG - Maint. - Long Service Awards | | 3,253 | | (3,253 | |
| 510-500-110 - GG - Grants and Contributions | 2,500 | 424 | 6,000 | 5,576 | ###.## |
| 510-600-120 - GG - Purchase of Cap Assets - Building | 500,000 | | 350,000 | 350,000 | 100.00- |
| 510-600-140 - GG - Purchase of Cap Assets - Equipment | 2,500 | | 10,000 | 10,000 | 100.00- |
| 510-600-299 - GG - Amort - Bldgs/Impr & Eng Structures | 150 | | | | |
| 510-600-599 - GG - Amort - Office & Information Tech | 4,180 | 4,175 | 4,180 | 5 | 0.12 |
| 510-700-110 - GG Interest/penalty charges | | | 600 | 600 | 100.00- |
| 510-800-110 - GG - Allowance for Uncollectibles | 107,900 | 40,799 | 40,000 | (799 | 1.96- |
| 510-900-110 - GG - Other | 1,470 | 4,389 | 5,000 | 611 | 13.92 |
| 520-210-100 - PS - Police - Justice Requisition | 23,790 | 23,279 | 23,280 | 1 | |
| 525-110-110 - PS - Fire - wages and benefits CEN | 1,100 | 2,161 | 1,870 | (291 | 13.47- |
| 525-210-100 - PS - Fire - EMS Contract - 911 | 1,000 | 721 | 720 | (1 | 0.14- |
| 525-210-140 - PS - Fire Coarse Instructions CEN | 385 | 495 | 660 | 165 | 33.33 |
| 525-210-150 - PS - Fire - Clothing CEN | | 4,213 | 3,300 | (913 | 21.67- |
| 525-210-155 - PS - Fire - Breathing Air Refill CEN | 330 | | 412 | 412 | 100.00- |
| 525-220-100 - PS - Fire - Entertainment & Travel CEN | | | 55 | 55 | 100.00- |

RM Chesterfield

**Final Budget**

Scenario 1 - Based on last year actual



| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|
| 525-230-100 - PS - Fire - Insurance CEN | 2,288 | 2,387 | 2,805 | 418 | 17.51 |
| 525-240-100 - PS - Radios Licenses /Repairs CEN | 1,100 | 921 | 962 | 41 | 4.45 |
| 525-300-110 - PS - Fire - Utility Expenses CEN | 1,210 | 1,592 | 2,475 | 883 | 55.48 |
| 525-420-100 - PS - Fire - Office Supplies | 55 | | 28 | 28 | 100.00- |
| 525-430-100 - PS - Vehicle/Equip. Repair/Part/Tools CEN | 1,375 | 1,907 | 1,375 | (532 | 27.90- |
| 525-430-110 - PS - Fire - Oil & Gas CEN | 550 | 1,344 | 1,375 | 31 | 2.31 |
| 525-440-100 - PS - Fire - Small Tools/Equipment CEN | 4,125 | 2,392 | 2,200 | (192 | 8.03- |
| 525-450-100 - PS - Fire - Other CEN | 450 | | 110 | 110 | 100.00- |
| 525-520-110 - PS - Fire - Grants and Contributions | 33,755 | 33,755 | 33,755 | | |
| 525-600-050 - PS - Fire Amortization CEN | 12,165 | 14,597 | 12,164 | (2,433 | 16.67- |
| 525-600-120 - PS - Fire - Pur of Cap Assets - Building | | | 50,000 | 50,000 | 100.00- |
| 525-720-110 - PS - Fire - Bank Charges and Inter CEN | 10 | | 9 | 9 | 100.00- |
| 530-110-110 - TS - Maint. - Council - Indemnity | 7,200 | 8,300 | 8,300 | | |
| 530-110-120 - TS - Maint. - Salaries - Regular Monthly | 765,000 | 685,101 | 690,000 | 4,899 | 0.72 |
| 530-120-121 - TS - Maint. - Benefits - CPP | 33,240 | 32,598 | 32,600 | 2 | 0.01 |
| 530-120-122 - TS - Maint. - Benefits - EI | 11,640 | 10,834 | 10,830 | (4 | 0.04- |
| 530-120-123 - TS - Maint. - Benefits - Superannuation | 67,940 | 59,712 | 59,710 | (2 | |
| 530-120-124 - TS - Maint. - Benefits - Worker's Comp | 12,240 | 10,760 | 10,760 | | |
| 530-120-125 - TS - Maint. - Benefits - SARM Ben | 13,455 | 9,984 | 12,000 | 2,016 | 20.19 |
| 530-120-126 - TS - Maint. Benefits EHD | 32,325 | 28,008 | 38,304 | 10,296 | 36.76 |
| 530-140-140 - TS - Maint. - Benefits - gym/other | 975 | | 435 | 435 | 100.00- |
| 530-210-120 - TS - Maint. - Contract - Contract | 2,400 | | 2,500 | 2,500 | 100.00- |
| 530-210-140 - TS - Maint. - Contract - Roadata Fees | 11,040 | 15,973 | 15,970 | (3 | 0.02- |
| 530-250-100 - TS - Maint. - Travel, Meal & Subsistance | 500 | 344 | 340 | (4 | 1.16- |
| 530-250-110 - TS - Maint. - Council - Travel & Meals | 1,550 | 2,724 | 2,720 | (4 | 0.15- |
| 530-260-100 - TS - Maint. - Insurance/Veh/reg/trailers | 8,500 | 9,261 | 9,260 | (1 | 0.01- |
| 530-260-101 - TS - Maint. - Ins/Vehicle Reg.- Semi TR | 12,000 | 11,690 | 11,690 | | |
| 530-260-102 - TS - Maint. - Ins/Vehicle Reg.-Trucks | 5,510 | 4,446 | 4,450 | 4 | 0.09 |
| 530-260-103 - TS - Maint. - Ins/Vehicle Reg.-Tandem | 7,340 | 9,898 | 9,900 | 2 | 0.02 |
| 530-280-100 - TS - Maint. - Memberships/Subscriptions | 280 | 290 | 310 | 20 | 6.90 |
| 530-300-110 - TS - Maint. - Utility - Heat | 4,490 | 5,640 | 5,640 | | |
| 530-300-120 - TS - Maint. - Utility - Power | 2,950 | 3,224 | 3,220 | (4 | 0.12- |
| 530-300-130 - TS - Maint. - Utility - Water | 750 | 954 | 950 | (4 | 0.42- |
| 530-300-140 - TS - Maint. - Utility - Telephone | 4,040 | 1,174 | 1,170 | (4 | 0.34- |
| 530-310-100 - TS - Utility - Street Lights - Mantario | 1,180 | 1,211 | 1,210 | (1 | 0.08- |
| 530-310-200 - TS - Utility - Street Lights - Laporte | 310 | 338 | 340 | 2 | 0.59 |
| 530-400-110 - TS - Maint. - Materials & hardware | 15,000 | 14,837 | 15,000 | 163 | 1.10 |
| 530-400-130 - TS - Maint. - Building Repairs | 2,500 | | 2,500 | 2,500 | 100.00- |
| 530-410-100 - TS - Maint. - Shop Supply & Small Tools | 14,000 | 17,986 | 15,000 | (2,986 | 16.60- |

| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|
| 530-410-120 - TS - Maint. - Clothing Allowance | 500 | 888 | 1,000 | 112 | 12.61 |
| 530-420-100 - TS - Vehicle/Equip. Repair/Parts - misc | 45,000 | 95,413 | 75,000 | (20,413 | 21.39- |
| 530-420-101 - TS - Maint. - Repair/Parts - Graders | 40,000 | 62,072 | 62,500 | 428 | 0.69 |
| 530-420-102 - TS - Maint. - Repair/Parts - Tractors | 1,500 | 2,474 | 2,470 | (4 | 0.16- |
| 530-420-103 - TS - Maint. - Repair/Parts - Scraper | 30,000 | 43,247 | 35,000 | (8,247 | 19.07- |
| 530-420-130 - TS - Maint. - Other | 2,000 | 16,984 | 5,000 | (11,984 | 70.56- |
| 530-425-110 - TS - Maint. - Oil & Gas DEF fluid | 1,320 | 3,735 | 3,730 | (5 | 0.13- |
| 530-425-111 - TS - Maint. - Oil & Gas - Gasoline | 25,000 | 26,154 | 26,150 | (4 | 0.02- |
| 530-425-112 - TS - Maint. - Oil & Gas - Diesel Fuel | 200,000 | 285,873 | 290,000 | 4,127 | 1.44 |
| 530-425-113 - TS - Maint. - Oil & Gas - Oil & Grease | 15,780 | 30,059 | 15,000 | (15,059 | 50.10- |
| 530-430-120 - TS - Maint. - Machine - Blades | 11,500 | 11,977 | 2,500 | (9,477 | 79.13- |
| 530-430-130 - TS - Maint. - Gravel/Sand Ratepayers | 2,790 | 26,629 | 26,630 | 1 | |
| 530-440-100 - TS - Maint. - Gravel/Sand - RM | 50,000 | 24,873 | 200,000 | 175,127 | 704.08 |
| 530-450-100 - TS - Maint. - Culverts | 39,500 | 9,964 | 15,000 | 5,036 | 50.54 |
| 530-460-100 - TS - Maint. - Potash/Surfacing Material | 9,500 | 9,953 | 9,950 | (3 | 0.03- |
| 530-460-110 - TS - Maint. - Dust Control | 1,130 | 1,116 | 1,120 | 4 | 0.36 |
| 530-470-100 - TS - Maint. - Road/Street Signs | 1,000 | 2,882 | 2,890 | 8 | 0.28 |
| 530-490-100 - TS - Maint. - culvert steam and repair | 530 | 1,913 | 500 | (1,413 | 73.86- |
| 530-490-110 - TS - Maint. - Grass Seed | 6,500 | 6,296 | 6,300 | 4 | 0.06 |
| 530-600-130 - TS - Purchase of Cap Assets - Mach/ven | 60,000 | | | | |
| 530-600-140 - TS - Purchase of Cap Assets - Equipment | 350,000 | | 585,000 | 585,000 | 100.00- |
| 530-600-299 - TS - Maint. - Amort - Bldgs/Impr&Eng Str | 4,090 | 5,135 | 5,140 | 5 | 0.10 |
| 530-600-399 - TS - Maint. - Amort - Machinery & Eqmt | 264,750 | 290,421 | 299,502 | 9,081 | 3.13 |
| 530-600-499 - TS - Maint. - Amort - Vehicles | 43,190 | 41,845 | 48,055 | 6,210 | 14.84 |
| 530-600-699 - TS - Maint. - Amort - Infrastructure | 132,910 | 131,546 | 131,550 | 4 | |
| 530-700-110 - TS - Maint. - Interest | | 2 | | (2 | |
| 530-900-110 - TS - Maint. - Other Crew Training | 10,000 | 1,000 | 9,500 | 8,500 | 850.00 |
| 535-200-110 - TS - Const. - Engineering | 5,000 | 15,356 | 5,000 | (10,356 | 67.44- |
| 535-210-140 - TS - Const. - Contract - Other | 500 | 4,203 | 4,200 | (3 | 0.07- |
| 535-900-120 - TS - Const. - Other - Fence/Grass Seed | 2,500 | | 5,000 | 5,000 | 100.00- |
| 540-200-110 - EH - Cont. - Waste Collection/Disposal | 85,000 | 87,738 | 87,740 | 2 | |
| 540-200-120 - EH - Waste Collection/Disposal - Eatonia | 5,320 | 6,401 | 6,400 | (1 | 0.02- |
| 540-200-130 - EH - Waste collection/Disposal Alsask | 1,250 | 1,785 | 1,780 | (5 | 0.28- |
| 540-210-100 - EH - Cont. - Pest Control | 250 | 230 | 230 | | |
| 540-210-110 - EH - Cont. - Pest Control - Mileage | 500 | 508 | 510 | 2 | 0.39 |
| 540-210-200 - EH - Cont. - Weed Control Larry D | 32,000 | 23,915 | 23,910 | (5 | 0.02- |
| 540-250-100 - EH&W - Cont. - Cemetery Maintenance | | 2,235 | 2,240 | 5 | 0.22 |
| 540-420-100 - EH - Maint. - Pest Control Supplies | 10,000 | 11,013 | 11,010 | (3 | 0.03- |
| 540-430-100 - EH - Maint. - Weed Control Supplies Chem | 4,870 | 13,911 | 13,910 | (1 | 0.01- |



| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|
| 540-570-100 - EH&W - Grants Kind Health & wellness | 5,000 | 5,000 | 5,000 | | |
| 550-200-110 - H&W - Cont. - Cemetery Maint. | 1,780 | 2,500 | 2,500 | | |
| 550-500-110 - H&W - Grants and Contributions EOL | 50,000 | 50,448 | 85,000 | 34,552 | 68.49 |
| 560-200-110 - P&D - Cont. - Other Services | 1,000 | | | | |
| 560-200-120 - P&D - Cont. - Weed Control | 50 | | | | |
| 560-200-130 - P&D - Cont. - Veterinary Services | 4,622 | 4,621 | 4,622 | 1 | 0.02 |
| 570-290-100 - R&C - Cont. - Library Requisition | 3,751 | 3,747 | 3,750 | 3 | 0.08 |
| 570-430-110 - R&C - Bldg Mat/Supply -Heritage Property | 500 | | | | |
| 570-500-110 - R&C - Grants and Contributions | 50,000 | 46,956 | 46,960 | 4 | 0.01 |
| 570-500-130 - R&C - Grants - Library/Museum | 5,725 | 5,725 | 5,730 | 5 | 0.09 |
| 580-250-100 - UT - Water - Memberships/Subscriptions | 750 | 750 | 750 | | |
| 580-295-100 - UT - Water - Other Cont. Services | 1,000 | | | | |
| 580-300-110 - UT - Water - Power - Mantario | 800 | 1,326 | 1,330 | 4 | 0.30 |
| 580-300-150 - UT - Water - Comm. Well Power | 4,010 | 3,628 | 3,630 | 2 | 0.06 |
| 580-430-110 - UT - Water - Matls & Suppl - Laporte | | 725 | | (725 | |
| 580-430-120 - UT - Water - Matls & Suppl - Public Well | 1,070 | 243 | 1,000 | 757 | 311.52 |
| 580-600-110 - UT - Water - Pur of Cap Assets - Wells | 15,000 | | 15,000 | 15,000 | 100.00- |
| 580-600-699 - UT - Water - Amort - Infrastructure | 4,740 | 4,744 | 4,740 | (4 | 0.08- |
| 590-100-100 - Transfer to Reserves CEN | 22,275 | 22,839 | 22,550 | (289 | 1.27- |
| 590-110-100 - Transfer to Reserves Capital Contingency | 1,290 | 129,822 | 10,000 | (119,822 | 92.30- |
| 590-120-100 - Transfer to Surplus/Deficit | | | 9,134 | 9,134 | 100.00- |
| 590-140-100 - Transfer to Reserve EMO Fund | 30 | 50,378 | 10 | (50,368 | 99.98- |
| 590-190-100 - Transfer to Other Funds - Hamlet | 150 | 230 | 720 | 490 | 213.04 |
| 590-900-100 - Transfers to Cemetery Funds | 5 | 1,044 | 500 | (544 | 52.11- |
| **Expense Totals:** | 3,760,207 | 3,131,950 | 4,194,718 | 1,062,768 | |
| **Net Surplus (Deficit):** | | (195,957) | | 195,957 | |

| Account # / Description | Last Year Budget | Last Year Actual | Approved Budget | Change Over Last Year | % Change |
|---|---|---|---|---|---|

Adopted By Council This _9th_ Day of _____May______________ _2023_________

[redacted] [redacted]

Reeve Administrator