

Rural Municipality of Chesterfield No. 261**Meeting Minutes****Regular Meeting of Council November 12, 2024 - 01:00 PM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held November 12, 2024, in the municipal council chambers located at 304 Main Street Eatonville Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Brent Watts - Absent

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland - Absent

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 12:45 p.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2024-11-01

Moved By: Clinton Hoffman

Seconded By: Alan Busby

That the minutes from the meeting held on October 8, 2024, be approved as circulated.

CARRIED

Reeve

Administrator

CORRESPONDENCE

Resolution No: 2024-11-02

Moved By: David Booker
Seconded By: Doug Bredy

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report october 2024, summons copy for United Roofing, Letter from McGrath, WCMGC (West Central Municipal Government Committee) October Minutes, WCMGC AGM (Annual General Meeting) Invite, WCMGC Agenda Nov. 24, 2024, Community Engagement Committee Meeting Minutes Oct, 24, 2024 - SHA (Saskatchewan Health Authority), CCBF (Canada Community-Building Fund (Formerly Gas Tax Fund) 2024-2025 installment 1, quarterly Police Report 2nd - July 01, 2024 - Sept. 30, 2024, Leader Community Policing Report July 01, 2024 - Sept. 30, 2024, STARS Open House - March 10, 2025, 2024 APAS (Agricultural Producers Association of Saskatchewan) AGM Agenda, Irrigation Development S 1/2 26-27-28-3 Mundt's Founation & Operations Inc., Empress & district Fine Arts thankyou letter for donation.

CARRIED

FINANCIALS

Resolution No: 2024-11-03

Moved By: Clinton Hoffman
Seconded By: David Booker

That the statement of revenues and expenses and bank reconciliation for October 2024 be approved as presented.

CARRIED

PAYMENT OF ACCOUNTS

Resolution No: 2024-11-04

Moved By: Alan Busby
Seconded By: Clinton Hoffman

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for approval as follows: Chx 3642 - 3672 - \$40,093.81
Online Banking 2024-0161 - 2024-0177 - \$200,646.78
Payroll 268 - 269 - \$3,640.80
Payroll 270 - 282 - \$29,254.02
Payroll 283 - 284 - \$3,705.13
Payroll 285 - 297 - \$27,460.30
Payroll 298 - 299 - \$3,705.13
Payroll 300 - 311 - \$25,794.18

CARRIED

COMMITTEE REPORTS**Resolution No: 2024-11-05****Moved By:** Leah Cooper**Seconded By:** Doug Bredy

That the following reports be filed for future reference: Eston Landfill Report, Equipment purchases, Administrators Report - Big Sky Rail Acquired ownership of CN property, - LOGO, Salary Schedule. Personal Meeting.

CARRIED**2:00 p.m. - 2:20 p.m. RM Foreman Shane Stusrud attended the RM Council Meeting.****ACCOUNT SETUP FROM PAYPAL TO STRIPE FOR WELLTRAXX DEPOSITS****Resolution No: 2024-11-06****Moved By:** W.R. (Bill) Thomson**Seconded By:** Leah Cooper

That the RM approve the transition from Paypal to Stripe to be the dedicated payment processor for all WellTraxx Platforms.

CARRIED**GIFT CARD - PLUGGING IN SCRAPER – STEVENS****Resolution No: 2024-11-07****Moved By:** Leah Cooper**Seconded By:** Clinton Hoffman

That the municipality give Jeff Stevens chamber bucks for allowing the RM to plug in the scraper at his yard in the amount of \$50.

CARRIED**MUNICIPAL REVENUE SHARING GRANT - 2024-2025 - ELIGIBILITY REQUIREMENTS****Resolution No: 2024-11-08****Moved By:** W.R. (Bill) Thomson**Seconded By:** Alan Busby

The Council of the Rural Municipality of Chesterfield No. 261 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant. They are as follows: Submission of the Audited Annual Financial Statement to the ministry; Submission of the Public Reporting on Municipal Waterworks to the Ministry (if applicable) the municipality does not run a Municipal Waterworks System; In Good Standing with respect to the reporting and remittance of Education Property Taxes; Adoption of a Council Procedure Bylaw; Adoption of an Employee Code of Conduct; and All Members of Council have filed and annually updated their Disclosure Statements, as required and we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

SARM PSIP (PROPERTY SELF INSURANCE PROGRAM) PRE – RENEWAL**Resolution No: 2024-11-09****Moved By: Clinton Hoffman****Seconded By: Doug Bredy**

That the municipality approves the PSIP (Property Self Insurance Program) Pre - Renewal for January 1, 2025, to January 1, 2026.

CARRIED

2:45 p.m. Councillor Alan Busby declared a conflict of interest in the matter about to be discussed and left the council meeting.

Election Wage**Resolution No: 2024-11-10****Moved By: W.R. (Bill) Thomson****Seconded By: Clinton Hoffman**

That the municipality approve \$33 per hour for the hiring of election officials.

CARRIED

3:00 p.m. Councillor Alan Busby returns to the council meeting after the motion was made.

BOSSSES XMAS PARTY - CHAMBER OF COMMERCE**Resolution No: 2024-11-11****Moved By: Leah Cooper****Seconded By: David Booker**

That the municipality purchase tickets for the Bosses Christmas Party put on by Eatonia Chambers of Commerce, Dec. 7, 2024, in the amount of \$1260 (21X\$60) for staff members who wish to attend the event. The municipality will also donate a table of 8 in the amount of \$480.00 to Eatonia Oasis Living Staff to attend the event.

CARRIED

2025 ROAD CONSTRUCTION

~~Resolution No: 2025-11-12~~

~~Moved By: Alan Busby~~

~~Seconded By: Leah Cooper~~

~~That the municipality contact WSP-E & I Canada Ltd. to survey 2025 road construction for the municipality on the CTP (Clearing the Path) road that runs west of Section 27, 34-25-26-W3 and west of Sections 03, 10-26-26-W3 and the hill portion of the road located on SE 33-23-23-3.~~

CARRIED

ADJOURNMENT

Resolution No: 2024-11-13

Moved By: Doug Bredy

That this meeting now adjourn at 3:20 p.m.

NEXT REGULAR MEETING December 10, 2024.

CARRIED

ended on
10 2024
resolution no.
4-12-12
SK
Administrator

[Redacted Signature]

Reeve

[Redacted Signature]

Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3642	4 Hire Welding Ltd.	November 12, 2024	\$ 319.48
3643	Anderson & Company	November 12, 2024	\$ 2,992.92
3644	Beechinor Bros Acres	November 12, 2024	\$ 175.24
3645	Big Sky Rail	November 12, 2024	\$ 13,781.13
3646	Brandt Tractor Ltd.	November 12, 2024	\$ 3,932.03
3647	Kindersley Castle Building	November 12, 2024	\$ 41.26
3648	CEN Fire Protection Association	November 12, 2024	\$ 2,360.00
3649	Certified Laboratories	November 12, 2024	\$ 624.54
3650	Kindersley & Dist. Coop	November 12, 2024	\$ 1,700.00
3651	Darcy Klarenbach Holdings Ltd.	November 12, 2024	\$ 87.62
3652	Duthie Farms Ltd.	November 12, 2024	\$ 87.62
3653	J & T Hennes Farms Ltd.	November 12, 2024	\$ 1,139.06
3654	Hoffman Land & Cattle Ltd.	November 12, 2024	\$ 87.62
3655	Information Services Corp	November 12, 2024	\$ 90.00
3656	Kindersley Bearing (2008) Ltd.	November 12, 2024	\$ 41.27
3657	Larock Farms Inc.	November 12, 2024	\$ 87.62
3658	Donna Lothammer	November 12, 2024	\$ 300.00
3659	Luxor G Farms Ltd.	November 12, 2024	\$ 175.24
3660	Nipisi Farms Ltd.	November 12, 2024	\$ 175.24
3661	Nunz Acres Ltd.	November 12, 2024	\$ 175.24
3662	Punter Farms Ltd.	November 12, 2024	\$ 175.24
3663	Prairie Oasis Drinking Water	November 12, 2024	\$ 30.00
3664	Redhead Equipment Ltd.	November 12, 2024	\$ 319.77
3665	Rhodes Sales & Service	November 12, 2024	\$ 3,898.32
3666	SeBo Enterprises Ltd.	November 12, 2024	\$ 2,595.27
3667	SGL Auto Fund Division	November 12, 2024	\$ 3,782.68
3668	Shane Stusrud	November 12, 2024	\$ 200.00
3669	Tosha Kozicki	November 12, 2024	\$ 158.73
3670	Emil Tweten	November 12, 2024	\$ 87.62
3671	Xerox Canada Ltd.	November 12, 2024	\$ 63.55
3672	Your Southwest Media Group	November 12, 2024	\$ 409.50
Total for Cheque:			\$ 40,093.81

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2024-0161	Burner Guys Ltd.	October 31, 2024	\$ 1,392.30
2024-0162	Canada Revenue Agency	October 31, 2024	\$ 27,919.57
2024-0163	Saskatchewan Finance	October 31, 2024	\$ 26.58
2024-0164	MEPP	October 31, 2024	\$ 17,392.90
2024-0165	Sask Tel/Mobility	October 31, 2024	\$ 36.16
2024-0166	Sask Municipal Hail	October 31, 2024	\$ 34,625.71
2024-0167	Saskatchewan Finance	October 31, 2024	\$ 31,794.09
2024-0168	Collabria	November 12, 2024	\$ 954.65
2024-0169	Finning Cat	November 12, 2024	\$ 19,815.49
2024-0170	GFL Environmental	November 12, 2024	\$ 155.61
2024-0171	John Deere Financial	November 12, 2024	\$ 760.02
2024-0172	Kindersley & Dist Coop	November 12, 2024	\$ 59,272.82
2024-0173	Sask Tel/Mobility	November 12, 2024	\$ 548.86
2024-0174	Somerville Farms Ltd.	November 12, 2024	\$ 931.82
2024-0175	SK Power/Energy	November 12, 2024	\$ 921.18
2024-0176	Town of Eatonia	November 12, 2024	\$ 3,474.69
2024-0177	Triways Disposal Services	November 12, 2024	\$ 624.33
Total for Online Banking:			\$200,646.78

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
268	Tosha Kozicki	October 11, 2024	\$ 2,468.49
269	Colette O'Connor	October 11, 2024	\$ 1,172.31
	Total for AP		\$ 3,640.80

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
270	Shane Stusrud	October 11, 2024	\$ 2,702.53
271	Brayden Aldridge	October 11, 2024	\$ 2,060.21
272	Hayden Kulyk	October 11, 2024	\$ 1,800.95
273	Joshua Bews	October 11, 2024	\$ 2,201.85
274	David Jones	October 11, 2024	\$ 2,082.36
275	Gordon Roesch	October 11, 2024	\$ 2,546.11
276	Landon Czeck-Schaeffer	October 11, 2024	\$ 2,169.28
277	Michael Reynolds	October 11, 2024	\$ 2,096.09
278	Tisto Maki	October 11, 2024	\$ 1,845.34
279	Jim Schmold	October 11, 2024	\$ 2,844.62
280	Stewart St. John	October 11, 2024	\$ 2,576.47
281	Dean Aldridge	October 11, 2024	\$ 2,185.85
282	Dustin Lee	October 11, 2024	\$ 2,322.36
	Total for AP		\$ 29,254.02

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
283	Tosha Kozicki	October 25, 2024	\$ 2,532.82
284	Colette O'Connor	October 25, 2024	\$ 1,172.31
	Total for AP		\$ 3,705.13

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
285	Shane Stusrud	October 25, 2024	\$ 2,702.53
286	Brayden Aldridge	October 25, 2024	\$ 1,895.91
287	Hayden Kulyk	October 25, 2024	\$ 1,921.95
288	Joshua Bews	October 25, 2024	\$ 1,884.55
289	David Jones	October 25, 2024	\$ 2,188.37
290	Gordon Roesch	October 25, 2024	\$ 2,368.42
291	Landon Czeck-Schaeffer	October 25, 2024	\$ 2,176.21
292	Michael Reynolds	October 25, 2024	\$ 2,193.47
293	Tisto Maki	October 25, 2024	\$ 1,472.25
294	Jim Schmold	October 25, 2024	\$ 2,215.05
295	Stewart St. John	October 25, 2024	\$ 2,303.57
296	Dean Aldridge	October 25, 2024	\$ 2,235.53
297	Dustin Lee	October 25, 2024	\$ 1,902.49
	Total for AP		\$ 27,460.30

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
298	Tosha Kozicki	November 08, 2024	\$ 2,532.82
299	Colette O'Connor	November 08, 2024	\$ 1,172.31
Total for AP			\$ 3,705.13

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
300	Shane Stusrud	November 08, 2024	\$ 2,702.53
301	Brayden Aldridge	November 08, 2024	\$ 1,877.12
302	Hayden Kulyk	November 08, 2024	\$ 1,374.58
303	Joshua Bews	November 08, 2024	\$ 1,991.34
304	David Jones	November 08, 2024	\$ 2,193.58
305	Gordon Roesch	November 08, 2024	\$ 2,466.60
306	Landon Czeck-Schaeffer	November 08, 2024	\$ 2,257.14
307	Michael Reynolds	November 08, 2024	\$ 2,206.18
308	Tisto Maki	November 08, 2024	\$ 1,651.83
309	Jim Schmold	November 08, 2024	\$ 2,744.14
310	Stewart St. John	November 08, 2024	\$ 2,055.47
311	Dean Aldridge	November 08, 2024	\$ 2,273.67
Total for AP			\$ 25,794.18



Reeve



Administrator