Rural Municipality of Chesterfield No. 261
Meeting Minutes
Regular Meeting of Council September 10, 2024 - 09:00 AM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held September 10, 2024, in the municipal council chambers located 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:
Reeve: Bill Thomson
Division 1: Brent Watts
Division 2: Leah Cooper
Division 3: David Booker
Division 4: Alan Busby - Absent
Division 5: Clinton Hoffman
Division 6: Duane Cridland
Division 8: Doug Bredy

The Following Staff Members were in attendance:
Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2024-09-01

Moved By: David Booker
Seconded By: Clinton Hoffman

That the minutes from the meeting held on August 13, 2024, be approved as circulated.

CARRIED

CORRESPONDENCE

Resolution No: 2024-09-02

Moved By: Doug Bredy
Seconded By: Duane Cridland

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report August 2024, Stars Rescue on the Prairie - Fundraiser, SAW (Saskatchewan Association of Watersheds) August 2024 Newsletter, SHA - Community Engagement Committee Meeting August 22, 2024, Minutes, NWMA (Northwest Municipalities Association) August 21, 2024, Minutes, APAS (Agricultural Producers Association of Saskatchewan) August Report 2024.

CARRIED

[redacted] [redacted]

STARS RESCUE ON THE PRAIRIE – FUNDRAISER

Resolution No: 2024-09-03

Moved By: Leah Cooper
Seconded By: Clinton Hoffman

That the municipality donate $2000 to Stars Rescue on the Prairie Fundraiser.

CARRIED

FINANCIALS

Resolution No: 2024-09-04

Moved By: Brent Watts
Seconded By: Clinton Hoffman

That the statement of revenues and expenses and bank reconciliation for August 2024 be approved as presented.

CARRIED

PAYMENT OF ACCOUNTS

Resolution No: 2024-09-05

Moved By: Clinton Hoffman
Seconded By: David Booker

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.
Accounts for approval as follows: chx 3607 - 3619 - $32,861.97
Online Banking 2024-0126 - 2024-0142 - $1,444,720.38
Payroll 203 - 204 - $3,454.70
Payroll 205 - 217 - $26,379.75
Payroll 218 - 219 - $3,463.27
Payroll 220 - 232 - $27,334.87

CARRIED

COMMITTEE REPORTS

Resolution No: 2024-09-06

Moved By: Duane Cridland
Seconded By: Doug Bredy

That the following reports be filed for future reference: Administrators Report - fence for office, portable fuel tanks, 1A Training, Eatonia Rec Board.

CARRIED

[redacted] [redacted]

CTP (CLEARING THE PATH) STATUTORY DECLARTION 2024-25

Resolution No: 2024-09-07

Moved By: Leah Cooper
Seconded By: W.R. (Bill) Thomson

That the municipality authorize the signing of the CTP (clearing the Path) statutory declaration for the Primary Weight Road Corridor located at:
N 19-23-27 W3; N 24, 23, 22, 21, 20, 19- 23-28 W3; N 24, 23, 22, 21-23-29 W3; E 30, 31-23-27 W3; E 6, 7-24-27 W3; N 9, 8, 7-24-26 W3; N 12, 11, 10, 9, 8-24-27 W3; Thru 35-23-26 W3; NNW 35-23-26 W3; N 34-23-26 W3; E 4, 9-33-24-26; N 23, 22, 21, 20, 19-26-25 W3; N 24, 23, 22, 21, 20, 19-26-26 W3; N 22, 21, 20-26- 27 W3; E 30-26-27 W3; ESE 31-26-27 W3; E 28, 33-26-26 W3; E 3, 10, 15, 22, 27-27- 26 W3; N 27-27-26 W3; E 33-27-26 W3; E 22-26-25; N 24, 23-24-25 W3.

CARRIED

PURSUING LEGAL ACTION AGAINST UNITED ROOFING

Resolution No: 2024-09-08

Moved By: Duane Cridland
Seconded By: Leah Cooper

That the Municipality retain Anderson & Company to pursue legal action against United Roofing for wrongful installation of the roof on our new office building located at 304 Main Street Eatonia SK.

CARRIED

MUNITRAXX – TABLET

Resolution No: 2024-09-09

Moved By: Duane Cridland
Seconded By: Brent Watts

That the municipality accept proposal # P-RM261-060924 for a Munitraxx Tablet (Samsung Galaxy Tab A6+ - 64GB - Graphite - Tablet Case - SIM Card for Cellular Access - Tablet Setup for $377.50 plus applicable taxes for recording data into our Munitraxx program

CARRIED

[redacted] [redacted]

Reeve Administrator

10:15 a.m. - 11:40 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting.

10:35 a.m. - 11:15 a.m. Dion Hagan Sales Rep and Dan Getz Customer Service Manager for CAT attended the RM Meeting to discuss the issues with our new scraper.

<u>ADJOURNMENT</u>

Resolution No: 2024-09-10

Moved By: Brent Watts

That this meeting now adjourn at 11:55 a.m.

NEXT REGULAR MEETING October 8, 2024 at 9:00 a.m.

CARRIED

[redacted] [redacted]

Reeve Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3607	Isabelle Deering	September 10, 2024	$ 1,524.64
3608	Bin Lui	September 10, 2024	$ 6,150.00
3609	Kindersley Castle Building	September 10, 2024	$ 151.85
3610	Pattison AG Limited	September 10, 2024	$ 11,806.98
3611	1302322 Alberta Ltd.	September 10, 2024	$ 330.23
3612	Donna Lothammer	September 10, 2024	$ 300.00
3613	Petty Cash	September 10, 2024	$ 65.35
3614	Prairie Oasis Drinking Water	September 10, 2024	$ 20.00
3615	Rhodes Sales & Service	September 10, 2024	$ 145.97
3616	SeBo Enterprises Ltd.	September 10, 2024	$ 872.67
3617	Simplot	September 10, 2024	$ 1,510.00
3618	Xerox Canada Ltd	September 10, 2024	$ 34.77
3619	Eatonia Oasis Living	September 10, 2024	$ 9,949.51

Total for Cheque: $ 32,861.97

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2024-0126	Burner Guys Ltd.	August 31, 2024	$ 1,351.35
2024-0127	Canada Revenue Agency	August 31, 2024	$ 32,575.75
2024-0128	Saskatchewan Finance	August 31, 2024	$ 7.72
2024-0129	MEPP	August 31, 2024	$ 17,170.58
2024-0130	Sask Municipal Hail	August 31, 2024	$ 709,653.85
2024-0131	Saskatchewan Finance	August 31, 2024	$ 611,429.09
2024-0132	Collabria	September 10, 2024	$ 2,078.42
2024-0133	Larry Dyck	September 10, 2024	$ 2,485.32
2024-0134	Finning Cat	September 10, 2024	$ 19,815.49
2024-0135	GFL Environmental	September 10, 2024	$ 157.12
2024-0136	Kindersley & District Coop	September 10, 2024	$ 44,407.44
2024-0137	SK Assoc Rural Municipalities	September 10, 2024	$ 331.61
2024-0138	SK Tel/Mobility	September 10, 2024	$ 444.01
2024-0139	Somerville Farms Ltd.	September 10, 2024	$ 364.66
2024-0140	SK Power/Energy	September 10, 2024	$ 1,351.63
2024-0141	Town of Eatonia	September 10, 2024	$ 465.52
2024-0142	Triways Disposal Services	September 10, 2024	$ 630.82

Total for Online Banking: $1,444,720.38

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Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
203	Tosha Kozicki	August 16, 2024	$2,282.39
204	Colette O'Connor	August 16, 2024	$1,172.31
		Total for AP	**$3,454.70**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
205	Shane Stusrud	August 16, 2024	$2,536.97
206	Brayden Aldridge	August 16, 2024	$1,912.34
207	Hayden Kulyk	August 16, 2024	$1,932.02
208	Joshua Bews	August 16, 2024	$1,796.78
209	David Jones	August 16, 2024	$2,028.89
210	Gordon Roesch	August 16, 2024	$2,308.62
211	Landon Czeck-Schaeffer	August 16, 2024	$2,034.85
212	Michael Reynolds	August 16, 2024	$2,034.85
213	Tisto Maki	August 16, 2024	$1,786.66
214	Jim Schmold	August 16, 2024	$2,323.12
215	Stewart St. John	August 16, 2024	$1,831.22
216	Dean Aldridge	August 16, 2024	$2,032.12
217	Dustin Lee	August 16, 2024	$1,818.31
		Total for AP	**$26,379.75**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
218	Tosha Kozicki	August 30, 2024	$2,290.96
219	Colette O'Connor	August 30, 2024	$1,172.31
		Total for AP	**$3,463.27**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
220	Shane Stusrud	August 30, 2024	$2,606.48
221	Brayden Aldridge	August 30, 2024	$2,068.42
222	Hayden Kulyk	August 30, 2024	$2,004.63
223	Joshua Bews	August 30, 2024	$1,993.94
224	David Jones	August 30, 2024	$2,028.89
225	Gordon Roesch	August 30, 2024	$2,501.22
226	Landon Czeck-Schaeffer	August 30, 2024	$2,034.85
227	Michael Reynolds	August 30, 2024	$2,034.85
228	Tisto Maki	August 30, 2024	$1,761.83
229	Jim Schmold	August 30, 2024	$2,453.19
230	Stewart St. John	August 30, 2024	$1,894.20
231	Dean Aldridge	August 30, 2024	$2,032.12
232	Dustin Lee	August 30, 2024	$1,920.25
		Total for AP	**$27,334.87**

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Reeve Administrator