
Rural Municipality of Chesterfield No. 261**Meeting Minutes****Regular Meeting of Council September 12, 2023 - 09:00 AM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held September 12, 2023, in the municipal council chambers located at 205 Main Street Eatonville Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Brent Watts

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2023-09-01

Moved By: Brent Watts

Seconded By: David Booker

That the minutes from the meeting held on August 15, 2023 be approved as circulated.

CARRIED

CORRESPONDENCE

Resolution No: 2023-09-02

Moved By: Clinton Hoffman

Seconded By: Duane Cridland

That the municipality acknowledge receipt of the following correspondence and file for future reference: Nuisance Grounds Report August 2023, SWMGC (Southwest Municipal Government Committee) minutes June 2023, Community Engagement Committee Meeting Minutes August 24, 2023, PHN (Plant Health Network) newsletter summer 2023, Draft 2023 Sarm midterm agenda.

CARRIED

FINANCIALS**Resolution No: 2023-09-03****Moved By:** David Booker**Seconded By:** Doug Bredy

That the statement of revenues and expenses and bank reconciliation for August 2023 be approved as presented.

CARRIED**PAYMENT OF ACCOUNTS****Resolution No: 2023-09-04****Moved By:** Clinton Hoffman**Seconded By:** Alan Busby

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for approval as follows: Chx 3314 - 3329 - \$50,562.39

Online Banking 2023-0131 - 2023-0148 - \$1,497,102.53

Payroll 197 - 198 - \$3,433.64

Payroll 199 - 211 - \$23,719.85

Payroll 212 - 213 - \$3,449.81

Payroll 214 - 226 - \$26,084.13

CARRIED

9:25 a.m. - 9:40 a.m. Shaun Fritz - Territory Manager - Brandt Tractor attending the RM Council Meeting.

9:45 a.m. - 10:05 a.m. RM Foreman Shane Stusrud attending the RM Council Meeting.

COMMITTEE REPORTS**Resolution No: 2023-09-05****Moved By:** W.R. (Bill) Thomson**Seconded By:** Alan Busby

That the following reports be filed for future reference: Administrator Report, Gravel Report.

CARRIED**BYLAW NO. 2-2023 - BYLAW TO AMEND BYLAW NO. 01-2019 KNOWN AS THE ZONING BYLAW - SECOND READING****Resolution No: 2023-09-06****Moved By:** Leah Cooper**Seconded By:** Brent Watts

That Bylaw No. 2-2023 A bylaw to Amend Bylaw No. 01-2019 Known as The Zoning Bylaw be read a second time.

CARRIED

BYLAW NO. 2-2023 - BYLAW TO AMEND BYLAW NO. 01-2019 KNOWN AS THE ZONING BYLAW - THIRD READING

Resolution No: 2023-09-07

Moved By: Clinton Hoffman

Seconded By: Duane Cridland

That Bylaw No. 2-2023 A Bylaw to Amend Bylaw 01-2019 known as the Zoning Bylaw be read a third time and the Municipalities officers sign and seal the Bylaw.

CARRIED

BUILDING INSPECTOR AGREEMENT - DAN KNUTSON

Resolution No: 2023-09-08

Moved By: Alan Busby

Seconded By: David Booker

That the municipality appoint Dan Knutson a Licensed Building Official as the building inspector for the Rural Municipality of Chesterfield No. 261 and sign the agreement.

CARRIED

SHARED EMPLOYEE AGREEMENT

Resolution No: 2023-09-09

Moved By: Doug Bredy

Seconded By: Leah Cooper

That the municipality sign the Employee And Cost Sharing Agreement dated the 12 day of September, 2023 between the RM of Chesterfield No. 261, Town of Eatonia and Landon Czeck Schaeffer.

CARRIED

RESCIND MOTIONS – FIREHALL**Resolution No: 2023-09-10****Moved By:** Leah Cooper**Seconded By:** Alan Busby

That the municipality rescind the following resolutions:

2023-05-07 - Leah Cooper/Alan Busby -That the new firehall located at PT SW 23-26-25-3 will be solely owned by the RM of Chesterfield No. 261 and any building repairs and maintenance will be the responsibility of the RM when the title transfer has been completed. **CARRIED**

2023-03-10 - W.R. (Bill) Thomson/Leah Cooper - That the municipality has approved to fund the ECSC (Eatonia Community Services Cooperative Ltd.) for the purchase of the new firehall located on PT SW 23-26-25-3 in the amount of \$550,000 less the donations that are received by ECSC for the firehall project by the sale date July 1, 2023 with the condition that this amount will be reimbursed back to the municipality from the Eatonia Community Services Cooperative Ltd. within 3 years of the sale date (July 1, 2023) interest free. **CARRIED**

2023-02-09 - W.R. (Bill) Thomson/David Booker - That the municipality has approved contribution towards the purchase of the new fire hall in the amount of \$150,000 to be paid over 3 years to the Eatonia Community Co-operative as follows: 2023 - \$50,000

2024 - \$50,000

2025 - \$50,000

if funding is approved for the building purchase for CEN Fire Protection Association to be used as the new fire hall. That the municipality is also willing too back the Eatonia Community Co-operative for a bank loan for the purchase of the building that will be used for the new fire hall if needed. **CARRIED**

CARRIED**MANTARIO - HYDRANT – FRANCIS****Resolution No: 2023-09-11****Moved By:** Alan Busby**Seconded By:** David Booker

That the municipality approves David Francis to relocate the hydrant located on his property in Mantario lot 6 to inside his greenhouse that will be built on the same lot at no cost to the municipality, provided that access be allowed to the ratepayers located in Mantario if needed.

CARRIED**MUNICIPAL ROAD CLOSURE REQUEST – CULLIGAN****Resolution No: 2023-09-12****Moved By:** W.R. (Bill) Thomson**Seconded By:** Brent Watts

That the municipality write a letter to Scott Culligan in response to the request of closing a municipal road North of NW 23-23-26-3, NE & NW 22-23-26-3, NE 21-23-26-3 stating that we understand his concerns, however the municipality will not be closing any municipal roads at this time and to contact the RM Foreman if road maintenance is needed.

CARRIED

11:10 - 12:00 p.m. - Duncan Spent - Doug Johnson - Water Security Agency attending the RM Council Meeting.

ADJOURNMENT

Resolution No: 2023-09-13

Moved By: Brent Watts

That this meeting now adjourn at 12:00 p.m.

NEXT REGULAR MEETING October 10, 2023

CARRIED


Reeve


Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3314	Anna Bating	September 12, 2023	\$ 2,300.00
3315	Finning Canada Division	September 12, 2023	\$ 7,802.37
3316	Larry Dyck	September 12, 2023	\$ 1,979.91
3317	Eatonia Lions Club	September 12, 2023	\$ 1,000.00
3318	Eatonia Oasis Living	September 12, 2023	\$ 24,003.00
3319	GD Extermination	September 12, 2023	\$ 2,584.08
3320	Hill Acme Machine Ltd.	September 12, 2023	\$ 109.95
3321	Kindersley Bearing	September 12, 2023	\$ 227.30
3322	Kee Sheet Metal (2016) Ltd.	September 12, 2023	\$ 3,344.77
3323	Donna Lothammer	September 12, 2023	\$ 150.00
3324	SeBo Enterprises Ltd.	September 12, 2023	\$ 942.41
3325	Simplot	September 12, 2023	\$ 324.20
3326	Speedy Auto Glass	September 12, 2023	\$ 1,090.46
3327	Sunset Prairie Stucco	September 12, 2023	\$ 1,000.00
3328	Xerox Canada Ltd.	September 12, 2023	\$ 51.77
3329	Your Southwest Media Group	September 12, 2023	\$ 378.00

Total for Cheque: \$47,288.22

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2023-0131	Burner Guys Ltd.	August 31, 2023	\$ 1,365.53
2023-0132	Canada Revenue Agency	August 31, 2023	\$ 25954.69
2023-0133	Saskatchewan Finance	August 31, 2023	\$ 200.05
2023-0134	MEPP	August 31, 2023	\$ 13,620.98
2023-0135	Nutrien Ag Solutions	August 31, 2023	\$ 15,110.44
2023-0136	SK Tel/Mobility	August 31, 2023	\$ 36.08
2023-0137	SASK Municipal Hail Assoc.	August 31, 2023	\$ 637,051.58
2023-0138	Saskatchewan Finance	August 31, 2023	\$ 580,909.85
2023-0139	Sask Worker's Comp Board	August 31, 2023	\$ 6,358.06
2023-0140	Collabria	September 12, 2023	\$ 11,612.43
2023-0141	Finning Cat	September 12, 2023	\$ 153,900.00
2023-0142	GFL Environmental SFS Inc.	September 12, 2023	\$ 166.15
2023-0143	John Deere Financial	September 12, 2023	\$ 3,811.56
2023-0144	Kindersley & Dist. Co-op	September 12, 2023	\$ 43,150.72
2023-0145	Somerville Farms(2014) Ltd	September 12, 2023	\$ 1,407.38
2023-0146	Sask Power/Energy	September 12, 2023	\$ 1,375.01
2023-0147	Town of Eatonia	September 12, 2023	\$ 439.72
2023-0148	Triways Disposal Service	September 12, 2023	\$ 632.30

Total for EFT's: \$1,497,102.53

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
197	Tosha Kozicki	August 18, 2023	\$ 2,276.21
198	Colette O'Connor	August 18, 2023	\$ 1,157.43
	Total for AP		\$ 3,433.64

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
199	Shane Stusrud	August 18, 2023	\$ 2,516.58
200	Brayden Aldridge	August 18, 2023	\$ 1,806.15
201	Danielle Stallmann	August 18, 2023	\$ 1,355.80
202	David Jones	August 18, 2023	\$ 2,039.64
203	Gordon Roesch	August 18, 2023	\$ 2,213.65
204	Cody Huskins	August 18, 2023	\$ 1,652.03
205	Landon Czeck Schaeffer	August 18, 2023	\$ 1,834.54
206	Michael Reynolds	August 18, 2023	\$ 2,045.61
207	Tisto Maki	August 18, 2023	\$ 1,516.30
208	Jim Schmold	August 18, 2023	\$ 2,137.41
209	Stewart St. John	August 18, 2023	\$ 1,188.68
210	Dean Aldridge	August 18, 2023	\$ 1,946.55
211	Dustin Lee	August 18, 2023	\$ 1,466.91
	Total for AP		\$ 23,719.85

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
212	Tosha Kozicki	September 1, 2023	\$ 2,292.38
213	Colette O'Connor	September 1, 2023	\$ 1,157.43
	Total for AP		\$ 3,449.81

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
214	Shane Stusrud	September 1, 2023	\$ 2,712.04
215	Brayden Aldridge	September 1, 2023	\$ 2,106.69
216	Danielle Stallmann	September 1, 2023	\$ 1,478.15
217	David Jones	September 1, 2023	\$ 2,039.64
218	Gordon Roesch	September 1, 2023	\$ 2,502.18
219	Cody Huskins	September 1, 2023	\$ 1,168.04
220	Landon Czeck Schaeffer	September 1, 2023	\$ 2,363.10
221	Michael Reynolds	September 1, 2023	\$ 2,045.61
222	Tisto Maki	September 1, 2023	\$ 1,805.85
223	Jim Schmold	September 1, 2023	\$ 2,212.74
224	Stewart St. John	September 1, 2023	\$ 1,957.49
225	Dean Aldridge	September 1, 2023	\$ 1,946.55
226	Dustin Lee	September 1, 2023	\$ 1,746.05
	Total for AP		\$ 26,084.13