Rural Municipality of Chesterfield No. 261

Meeting Minutes

Regular Meeting of Council October 7, 2025 - 09:00 AM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held October 7, 2025, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:
Reeve: Bill Thomson
Division 1: Peter Mandel - Absent
Division 2: Leah Cooper
Division 3: David Booker
Division 4: Alan Busby
Division 5: Clinton Hoffman
Division 6: Duane Cridland
Division 8: Doug Bredy

The Following Staff Members were in attendance:
Administrator: Tosha Kozicki

September and October regular meeting of council has been combined and the date changed in accordance with Public Notice Policy Bylaw 5/2005 due to lack of a quorum and The Municipalities Act section 122(2.1), notice has been given for the date change for September and October 2025 regular meeting of council.

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2025-10-01

Moved By: Leah Cooper
Seconded By: David Booker

That the minutes from the meeting held on August 12, 2025, be approved as circulated.

CARRIED

CORRESPONDENCE

Resolution No: 2025-10-02

Moved By: Clinton Hoffman
Seconded By: Alan Busby

That the municipality acknowledge receipt of the following correspondence and file for future reference: Policing Report April - June 2025, Sub Division NE 26-25-25-3 COA (Certificate of Approval), SARM (Saskatchewan Association of Rural Municipalities) midterm agenda November 5-6 2025 in Regina SK, Sask Crime Stoppers update, Anderson & Company letter on first installment of United Roofing on the roof, Sarm update for Division 3 directior, SWMGC(Southwest Municipal Government Committee) Minutes April 2025, NWMA (Northwest Municipalities Association) Minutes January 15 2025, APAS (Agricultural Producers Association of Saskatchewan) newsletter October 2025, WCMGC (West Central Municipal Government Committee) minutes September 25 2025, WCMGc draft agenda October 23, 2025, development oil and gas permit 2025-10-01, floodplain management, Letter - Canada Post.

CARRIED

[redacted] [redacted]

Reeve Administrator

FINANCIALS

Resolution No: 2025-10-03

Moved By: Duane Cridland
Seconded By: Clinton Hoffman

That the statement of revenues and expenses and bank reconciliation for August 2025 be approved as presented.

CARRIED

PAYMENT OF ACCOUNTS

Resolution No: 2025-10-04

Moved By: David Booker
Seconded By: W.R. (Bill) Thomson

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.
Accounts for Approval as follows: Chx 3898 -3929 - $31,606.83
Online Banking 2025-0181 - 2025-0206 - $1,060040.72
Payroll 198 - 199 - $3,21.64
Payroll 200 - 213 - $28,768.09
Payroll 214 - 215 - $3,921.64
Payroll 216 - 229 - $32,763.22
Chx 3930 - 3945 - $31,050.98
Online Banking 2025-0207 - 2025-0233 - $331,043.94
Payroll 230 - 231 - $3,959.98
Payroll 232 - 245 - $31,727.50
Payroll 246 - 247 - $4,051.82
Payroll 248 - 261 - $32,930.17

CARRIED

COMMITTEE REPORTS

Resolution No: 2025-10-05

Moved By: Alan Busby
Seconded By: Clinton Hoffman

That the following reports be filed for future reference: Administrators Report - Prospera Arrears, transfer station, Emergency Measures Operations tabletop exercises possible date. Reeve Report - medical arts.

CARRIED

10:00 a.m. - 10:30 a.m. - RM Foreman Shane Strusrud attended the RM Council Meeting.

MEDICAL ARTS

Resolution No: 2025-10-06

Moved By: W.R. (Bill) Thomson
Seconded By: Clinton Hoffman

That the municipality leave the reserve fund in the amount of $89,864.22 in the medical arts fund.

CARRIED

[redacted] [redacted]

Reeve Administrator

WEATHER STATIONS - GRAVEL PIT

Resolution No: 2025-10-07

Moved By: David Booker
Seconded By: Doug Bredy

That the municipality purchase a weather station to be placed in the general location of the municipalities gravel pit located at SW 12-23-29-3 for a maximum amount of $2500 not including taxes for navigating weather conditions for municipal road maintenace and heavy trucks using municipal roads that are hauling product to have a more accurate reading on local weather to better monitor activites that could possible cause damage to municipal roads.

CARRIED

SOLAR FARM COMMERCIAL PT NW 12-26-25-3 - ASSESSMENT REBATE - $3252

Resolution No: 2025-10-08

Moved By: Alan Busby
Seconded By: W.R. (Bill) Thomson

That the municipality will revisit a potential rebate for 2026 on land location PT NW 12-26-25-3 after it has been reassessed by SAMA (Saskatchewan Assessment Management Association) in the 2026 maintenance roll and comparing it to the reevaluation that was completed in the 2025 assessment roll.

CARRIED

MUNICIPALITY WEBSITE

Resolution No: 2025-10-09

Moved By: Duane Cridland
Seconded By: David Booker

That the municipality accept the quote from Merlin Electronics in the amount of $1,059.96 for creating a municipal website.

CARRIED

SERVICE QUOTATION 2012 JOHN DEERE 7130 ROLL OVER DAMAGE

Resolution No: 2025-10-10

Moved By: Duane Cridland
Seconded By: Alan Busby

That the municipality approve the administrator to sign documents for the insurance claim for the 2012 John Deere 7130 tractor serial number 1L07130HPCH723627 roll over damage once the information is available.

CARRIED

[redacted] [redacted]

Reeve Administrator

EQUIPMENT QUOTE – MOWER

Resolution No: 2025-10-11

Moved By: David Booker
Seconded By: Doug Bredy

That the municipality approves the quote from Pattison John Deere to purchase the 2025 Schulte XH-1500 and 2025 Schulte FLX-1510 Flex Arm in the amount of $83,500 plus gst $4,175 and pst $5,010 for a total of $92,685.

CARRIED

CONTRACT WORK - PILE DRIVER - POSTS ON GUARD RAIL

Resolution No: 2025-10-12

Moved By: Alan Busby
Seconded By: Clinton Hoffman

That the municipality approves the quote from Salt and Light Energy Ltd. dated September 9, 2025, for a day rate of $4,000 per day rate with an estimate of 3-4 days to have the work completed not including applicable taxes.

CARRIED

APPROVAL CONSTRUCT WATER WORKS - CONTINUED IRRIGATION - JENSEN SE 36-23-25-3

Resolution No: 2025-10-13

Moved By: W.R. (Bill) Thomson
Seconded By: Leah Cooper

That the municipality approves access to allow irrigation through the municipalities unused right of way for agriculture purposes on SE 36-23-25-3.

CARRIED

CHESTERFIELD FLATS IRRIGATION REQUEST

Resolution No: 2025-10-14

Moved By: Leah Cooper
Seconded By: David Booker

That the municipality write a letter to inform Blade Young on the municipalities policy online requirements through municipal road allowance.

CARRIED

STAFF XMAS GIFT CARDS - $100 X 18

Resolution No: 2025-10-15

Moved By: Alan Busby
Seconded By: Doug Bredy

That the municipality purchase 18 - $100 coop gift cards for RM staff for christmas gift.

CARRIED

[redacted] [redacted]

Reeve Administrator

CONGRATULATORY WEDDING GIFT

Resolution No: 2025-10-16

Moved By: W.R. (Bill) Thomson
Seconded By: Leah Cooper

That the municpality gift $100 to employee Landon Czeck Schaeffer and $100 to Danise Simpelo for a congratulatory wedding gift.

CARRIED

POLICY FOR CONGRATULATORY WEDDING GIFTS

Resolution No: 2025-10-17

Moved By: Duane Cridland
Seconded By: Clinton Hoffman

That the municipality approve congratulatory wedding gift policy to gift as one time only $100 per employee or council member as a congratulatory wedding gift.

CARRIED

FIREBAN

Resolution No: 2025-10-18

Moved By: W.R. (Bill) Thomson
Seconded By: Alan Busby

That the municipality place a fire ban on the municipality with restrictions.

CARRIED

SASKATCHEWAN ORDER OF MERIT - LETTER OF SUPPORT

Resolution No: 2025-10-19

Moved By: W.R. (Bill) Thomson
Seconded By: Alan Busby

That the municipality write a letter that supports the nomination for a rate payer Susan (Sue) Johnson for the Saskatchewan Order of Merit to John Thomson that has requested the intial support for this award and recognition.

CARRIED

DONATION - ROYAL CANADIAN LEGION - MILITARY SERVICE RECOGNITION $100

Resolution No: 2025-10-20

Moved By: Doug Bredy
Seconded By: Clinton Hoffman

That the municiaplity approves $100 donation to the Royal Canadian Legion Military Service Recognition.

CARRIED

[redacted] [redacted]

Reeve Administrator

EOL (EATONIA OASIS LIVING) DONATE EQUIPMENT FOR ROOF REPAIR

Resolution No: 2025-10-21

Moved By: David Booker
Seconded By: Clinton Hoffman

That the municipality donate the use of our payloader to help lift shingles onto the roof of EOL (Eatonia Oasis living) operated by RM employee.

CARRIED

LETTER TO MINISTRY OF AGRICULTURE

Resolution No: 2025-10-22

Moved By: Leah Cooper
Seconded By: David Booker

That the municipality write a letter to the Ministry of Agriculture in regard to providing more research and support on controlling and managing kochia weeds as this particuar weed is taking over thousands of acres of agricultural land and is getting harder to control.

CARRIED

ADJOURNMENT

Resolution No: 2025-10-23

Moved By: Doug Bredy

That this meeting now adjourn at 12:00 p.m.

NEXT REGULAR MEETING November 13, 2025, at 1:00 p.m.

CARRIED

[redacted] [redacted]

Reeve Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3898	Eatonia & Dist Recreation Brd	August 15, 2025	$ 11,739.00
3899	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3900	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3901	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3902	VOID - Cheque Confirmation	September 92025	$ 0.00
3903	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3904	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3905	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3906	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3907	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3908	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3909	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3910	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3911	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3912	VOID - Cheque Confirmation	September 9, 2025	$ 0.00
3913	Finning Canada Division	September 9, 2025	$ 472.21
3914	Danise Simpelo	September 9, 2025	$ 39.00
3915	Eatonia Farming Co. Ltd.	September 9, 2025	$ 6,536.79
3916	Emerge Seed Solutions Inc.	September 9, 2025	$ 4,504.50
3917	Feiffer's Tire Ltd	September 9, 2025	$ 329.98
3918	GD Extermination	September 9, 2025	$ 616.05
3919	Kindersley Bearing (2008) LTD.	September 9, 2025	$ 414.31
3920	Level Rural Foundation	September 9, 2025	$ 580.97
3921	Donna Lothammer	September 9, 2025	$ 300.00
3922	Mid Plains Diesel Ltd	September 9, 2025	$ 680.53
3923	OK Marketing and Printing Sys.	September 9, 2025	$ 78.38
3924	R.M. of Antelope Park No.322	September 9, 2025	$ 2,135.77
3925	SeBo Enterprises Ltd.	September 9, 2025	$ 1,925.43
3926	Your Southwest Media Group	September 9, 2025	$ 311.35
3927	AED Advantage	September 11, 2025	$ 239.80
3928	Bredy Developments	September 11, 2025	$ 552.76
3929	Southwest Municipal Go.	September 10, 2025	$ 150.00
		Total for Cheque:	**$ 31,456.83**

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2025-0181	Class III Building Official Services	August 12, 2015	$ 2,079.00
2025-0182	Burner Guys Ltd.	August 31, 2025	$ 1,516.46
2025-0183	Canada Revenue Agncy	August 31, 2025	$ 34,457.75
2025-0184	Saskatchewan Finance	August 31, 2025	$ 32.40
2025-0185	Larry Dyck	August 31, 2025	$ 3,961.76
2025-0186	Mun Employee's Pension Plan	August 31, 2025	$ 18,151.40
2025-0187	Sask Mun. Hail Insurance As.	August 31, 2025	$ 370,404.88
2025-0188	Saskatchewan Finance	August 31, 2025	$ 528,378.95
2025-0189	Brandt Tractor Ltd.	September 9, 2025	$ 7,331.89
2025-0190	Collabria	September 9, 2025	$ 1,967.70
2025-0191	Town Of Eatonia	September 9, 2025	$ 426.92
2025-0192	Finning Cat	September 9, 2025	$ 19,815.49
2025-0193	GFL Environmental SFS Inc.	September 9, 2025	$ 174.87
2025-0194	John Deere Financial	September 9, 2025	$ 7,612.33
2025-0195	1302322 Alberta Ltd.	September 9, 2025	$ 490.88
2025-0196	Kindersley & Dist. Co-Op	September 9, 2025	$ 47,666.69
2025-0197	Munisoft	September 9, 2025	$ 2,727.01
2025-0198	Redhead Equipment Ltd	September 9, 2025	$ 686.80
2025-0199	Rhodes Sales & Service	September 9, 2025	$ 6,963.03
2025-0200	SASK Assoc Rural Muni.	September 9, 2025	$ 1,595.18
2025-0201	Sask. Power/Energy	September 9, 2025	$ 1,607.93
2025-0202	Sask.Tel. & Sk.Tel. Mobility	September 9, 2025	$ 419.36
2025-0203	Somerville Farms (2014) Ltd.	September 9, 2025	$ 613.72
2025-0204	Triways Disposal	September 9, 2025	$ 661.62
2025-0205	Xerox Canada Ltd	September 9, 2025	$ 35.52
2025-0206	Sask.Tel. & Sk.Tel. Mobility	September 11, 2025	$ 161.18
		Total for Online Banking:	**$ 1,060,040.72**

[redacted] [redacted]

Reeve Administrator

Accounts for Approval

CHEQUE NUMBER	VENDOR	DATE	AMOUNT
3930	David Booker	October 07, 2025	$ 87.62
3931	Cen Fire Protection Assoc.	October 07, 2025	$ 2,670.00
3932	Craney's Farm & Feed Service Ltd.	October 07, 2025	$ 87.62
3933	D & A Guidinger Farms Ltd.	October 07, 2025	$ 87.62
3934	Duthie Farms Ltd.	October 07, 2025	$ 87.62
3935	Eatonia Farming Co. Ltd.	October 07, 2025	$ 1,387.50
3936	Francis Family Farm Ltd.	October 07, 2025	$ 350.48
3937	Hennadii Korchevych	October 07, 2025	$ 157.49
3938	J & T Hennes Farms Ltd	October 07, 2025	$ 613.34
3939	Donna Lothammer	October 07, 2025	$ 300.00
3940	Luxor G Farms Ltd.	October 07, 2025	$ 525.72
3941	Northwest Municipalities Assc.	October 07, 2025	$ 300.00
3942	Petty Cash	October 07, 2025	$ 103.11
3943	Prairie Oasis Drinking water	October 07, 2025	$ 30.00
3944	Stusrud, Stan	October 07, 2025	$ 262.86
3945	Eatonia Oasis Living	October 06, 2025	$ 24,000.00
		Total for Cheque:	**$ 31,050.98**

Accounts for Approval

ONLINE BANKING	VENDOR	DATE	AMOUNT
2025-0207	Burner Guys Ltd.	September 30, 2025	$ 1,377.34
2025-0208	Canada Revenue Agency	September 30, 2025	$ 35,900.93
2025-0209	Saskatchewan Finance	September 30, 2025	$ 116.35
2025-0210	Larry Dyck	September 30, 2025	$ 857.96
2025-0211	Town Of Eatonia	September 30, 2025	$ 48.96
2025-0212	Mun Employee's Pension Plan	September 30, 2025	$ 18,952.14
2025-0213	Sask Mun. Hail Insurance	September 30, 2025	$ 88,656.85
2025-0214	Saskatchewan Finance	September 30, 2025	$ 97,985.85
2025-0215	Anderson & Company	October 07, 2025	$ 587.76
2025-0216	Barricades and Signs Ltd.	October 07, 2025	$ 675.22
2025-0217	Brandt Tractor Ltd.	October 07, 2025	$ 223.74
2025-0218	Kindersley Castle Building	October 07, 2025	$ 75.44
2025-0219	Collabria	October 07, 2025	$ 16,203.96
2025-0220	Town of Eatonia	October 07, 2025	$ 287.72
2025-0221	Finning Cat	October 07, 2025	$ 19,815.49
2025-0222	GFL Environmental SFS Inc.	October 07, 2025	$ 175.42
2025-0223	John Deere Financial	October 07, 2025	$ 1,061.32
2025-0224	1302322 Alberta Ltd.	October 07, 2025	$ 589.21
2025-0225	Kindersley Bearing (2008)	October 07, 2025	$ 207.34
2025-0226	Kindersley & Dist. Co-Op	October 07, 2025	$ 38,276.42
2025-0227	Royal Flush Septic	October 07, 2025	$ 2,797.20
2025-0228	Rhodes Sales & Service	October 07, 2025	$ 1,565.10
02025-0229	Sask. Power/Energy	October 07, 2025	$ 1,126.98
2025-0230	SeBo Enterprises Ltd.	October 07, 2025	$ 2,058.67
2025-0231	Triways Disposal Services	October 07, 2025	$ 661.62
2025-0232	Xerox Canada Ltd	October 07, 2025	$ 125.56
2025-0233	Zee Medical Service Co.	October 07, 2025	$ 633.39
		Total for Online Banking:	**$ 331,043.94**

[redacted] [redacted]

Reeve Administrator

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
198	Tosha Kozicki	August 15, 2025	$ 2,415.56
199	Danise Simpelo	August 15, 2025	$ 1,506.08
		Total for AP	**$ 3,921.64**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
200	Danielle Stallmann	August 15, 2025	$ 1,551.36
201	Shane Stusrud	August 15, 2025	$ 2,635.67
202	Brayden Aldridge	August 15, 2025	$ 2,006.53
203	Johnathan Knuttila	August 15, 2025	$ 1,566.47
204	Hayden Kulyk	August 15, 2025	$ 1,757.73
205	Joshua Bews	August 15, 2025	$ 2,070.69
206	Hennadii Korchevych	August 15, 2025	$ 2,269.74
207	David Jones	August 15, 2025	$ 2,186.99
208	Gordon Roesch	August 15, 2025	$ 2,027.49
209	Landon Czeck-Schaeffer	August 15, 2025	$ 2,192.97
210	Michael Reynolds	August 15, 2025	$ 2,192.97
211	Jim Schmold	August 15, 2025	$ 2,137.15
212	Stewart St. John	August 15, 2025	$ 1,876.32
213	Dean Aldridge	August 15, 2025	$ 2,296.01
		Total for AP	**$ 28,768.09**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
214	Tosha Kozicki	August 29, 2025	$ 2,415.56
215	Danise Simpelo	August 29, 2025	$ 1,506.08
		Total for AP	**$ 3,921.64**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
216	Danielle Stallmann	August 29, 2025	$ 1,502.44
217	Shane Stusrud	August 29, 2025	$ 2,756.70
218	Brayden Aldridge	August 29, 2025	$ 2,377.71
219	Johnathan Knuttila	August 29, 2025	$ 1,947.51
220	Hayden Kulyk	August 29, 2025	$ 2,220.74
221	Joshua Bews	August 29, 2025	$ 2,548.19
222	Hennadii Korchevych	August 29, 2025	$ 2,906.38
223	David Jones	August 29, 2025	$ 2,186.99
224	Gordon Roesch	August 29, 2025	$ 2,584.42
225	Landon Czeck-Schaeffer	August 29, 2025	$ 2,192.97
226	Michael Reynolds	August 29, 2025	$ 2,192.97
227	Jim Schmold	August 29, 2025	$ 2,675.16
228	Stewart St. John	August 29, 2025	$ 2,375.03
229	Dean Aldridge	August 29, 2025	$ 2,296.01
		Total for AP	**$ 32,763.22**

[redacted] [redacted]

Reeve Administrator

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
230	Tosha Kozicki	September 12, 2025	$ 2453.90
231	Danise Simpelo	September 12, 2025	$ 1506.08
		Total for AP	**$ 3,959.98**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
232	Danielle Stallmann	September 12, 2025	$ 1,719.94
233	Shane Stusrud	September 12, 2025	$ 2,790.98
234	Brayden Aldridge	September 12, 2025	$ 2,057.57
235	Johnathan Knuttila	September 12, 2025	$ 1,817.84
236	Hayden Kulyk	September 12, 2025	$ 2,060.68
237	Joshua Bews	September 12, 2025	$ 2,240.47
238	Hennadii Korchevych	September 12, 2025	$ 2,991.28
239	David Jones	September 12, 2025	$ 2,186.99
240	Gordon Roesch	September 12, 2025	$ 2,428.08
241	Landon Czeck-Schaeffer	September 12, 2025	$ 2,192.97
242	Michael Reynolds	September 12, 2025	$ 2,192.97
243	Jim Schmold	September 12, 2025	$ 2,450.98
244	Stewart St. John	September 12, 2025	$ 2,300.74
245	Dean Aldridge	September 12, 2025	$ 2,296.01
		Total for AP	**$ 31,727.50**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
246	Tosha Kozicki	September 26, 2025	$ 2545.74
247	Danise Simpelo	September 26, 2025	$ 1506.08
		Total for AP	**$ 4,051.82**

Accounts for Approval Payroll

CHEQUE NUMBER	EMPLOYEE NAME	DATE	AMOUNT
248	Danielle Stallmann	September 26, 2025	$ 1,796.43
249	Shane Stusrud	September 26, 2025	$ 2,790.98
250	Brayden Aldridge	September 26, 2025	$ 2,236.48
251	Johnathan Knuttila	September 26, 2025	$ 1,955.58
252	Hayden Kulyk	September 26, 2025	$ 2,088.94
253	Joshua Bews	September 26, 2025	$ 2,537.57
254	Hennadii Korchevych	September 26, 2025	$ 2,991.28
255	David Jones	September 26, 2025	$ 2,186.99
256	Gordon Roesch	September 26, 2025	$ 2,799.36
257	Landon Czeck-Schaeffer	September 26, 2025	$ 2,192.97
258	Michael Reynolds	September 26, 2025	$ 2,192.97
259	Jim Schmold	September 26, 2025	$ 2,712.45
260	Stewart St. John	September 26, 2025	$ 2,099.14
261	Dean Aldridge	September 26, 2025	$ 2,349.03
		Total for AP	**$ 32,930.17**

[redacted] [redacted]

Reeve Administrator