

## **Rural Municipality of Chesterfield No. 261**

### **Meeting Minutes**

#### **Regular Meeting of Council April 14, 2026 - 09:00 AM**

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held April 14, 2026, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

#### **ATTENDANCE**

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Peter Mandel

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

#### **CALL TO ORDER**

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

#### **AGENDA**

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

#### **MINUTES**

**Resolution No: 2026-04-01**

**Moved By:** Leah Cooper

**Seconded By:** Alan Busby

That the minutes from the meeting held on March 18, 2026, be approved as circulated.

**CARRIED**

#### **OFFICE LANDSCAPING**

**Resolution No: 2026-04-02**

**Moved By:** David Booker

**Seconded By:** Doug Bredy

That the municipality approves the quote from Brett Becker to install underground sprinklers at the RM office located at 304 Main Street in the amount of \$5,646.90 including taxes.

**CARRIED**

#### **TROUT POND WATER SOURCE - SW 29-26-26-3 – OPEN**

**Resolution No: 2026-04-03**

**Moved By:** Alan Busby

**Seconded By:** Clinton Hoffman

That the municipality open the trout pond water source SW 29-26-26-W3 as the spring thaw and recent snow fall has increased water levels suitable to open for the spraying season.

**CARRIED**

Reeve

Administrator

**CORRESPONDENCE/COMMUNICATIONS**

**Resolution No: 2026-04-04**

**Moved By:** Duane Cridland  
**Seconded By:** Doug Bredy

That the municipality acknowledge receipt of the following correspondence and file for future reference: Landfill monthly records sheet March 2026, Landfill Monthly inspection sheet March 2026, SARM (Saskatchewan Association of Rural Municipalities) information emergency use of strychnine, Greetings for Glenna Marchant -90 years, RIRG (Rural Integrated Roads for Growth) CTP (Clearing the Path) \$119,367, Southwest Municipal Government Committee minutes from February 4, 2026, Wheatland Regional Executive Library Minutes Sept. 2025, Nov. 2025, Feb. 2026., Revenue Sharing 2026-2027 - \$300,516., Land Sales April 13, 2026.

**CARRIED**

**FINANCIALS**

**Resolution No: 2026-04-05**

**Moved By:** Leah Cooper  
**Seconded By:** David Booker

That the statement of revenues and expenses and bank reconciliation and credit card statement for March 2026 be approved as presented.

**CARRIED**

**PAYMENT OF ACCOUNTS**

**Resolution No: 2026-04-06**

**Moved By:** Peter Mandel  
**Seconded By:** Alan Busby

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for Approval as follows: Chx 4049 - 4065 - \$83,511.53

Online Banking 2026-0076 - 2026-0097 - \$93,735.58

Payroll 043 - 044 - \$4,677.50

Payroll 045 - 050 - \$14,335.71

Payroll 051 - 052 - \$4,677.50

Payroll 053 - 058 - \$13,974.28

Payroll 059 - 064 - \$11,298.46

**CARRIED**

**REPORTS**

**Resolution No: 2026-04-07**

**Moved By:** Clinton Hoffman  
**Seconded By:** Doug Bredy

That the following reports be filed for future reference: Administrators Report - Prospera Arrears, Road Construction Project 1 2026 - right to Enter Forms - Division 5, May Meeting date change due to RMAA (Rural Municipal Administrators' Association) of Saskatchewan, Dust Control.

**CARRIED**

9:45 a.m. - 10:00 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting.

10:00 a.m. - 10:15 a.m. Mike Forsyth - Territory Manager for Brandt Tractor attended the RM Council Meeting.

10:30 a.m. - 10:45 a.m. Dean Aldridge - Town of Eatonia Council Rep attended the RM Council Meeting to discuss generator for the Eatonia Community Hall.

#### **CHEMICAL QUOTES 2026**

**Resolution No:** 2026-04-08

**Moved By:** Duane Cridland

**Seconded By:** Leah Cooper

That the municipality purchase chemical from Nutrien in Eatonia SK for the 2026 season.

**CARRIED**

#### **EATONIA PAWS & DOG PARK – Donation**

**Resolution No:** 2026-04-09

**Moved By:** Alan Busby

**Seconded By:** Leah Cooper

That the municipality donate the use of the RM's backhoe to help install post for The Eatonia Paws and Play Dog Park located in Eatonia provided Dean Aldridge Assistant Foreman of the RM operate the equipment. That the municipality donate 5 yards of gravel for the leashing area.

**CARRIED**

#### **EMERGENCY PLANNING - COST SHARING - GENERAC FOR EATONIA HALL**

**Resolution No:** 2026-04-10

**Moved By:** W.R. (Bill) Thomson

**Seconded By:** David Booker

That the municipality donate half the cost of the generator for the Eatonia Community Hall in the amount of \$30,000 for Emergency Planning.

**CARRIED**

#### **FOOTBALL FIELD - GRAVEL DONATION**

**Resolution No:** 2026-04-11

**Moved By:** Doug Bredy

**Seconded By:** W.R. (Bill) Thomson

That the Municipality donate 10 yards of gravel to place under a sea can at the Eatonia football grounds.

**CARRIED**

**BYLAW NO. 3-2026 - A BYLAW TO PROVIDE FOR THE ERADICATION OF RATS - FIRST READING****Resolution No: 2026-04-12****Moved By:** Doug Bredy**Seconded By:** Duane Cridland

That Bylaw No. 3-2026 A Bylaw to Provide for the Eradication of Rats be introduced and given first reading.

**CARRIED****BYLAW NO. 3-2026 - A BYLAW TO PROVIDE FOR THE ERADICATION OF RATS - SECOND READING****Resolution No: 2026-04-13****Moved By:** Clinton Hoffman**Seconded By:** W.R. (Bill) Thomson

That Bylaw No. 3-2026 A Bylaw to Provide for the Eradication of Rats be read a second time.

**CARRIED****BYLAW NO. 3-2026 - A BYLAW TO PROVIDE FOR THE ERADICATION OF RATS - ALLOW FOR THIRD READING****Resolution No: 2026-04-14****Moved By:** Alan Busby**Seconded By:** David Booker

That Bylaw No. 3-2026 A Bylaw to Provide for the Eradication of Rats be given three readings at this meeting.

**CARRIED UNANIMOUSLY****BYLAW NO. 3-2026 - A BYLAW TO PROVIDE FOR THE ERADICATION OF RATS - THIRD READING****Resolution No: 2026-04-15****Moved By:** Leah Cooper**Seconded By:** Peter Mandel

That Bylaw No. 3-2026 A Bylaw to Provide for the Eradication of Rats be read a third time and the municipalities officers sign and seal the bylaw.

**CARRIED****BYLAW NO. 4-2026 - A BYLAW TO PROHIBIT THE HARBOURING OF FERAL HOGS (WILD BOARS) IN THE MUNICIPALITY - FIRST READING****Resolution No: 2026-04-16****Moved By:** Peter Mandel**Seconded By:** Leah Cooper

That Bylaw No. 4-2026 A Bylaw to Prohibit the Harboring of Feral Hogs (Wild Boars) in the Municipality be introduced and given first reading.

**CARRIED**  
Reeve  
Administrator

**BYLAW NO. 4-2026 - A BYLAW TO PROHIBIT THE HARBOURING OF FERAL HOGS (WILD BOARS)  
IN THE MUNICIPALITY - SECOND READING**

**Resolution No: 2026-04-17**

**Moved By:** David Booker

**Seconded By:** Alan Busby

That Bylaw No. 4-2026 A Bylaw to Prohibit the Harboursing of Feral Hogs (Wild Boars) in the Municipality be read a second time.

**CARRIED**

**BYLAW NO. 4-2026 - A BYLAW TO PROHIBIT THE HARBOURING OF FERAL HOGS (WILD BOARS)  
IN THE MUNICIPALITY - ALLOW FOR THIRD READING**

**Resolution No: 2026-04-18**

**Moved By:** W.R. (Bill) Thomson

**Seconded By:** Clinton Hoffman

That Bylaw No. 4-2026 A Bylaw to Prohibit the Harboursing of Feral Hogs (Wild Boars) in the Municipality be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**BYLAW NO. 4-2026 - A BYLAW TO PROHIBIT THE HARBOURING OF FERAL HOGS (WILD BOARS)  
IN THE MUNICIPALITY - THIRD READING**

**Resolution No: 2026-04-19**

**Moved By:** Duane Cridland

**Seconded By:** Doug Bredy

That Bylaw No. 4-2026 A Bylaw to Prohibit the Harboursing of Feral Hogs (Wild Boars) in the Municipality be read a third time and the municipalities officers sign and seal the bylaw.

**CARRIED**

**BYLAW NO. 5-2026 - A BYLAW TO REGULATE THE SPEED OF MOTOR VEHICLES - FIRST READING**

**Resolution No: 2026-04-20**

**Moved By:** Doug Bredy

**Seconded By:** Peter Mandel

That Bylaw No. 4-2026 A Bylaw to Regulate the Speed of Motor Vehicles be introduced and given first reading.

**CARRIED**

**BYLAW NO. 5-2026 - A BYLAW TO REGULATE THE SPEED OF MOTOR VEHICLES - SECOND READING****Resolution No: 2026-04-21****Moved By: Duane Cridland****Seconded By: Leah Cooper**

That Bylaw No. 5-2026 A Bylaw to Regulate the Speed of Motor Vehicles be read a second time.

**CARRIED****BYLAW NO. 5-2026 - A BYLAW TO REGULATE THE SPEED OF MOTOR VEHICLES - ALLOW THIRD READING****Resolution No: 2026-04-22****Moved By: Clinton Hoffman****Seconded By: David Booker**

That Bylaw No. 5-2026 A Bylaw to Regulate the Speed of Motor Vehicles be given three readings at this meeting.

**CARRIED UNANIMOUSLY****BYLAW NO. 5-2026 - A BYLAW TO REGULATE THE SPEED OF MOTOR VEHICLES - THIRD READING****Resolution No: 2026-04-23****Moved By: W.R. (Bill) Thomson****Seconded By: Alan Busby**

That Bylaw No. 5-2026 A Bylaw to Regulate the Speed of Motor Vehicles be read a third time and the municipalities officers sign and seal the bylaw.

**CARRIED****ADJOURNMENT****Resolution No: 2026-04-24****Moved By: Doug Bredy**

That this meeting now adjourn at 11:00 a.m.

NEXT REGULAR MEETING May 8, 2026.

**CARRIED**

Reeve

Administrator

## Accounts for Approval

## COMPUTER CHEQUE

| Payment # | Date       | Vendor Name                             | Payment Amount |
|-----------|------------|-----------------------------------------|----------------|
| 4049      | 04/14/2026 | Kindersley Castle Building              | 1,512.40       |
| 4050      | 04/14/2026 | CHBB Chartered Professional Accountants | 9,823.50       |
| 4051      | 04/14/2026 | Eatonia Agencies Ltd.                   | 5,812.56       |
| 4052      | 04/14/2026 | Eatonia & Dist Recreation Bld           | 11,739.00      |
| 4053      | 04/14/2026 | Environmental Metal Works Ltd.          | 31,974.60      |
| 4054      | 04/14/2026 | Village of Empress                      | 5,869.48       |
| 4055      | 04/14/2026 | GD Extermination                        | 2,985.90       |
| 4056      | 04/14/2026 | Hill Acme Machine Ltd.                  | 436.89         |
| 4057      | 04/14/2026 | Information Services Corp.              | 15.00          |
| 4058      | 04/14/2026 | Ministry of Finance                     | 30.00          |
| 4059      | 04/14/2026 | Donna Lothammer                         | 300.00         |
| 4060      | 04/14/2026 | Mid Plains Diesel Ltd.                  | 411.19         |
| 4061      | 04/14/2026 | Murfin Electronics                      | 99.89          |
| 4062      | 04/14/2026 | Petty Cash                              | 95.40          |
| 4063      | 04/14/2026 | R.M. Milton No. 292                     | 5,869.48       |
| 4064      | 04/14/2026 | Sask Pest Control Association           | 350.00         |
| 4065      | 04/14/2026 | Speedy Auto & Window Glass              | 6,186.24       |

Total Computer Cheque: 83,511.53

## ONLINE BANKING

| Payment # | Date       | Vendor Name                            | Payment Amount |
|-----------|------------|----------------------------------------|----------------|
| 2026-0076 | 03/31/2026 | Burner Guys Ltd.                       | 1,418.92       |
| 2026-0077 | 03/31/2026 | Canada Revenue Agency                  | 9,868.72       |
| 2026-0078 | 03/31/2026 | Ministry of Finance                    | 48.25          |
| 2026-0079 | 03/31/2026 | Sask. Tel. & Sk. Tel. Mobility         | 161.18         |
| 2026-0080 | 03/31/2026 | Saskatchewan Finance                   | 13,013.67      |
| 2026-0081 | 04/14/2026 | Brandt Tractor Ltd.                    | 4,517.53       |
| 2026-0082 | 04/14/2026 | Cangas Propane Inc.                    | 464.37         |
| 2026-0083 | 04/14/2026 | Canada Revenue Agency                  | 89.42          |
| 2026-0084 | 04/14/2026 | Collabria                              | 13,359.40      |
| 2026-0085 | 04/14/2026 | Finning Cat                            | 19,815.49      |
| 2026-0086 | 04/14/2026 | GFL Environmental SFS Inc.             | 212.43         |
| 2026-0087 | 04/14/2026 | John Deere Financial                   | 1,765.86       |
| 2026-0088 | 04/14/2026 | 1302322 Alberta Ltd.                   | 708.34         |
| 2026-0089 | 04/14/2026 | Kindersley & Dist. Co-Op               | 19,230.40      |
| 2026-0090 | 04/14/2026 | Rhodes Sales & Service                 | 786.99         |
| 2026-0091 | 04/14/2026 | SASK Assoc Rural Municipalities (SARM) | 1,652.56       |
| 2026-0092 | 04/14/2026 | Sask. Power/Energy                     | 1,548.85       |
| 2026-0093 | 04/14/2026 | Sask. Tel. & Sk. Tel. Mobility         | 580.34         |
| 2026-0094 | 04/14/2026 | SeBo Enterprises Ltd.                  | 2,941.47       |
| 2026-0095 | 04/14/2026 | Somerville Farms (2014) Ltd.           | 163.18         |
| 2026-0096 | 04/14/2026 | Triways Disposal Services 2009         | 769.86         |
| 2026-0097 | 04/14/2026 | Zee Medical Service Co.                | 618.35         |

Total Online Banking: 93,735.58

Total AP: 177,247.11

Reeve

Administrator

Accounts for Approval

R.M. of Chesterfield No. 261

|                             |            |                     |        |           |      |         |        |                  |                  |           |         |
|-----------------------------|------------|---------------------|--------|-----------|------|---------|--------|------------------|------------------|-----------|---------|
| For Payroll Group :         |            | A4 (Admin (26 pp.)) |        |           |      |         |        |                  |                  |           |         |
| For Period End Dates :      |            | 10Mar2026           | to     | 23Mar2026 | CPP  | CPP2    | Taxes  | Other Deductions | Total Deductions | Gross Pay | Net Pay |
| Employee                    | Pay date   | Cheque #            | El     | QPP       | QPP2 |         |        |                  |                  |           |         |
| 001 Kozicki, Tosha N.       | 03/27/2026 | 00000043            | 70.08  | 247.80    | 0.00 | 867.41  | 409.78 | 1595.07          | 4299.29          | 2704.22   |         |
| 002 Czeck Schaeffer, Danise | 03/27/2026 | 00000044            | 43.66  | 151.35    | 0.00 | 256.22  | 253.76 | 704.99           | 2678.27          | 1973.28   |         |
| Company totals:             |            |                     | 113.74 | 399.15    | 0.00 | 1123.63 | 663.54 | 2300.06          | 6977.56          | 4677.50   |         |

R.M. of Chesterfield No. 261

|                                |            |                      |        |           |      |         |         |                  |                  |           |         |
|--------------------------------|------------|----------------------|--------|-----------|------|---------|---------|------------------|------------------|-----------|---------|
| For Payroll Group :            |            | M2 (Maint. (26 pp.)) |        |           |      |         |         |                  |                  |           |         |
| For Period End Dates :         |            | 10Mar2026            | to     | 23Mar2026 | CPP  | CPP2    | Taxes   | Other Deductions | Total Deductions | Gross Pay | Net Pay |
| Employee                       | Pay date   | Cheque #             | El     | QPP       | QPP2 |         |         |                  |                  |           |         |
| 005 Stusrud, Shane M.          | 03/27/2026 | 00000045             | 76.66  | 271.81    | 0.00 | 988.77  | 482.78  | 1830.02          | 4702.78          | 2872.76   |         |
| 011 Jones, David W.            | 03/27/2026 | 00000046             | 57.93  | 203.44    | 0.00 | 646.80  | 377.01  | 1285.18          | 3553.81          | 2268.63   |         |
| 020 Czeck Schaeffer, Landon L. | 03/27/2026 | 00000047             | 58.09  | 204.04    | 0.00 | 650.06  | 377.01  | 1289.20          | 3563.81          | 2274.61   |         |
| 022 Reynolds, Michael G.       | 03/27/2026 | 00000048             | 58.09  | 204.04    | 0.00 | 650.06  | 377.01  | 1289.20          | 3563.81          | 2274.61   |         |
| 029 Schmold, Jim R.            | 03/27/2026 | 00000049             | 57.85  | 203.16    | 0.00 | 645.78  | 378.99  | 1285.78          | 3549.02          | 2263.24   |         |
| 033 Aldridge, Dean J.          | 03/27/2026 | 00000050             | 61.45  | 216.29    | 0.00 | 711.36  | 398.86  | 1387.96          | 3769.82          | 2381.86   |         |
| Company totals:                |            |                      | 370.07 | 1302.78   | 0.00 | 4292.83 | 2401.66 | 8367.34          | 22703.05         | 14335.71  |         |

R.M. of Chesterfield No. 261

|                             |            |                     |        |           |      |         |        |                  |                  |           |         |
|-----------------------------|------------|---------------------|--------|-----------|------|---------|--------|------------------|------------------|-----------|---------|
| For Payroll Group :         |            | A4 (Admin (26 pp.)) |        |           |      |         |        |                  |                  |           |         |
| For Period End Dates :      |            | 24Mar2026           | to     | 06Apr2026 | CPP  | CPP2    | Taxes  | Other Deductions | Total Deductions | Gross Pay | Net Pay |
| Employee                    | Pay date   | Cheque #            | El     | QPP       | QPP2 |         |        |                  |                  |           |         |
| 001 Kozicki, Tosha N.       | 04/10/2026 | 00000051            | 70.08  | 247.80    | 0.00 | 867.41  | 409.78 | 1595.07          | 4299.29          | 2704.22   |         |
| 002 Czeck Schaeffer, Danise | 04/10/2026 | 00000052            | 43.66  | 151.35    | 0.00 | 256.22  | 253.75 | 704.98           | 2678.26          | 1973.28   |         |
| Company totals:             |            |                     | 113.74 | 399.15    | 0.00 | 1123.63 | 663.53 | 2300.06          | 6977.55          | 4677.50   |         |

R.M. of Chesterfield No. 261

|                                |            |                      |        |           |      |         |         |                  |                  |           |         |
|--------------------------------|------------|----------------------|--------|-----------|------|---------|---------|------------------|------------------|-----------|---------|
| For Payroll Group :            |            | M2 (Maint. (26 pp.)) |        |           |      |         |         |                  |                  |           |         |
| For Period End Dates :         |            | 24Mar2026            | to     | 06Apr2026 | CPP  | CPP2    | Taxes   | Other Deductions | Total Deductions | Gross Pay | Net Pay |
| Employee                       | Pay date   | Cheque #             | El     | QPP       | QPP2 |         |         |                  |                  |           |         |
| 005 Stusrud, Shane M.          | 04/10/2026 | 00000053             | 76.66  | 271.81    | 0.00 | 988.77  | 492.78  | 1830.02          | 4702.78          | 2872.76   |         |
| 011 Jones, David W.            | 04/10/2026 | 00000054             | 57.93  | 203.44    | 0.00 | 646.80  | 377.01  | 1285.18          | 3553.81          | 2268.63   |         |
| 020 Czeck Schaeffer, Landon L. | 04/10/2026 | 00000055             | 58.09  | 204.04    | 0.00 | 650.06  | 377.01  | 1289.20          | 3563.81          | 2274.61   |         |
| 022 Reynolds, Michael G.       | 04/10/2026 | 00000056             | 58.09  | 204.04    | 0.00 | 650.06  | 377.01  | 1289.20          | 3563.81          | 2274.61   |         |
| 029 Schmold, Jim R.            | 04/10/2026 | 00000057             | 46.88  | 163.13    | 0.00 | 445.96  | 318.44  | 974.41           | 2876.22          | 1901.81   |         |
| 033 Aldridge, Dean J.          | 04/10/2026 | 00000058             | 61.45  | 216.29    | 0.00 | 711.36  | 398.86  | 1387.96          | 3769.82          | 2381.86   |         |
| Company totals:                |            |                      | 369.10 | 1262.75   | 0.00 | 4093.01 | 2341.11 | 6055.97          | 22030.25         | 13974.28  |         |

R.M. of Chesterfield No. 261

|                        |            |                      |      |           |      |      |       |                  |                  |           |         |
|------------------------|------------|----------------------|------|-----------|------|------|-------|------------------|------------------|-----------|---------|
| For Payroll Group :    |            | C1 (Council & Misc.) |      |           |      |      |       |                  |                  |           |         |
| For Period End Dates : |            | 01Apr2026            | to   | 30Apr2026 | CPP  | CPP2 | Taxes | Other Deductions | Total Deductions | Gross Pay | Net Pay |
| Employee               | Pay date   | Cheque #             | El   | QPP       | QPP2 |      |       |                  |                  |           |         |
| C01 Mandel, Peter L.   | 04/13/2026 | 00000059             | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 551.20           | 551.20    |         |
| C3 Booker, David       | 04/13/2026 | 00000060             | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 3589.50          | 3589.50   |         |
| C4 Busby, Alan L.      | 04/13/2026 | 00000061             | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 2409.20          | 2409.20   |         |
| C5 Bredy, Doug         | 04/13/2026 | 00000062             | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 2195.68          | 2195.68   |         |
| C6 Cridland, Duane     | 04/13/2026 | 00000063             | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 927.70           | 927.70    |         |
| C9 Hoffman, Clinton D. | 04/13/2026 | 00000064             | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 1625.18          | 1625.18   |         |
| Company totals:        |            |                      | 0.00 | 0.00      | 0.00 | 0.00 | 0.00  | 0.00             | 11298.46         | 11298.46  |         |