

Rural Municipality of Chesterfield No. 261
Meeting Minutes
Regular Meeting of Council August 11, 2026 - 09:00 AM

Minutes of the regular meeting of the Rural Municipality of Chesterfield No. 261 held August 11, 2026, in the municipal council chambers located at 304 Main Street Eatonia Saskatchewan.

ATTENDANCE

Council members in attendance were:

Reeve: Bill Thomson

Division 1: Peter Mandel

Division 2: Leah Cooper

Division 3: David Booker

Division 4: Alan Busby

Division 5: Clinton Hoffman

Division 6: Duane Cridland

Division 8: Doug Bredy

The Following Staff Members were in attendance:

Administrator: Tosha Kozicki

CALL TO ORDER

Reeve Bill Thomson Called the meeting to order at 9:00 a.m.

AGENDA

That the agenda presented for today's meeting has been reviewed by council and will be used as a guideline for this meeting.

MINUTES

Resolution No: 2026-08-01

Moved By: Leah Cooper

Seconded By: Duane Cridland

That the minutes from the meeting held on July 14, 2026, be approved as circulated.

CARRIED

RM Merchandise – logo

Resolution No: 2026-08-02

Moved By: Doug Bredy

Seconded By: David Booker

That the municipality authorizes the purchase of the approved municipal branded hoodies for the municipal staff, at a cost of \$612.05 plus applicable taxes.

CARRIED

CORRESPONDENCE/COMMUNICATIONS**Resolution No: 2026-08-03****Moved By: Alan Busby****Seconded By: Peter Mandel**

That the municipality acknowledge receipt of the following correspondence and file for future reference: July Transfer Station Weekly Reports, estimate for 2026 Peterbilt Claim SGI, Water Quality Monitoring System.

CARRIED**FINANCIALS****Resolution No: 2026-08-04****Moved By: Peter Mandel****Seconded By: David Booker**

That the statement of revenues and expenses and bank reconciliation and credit card statement for July 2026 be approved as presented.

CARRIED**PAYMENT OF ACCOUNTS****Resolution No: 2026-08-05****Moved By: W.R. (Bill) Thomson****Seconded By: Clinton Hoffman**

That the list of accounts, attached hereto and forming part of these minutes, be approved for payment.

Accounts for Approval as follows Chx 4119 - 4131 - \$87,073.22

Online Banking 2026-0176 - 2026-0203 - \$410,078.30

Payroll 150 - 151 = \$4,677.50

Payroll 152 - 163 - \$25,580.60

Payroll 164 - 165 - \$4,677.50

Payroll 166 - 177 - \$27,941.26

CARRIED**REPORTS****Resolution No: 2026-08-06****Moved By: Duane Cridland****Seconded By: Doug Bredy**

That the following reports be filed for future reference: Administrators Report - Prospera Arrears, APAS (Agricultural Producers Association of Saskatchewan) report.

CARRIED

9:30 a.m. - 9:50 a.m. RM Foreman Shane Stusrud attended the RM Council Meeting.

SASKATCHEWAN FEDERATION OF POLICE OFFICERS - DONATION - \$100**Resolution No: 2026-08-07****Moved By:** W.R. (Bill) Thomson**Seconded By:** Peter Mandel

That the municipality donate \$100 to the (SFPO) Saskatchewan Federation of Police Officers.

CARRIED**MUNICIPAL ALLOWANCE FOR UNCOLLECTABLE TAXES - LSD 11-04-36-26-25-W3 & LSD 11 06 36 26 25 W3****Resolution No: 2026-08-08****Moved By:** Leah Cooper**Seconded By:** David Booker

That the municipality approves the cancellation of outstanding property taxes in the amount of \$396.17 for Roll No. 3763 and \$431.39 Roll No. 3929 assessed to BlueSky Resources Ltd., as the property owner is bankrupt and there is no longer any assessment made to these properties, and the Administrator has determined the taxes to be uncollectible, and that the Administrator is authorized to make the necessary accounting adjustments to remove the uncollectible taxes from the Municipality's financial records.

CARRIED**TAX ADJUSTMENT - ASSESSMENT CORRECTED - PT NW 12 26 25 W3****Resolution No: 2026-08-09****Moved By:** Doug Bredy**Seconded By:** Clinton Hoffman

That the Municipality acknowledges the assessment correction on property PT NW 12 26 25 W3 Roll No. 4333 Solar Farm in 2025, and has issued a credit \$2715.53 to this property, and that the credit remains on this property tax account and be applied against future property taxes until the balance has been exhausted.

CARRIED**TAX ENFORCEMENT - ADVERTISE TAX ARREARS – 2025****Resolution No: 2026-08-10****Moved By:** David Booker**Seconded By:** Peter Mandel

That the Municipality advertise the Tax Arrears List presented to council excluding lands with existing registered tax liens and tax arrears that do not exceed one half of the immediately preceding year's tax levy with respect to the land in Your West Central Voice newspaper, attached hereto and forming part of these minutes.

CARRIED

TEMPORARY CONTRACT WORKER - GENERAL DUTIES**Resolution No:** 2026-08-11**Moved By:** Alan Busby**Seconded By:** Leah Cooper

That the municipality hire Danielle Stallmann on a contract basis to assist the Municipality with various duties and projects as required, at a rate of \$32.50 per hour plus mileage of \$0.64 per km.

CARRIED**BYLAW NO. 8-2026 - A BYLAW TO REPEAL A BYLAW - FIRST READING****Resolution No:** 2026-08-12**Moved By:** Peter Mandel**Seconded By:** Leah Cooper

That Bylaw No. 8-2026 A Bylaw To Repeal A Bylaw be introduced and read a first time.

CARRIED**BYLAW NO. 8-2026 - A BYLAW TO REPEAL A BYLAW - SECOND READING****Resolution No:** 2026-08-13**Moved By:** David Booker**Seconded By:** Alan Busby

That Bylaw No. 8-2026 A Bylaw To Repeal A Bylaw be read a second time.

CARRIED**BYLAW NO. 8-2026 - A BYLAW TO REPEAL A BYLAW - ALLOW THIRD READING****Resolution No:** 2026-08-14**Moved By:** W.R. (Bill) Thomson**Seconded By:** Clinton Hoffman

That Bylaw No. 8-2026 A Bylaw To Repeal A Bylaw be given three readings at this meeting.

CARRIED UNANIMOUSLY**BYLAW NO. 8-2026 - A BYLAW TO REPEAL A BYLAW - THIRD READING****Resolution No:** 2026-08-15**Moved By:** Duane Cridland**Seconded By:** Doug Bredy

That Bylaw No. 8-2026 A Bylaw To Repeal A Bylaw be read a third time and the municipalities officers sign and seal the bylaw.

CARRIED

APAS (AGRICULTURAL PRODUCERS ASSOCIATION OF SASKATCHEWAN) DONATION TODD LEWIS MEMORIAL

Resolution No: 2026-08-16

Moved By: W.R. (Bill) Thomson

Seconded By: Alan Busby

That the municipality donate \$250 to the University of Saskatchewan to the Honorable Senator Todd Lewis Memorial Fund.

CARRIED

ADJOURNMENT

Resolution No: 2026-08-17

Moved By: Doug Bredy

That this meeting now adjourn at 10:30 a.m.

NEXT REGULAR MEETING September 08, 2026.

CARRIED

Accounts for Approval

COMPUTER CHEQUE			
Payment #	Date	Vendor Name	Payment Amount
4119	08/11/2026	Cen Fire Protection Assoc.	33,852.88
4120	08/11/2026	Eatonia & Dist Recreation Brd	11,739.00
4121	08/11/2026	Eatonia Farming Co. Ltd.	652.96
4122	08/11/2026	Eatonia Oasis Living	15,000.00
4123	08/11/2026	Prairie Oasis Fitness Club	750.00
4124	08/11/2026	Gord's Appliance Repair	381.84
4125	08/11/2026	Hill Acme Machine Ltd.	564.77
4126	08/11/2026	Kodiak Energy Services Inc.	887.44
4127	08/11/2026	Donna Lothammer	300.00
4128	08/11/2026	Mundt's Operations Inc.	20,820.00
4129	08/11/2026	Murlin Electronics	149.84
4130	08/11/2026	Prairie Oasis Drinking water	30.00
4131	08/11/2026	R.M. of Antelope Park No.322	1,944.49
Total Computer Cheque:			87,073.22

ONLINE BANKING			
Payment #	Date	Vendor Name	Payment Amount
2026-0176	07/31/2026	Bumer Guys Ltd.	1,490.58
2026-0177	07/31/2026	Canada Revenue Agncy	32,095.25
2026-0178	07/31/2026	Saskatchewan Finance	50.00
2026-0179	07/31/2026	REV - Town Of Eatonia	0.00
2026-0180	07/31/2026	Mun Employee's Pension Plan	17,269.66
2026-0181	07/31/2026	Sask.Tel. & Sk.Tel. Mobility	161.18
2026-0182	07/31/2026	Sask Mun. Hail Insurance Assoc	107,433.15
2026-0183	07/31/2026	Saskatchewan Finance	106,813.96
2026-0184	08/11/2026	Brandt Tractor Ltd.	594.69
2026-0185	08/11/2026	Kindersley Castle Building	110.97
2026-0186	08/11/2026	Coliabria	611.99
2026-0187	08/11/2026	Larry Dyck	5,763.56
2026-0188	08/11/2026	Finning Cat	19,815.49
2026-0189	08/11/2026	GFL Environmental SFS Inc.	228.47
2026-0190	08/11/2026	John Deere Financial	1,460.43
2026-0191	08/11/2026	1302322 Alberta Ltd.	333.38
2026-0192	08/11/2026	Kindersley & Dist. Co-Op	78,229.31
2026-0193	08/11/2026	Nutrien Ag Solutions (CA) Inc.	6,406.05
2026-0194	08/11/2026	Ministry of Finance	353.04
2026-0195	08/11/2026	Rhodes Sales & Service	5,434.56
2026-0196	08/11/2026	Sask. Power/Energy	895.55
2026-0197	08/11/2026	Sask.Tel. & Sk.Tel. Mobility	580.45
2026-0198	08/11/2026	SeBo Enterprises Ltd.	1,175.55
2026-0199	08/11/2026	Somerville Farms (2014) Ltd.	588.11
2026-0200	08/11/2026	Triways Disposal Services 2009	772.82
2026-0201	08/11/2026	Saskatchewan WCB	15,877.00
2026-0202	08/11/2026	Western Regional Landfill Inc.	5,261.76
2026-0203	08/11/2026	Xerox Canada Ltd	271.34
Total Online Banking:			410,078.30

Total AP: 497,151.52

Account for Approval

R.M. of Chesterfield No. 261

For Payroll Group :		A4 (Admin (26 pp.))											
For Period End Dates :		30Jun2026	to	13Jul2026	CPP	CPP2	Taxes	Other	Total	Gross Pay	Net Pay		
Employee	Pay date	Cheque #	El	QPP	QPP2		Deductions	Deductions					
001 Kozicki, Tosha N.	07/17/2026	00000150	70.08	247.80	0.00	867.41	409.78	1595.07	4299.29	2704.22			
002 Czeck Schaeffer, Danise	07/17/2026	00000151	43.66	151.35	0.00	256.22	253.76	704.99	2678.27	1973.28			
Company totals:			113.74	399.15	0.00	1123.63	663.54	2300.06	6977.56	4677.50			

R.M. of Chesterfield No. 261

For Payroll Group :		M2 (Maint. (26 pp.))											
For Period End Dates :		30Jun2026	to	13Jul2026	CPP	CPP2	Taxes	Other	Total	Gross Pay	Net Pay		
Employee	Pay date	Cheque #	El	QPP	QPP2		Deductions	Deductions					
005 Stusrud, Shane M.	07/17/2026	00000152	76.66	271.81	0.00	988.77	492.78	1830.02	4702.78	2872.76			
006 Aldridge, Brayden D.	07/17/2026	00000153	49.15	171.40	0.00	486.83	317.71	1025.09	3015.31	1990.22			
007 Knuttila, Johnathan D.	07/17/2026	00000154	44.19	153.30	0.00	448.16	283.57	929.22	2711.00	1781.78			
008 Kulyk, Hayden C.	07/17/2026	00000155	44.52	154.51	0.00	403.90	282.73	885.66	2731.48	1846.82			
009 Bews, Joshua R.	07/17/2026	00000156	55.09	193.10	0.00	594.83	341.09	1184.11	3379.98	2195.87			
011 Jones, David W.	07/17/2026	00000157	57.93	203.44	0.00	646.80	377.01	1285.18	3553.81	2268.63			
012 Roesch, Gordon B.	07/17/2026	00000158	53.23	186.28	0.00	559.58	292.99	1092.08	3265.43	2173.35			
020 Czeck Schaeffer, Landon L.	07/17/2026	00000159	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61			
022 Reynolds, Michael G.	07/17/2026	00000160	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61			
029 Schmol, Jim R.	07/17/2026	00000161	56.79	199.28	0.00	626.44	373.14	1255.65	3483.91	2228.26			
030 St John, Stewart W.	07/17/2026	00000162	31.54	107.13	0.00	279.91	223.63	642.21	1935.04	1292.83			
033 Aldridge, Dean J.	07/17/2026	00000163	61.45	216.29	0.00	711.36	398.86	1387.96	3769.82	2381.86			
Company totals:			646.73	2264.62	0.00	7046.70	4137.53	14095.58	39676.18	25580.60			

R.M. of Chesterfield No. 261

For Payroll Group :		A4 (Admin (26 pp.))											
For Period End Dates :		14Jul2026	to	27Jul2026	CPP	CPP2	Taxes	Other	Total	Gross Pay	Net Pay		
Employee	Pay date	Cheque #	El	QPP	QPP2		Deductions	Deductions					
001 Kozicki, Tosha N.	07/31/2026	00000164	70.08	247.80	0.00	867.41	409.78	1595.07	4299.29	2704.22			
002 Czeck Schaeffer, Danise	07/31/2026	00000165	43.66	151.35	0.00	256.22	253.76	704.99	2678.27	1973.28			
Company totals:			113.74	399.15	0.00	1123.63	663.54	2300.06	6977.56	4677.50			

R.M. of Chesterfield No. 261

For Payroll Group :		M2 (Maint. (26 pp.))											
For Period End Dates :		14Jul2026	to	27Jul2026	CPP	CPP2	Taxes	Other	Total	Gross Pay	Net Pay		
Employee	Pay date	Cheque #	El	QPP	QPP2		Deductions	Deductions					
005 Stusrud, Shane M.	07/31/2026	00000166	49.84	271.81	0.00	988.77	492.78	1803.20	4702.78	2899.58			
006 Aldridge, Brayden D.	07/31/2026	00000167	56.28	197.44	0.00	616.79	357.08	1227.59	3452.85	2225.26			
007 Knuttila, Johnathan D.	07/31/2026	00000168	51.83	181.19	0.00	585.47	325.77	1144.26	3179.79	2035.53			
008 Kulyk, Hayden C.	07/31/2026	00000169	54.03	189.23	0.00	575.50	335.22	1153.88	3314.87	2160.89			
009 Bews, Joshua R.	07/31/2026	00000170	67.82	239.55	0.00	826.72	411.35	1545.44	4160.73	2615.29			
011 Jones, David W.	07/31/2026	00000171	57.93	203.44	0.00	646.80	377.01	1285.18	3553.81	2268.63			
012 Roesch, Gordon B.	07/31/2026	00000172	56.99	200.04	0.00	628.23	313.79	1199.05	3496.58	2297.53			
020 Czeck Schaeffer, Landon L.	07/31/2026	00000173	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61			
022 Reynolds, Michael G.	07/31/2026	00000174	58.09	204.04	0.00	650.06	377.01	1289.20	3563.81	2274.61			
029 Schmol, Jim R.	07/31/2026	00000175	74.48	263.85	0.00	948.74	470.80	1757.87	4569.09	2811.22			
030 St John, Stewart W.	07/31/2026	00000176	42.26	146.25	0.00	424.96	282.80	896.27	2592.52	1696.25			
033 Aldridge, Dean J.	07/31/2026	00000177	61.45	216.29	0.00	711.36	398.86	1387.96	3769.82	2381.86			
Company totals:			689.09	2517.17	0.00	8253.46	4519.48	15979.20	43920.46	27941.26			

List of Lands in Arrears

Rural Municipality of Chesterfield No. 261

Province of Saskatchewan

List of lands with arrears as of August 11th, 2026
(Section 3(1) of *The Tax Enforcement Act*)

DESCRIPTION OF PROPERTY

ASSESSMENT NUMBER	PART OF SECTION	SEC	TWP	RGE	MER.	TITLE NUMBER	EXT	TOTAL ARREARS
002290100-01	NE	09	27	25	3	137493850	0	\$601.72
002209300-01	SE	09	27	25	3	137493849	0	\$592.97
001921300-01	SE	21	26	27	3	102512247	0	\$944.89
001722100-02	NE	22	26	25	3	142671348	0	\$4,187.95
001722100-03	NE	22	26	25	3	142671348	0	\$589.38



Submitted to the head of the council
this 11th day of August 2026.


Administrator